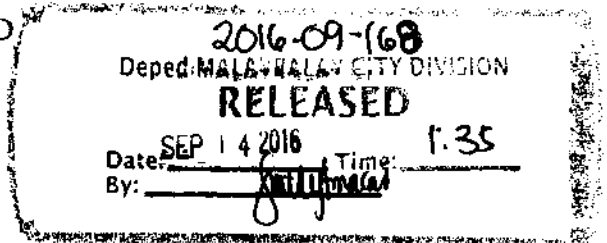




DIVISION ADVISORY

TO: Chief Education Supervisor and Staff, SGOD
Chief Education Supervisor and Staff, CID
Public Schools District Supervisors
Elementary and Secondary School Heads
This Division



FROM: *Edilberto L. Oplenaria*
EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

DATE: September 13, 2016

**SUBJECT: DISSEMINATION OF REGIONAL ADVISORY DATED SEPTEMBER 9, 2016 RE:
ANNOUNCEMENT OF VACANCIES AT THE REGIONAL OFFICE**

1. For the information and guidance of all concerned, enclosed is a Regional Advisory dated September 6, 2016 re: *Announcement of Vacancies at the Regional Office*, the content of which is self-explanatory.
2. Interested applicants may submit their pertinent documents to this Office on or before September 19, 2016, attention Ferdinand V. Mortera, SEPS-HRD or submit it directly to the Regional Office on or before September 21, 2016.
3. Should there be queries, please contact Ferdinand V. Mortera at 09178555763.
4. Immediate dissemination of this advisory is highly desired.



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
Zone 1 Upper Butuan
Cagayan de Oro City


Telephone No. (CSB) 880-7072, 880-7073; email: region10@deped.gov.ph

Tayo
PARA SA
EDUKASYON

REGIONAL ADVISORY

Denise
Cagayan de Oro City

To : The Schools Division Superintendent
This Region

From :  ALLAN G. FARNAZO
Regional Director

Subject : Announcement of Vacancies at the Regional Office

Date : September 6, 2016

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RECEIVED

Enclosed is the list of vacant positions at the Regional Office with the corresponding Education, Experience, Eligibility and Training Requirements per Qualification Standards Manual. Interested applicants from Division Offices are advised to submit to this Office the following documents for evaluation purposes:

1. Application letter expressly manifesting the position applied to;
2. Duly accomplished Personal Data Sheet (PDS) w/ recent 2x2 picture attached;
3. Copy of Transcript of Records;
4. Copy of Eligibility
5. Copy of Service Records
6. Performance Rating for the last three (3) rating periods;
7. Copies of certificates of seminars and trainings attended for at least three (3) days;
8. Proofs of Outstanding Accomplishments such as:
 - a. Outstanding Employee Award
 - b. Innovation;
 - c. Research and Development Projects;
 - d. Publication/authorship;
 - e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia

Deadline of submission of application and supporting documents is on September 21, 2016.

Wide dissemination of this Advisory is desired.

LIST OF VACANT POSITIONS FOR PUBLICATION

(Republic Act No. 7041)

Title of Vacant position	ITEM NUMBER	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Curriculum and Learning Management Division						
Education Program Supervisor	OSEC-DECSB-EPSVR-660018-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)
Education Program Supervisor	OSEC-DECSB-EPSVR-660002-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)
Administrative Division						
Teacher Credentials Evaluator II	OSEC-DECSB-TCE2-660002-1998	15	Bachelor's degree in Education or its equivalent	1 year relevant experience	8 hours relevant training	CS Professional; Appropriate Eligibility for 2nd level position
Finance Division						
Administrative Officer IV	OSEC-DECSB-ADOF4-660008-2004	15	Bachelor's Degree relevant to the job	none required	none required	CS Professional; Second Level Eligibility
Accountant II	OSEC-DECSB-A2-660001-2004	16	Bachelor's Degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hours relevant training	R.A. 1080
Accountant I	OSEC-DECSB-A1-660043-2014	12	BS in Commerce /Business Administration major in Accounting	None required	none required	R.A. 1080
Office of the Regional Director						
Administrative Officer V	OSEC-DECSB-ADOF5-660003-2004	18	Bachelor's Degree relevant to the job	2 years relevant experience	8 hours relevant training	CS Professional; Second level eligibility

Information Technology Officer I	OSEC-DECSB-ITO1-660046-2014	19	Bachelor's Degree relevant to the job	2 years relevant experience	8 hours relevant training	CS Professional; 2nd level eligibility
Computer Maintenance Technologist I	OSEC-DECSB-CTMT1-660050-2014	11	Bachelor's degree relevant to the job	None required	none required	CS Professional; 2nd level eligibility
Special Investigator III	OSEC-DECSB-SP13-660068-2014	18	Bachelor's degree relevant to the job	2 years relevant experience	8 hours relevant training	CS Professional; 2nd level eligibility
Administrative Assistant III	OSEC-DECSB-ADAS3-660002-20014	9	Completion of 2 years studies in college or High School graduate with relevant vocational/trade course	1 year of relevant experience	4 years of relevant training	CS Sub-Professional/1st Level eligibility
Education Support Services Division						
Project Development Officer IV	OSEC-DECSB-PDO4-660063-2014	22	Bachelor's Degree relevant to the job	3 years relevant experience	16 hours relevant training	CS Professional; 2nd level eligibility
Quality Assurance Division						
Education Program Supervisor	OSEC-DECSB-EPSVR-660024-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of	2 years as Principal/ 2 years as Head Tchr. Or 2 years as Master Tchr.	8 hours of relevant training	R.A. 1080 (Teacher)
Human Resource & Development Division						
Education Program Supervisor	OSEC-DECSB-EPSVR-660012-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)