



Department of Education  
Region X - Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Sayre Highway Purok 6, Casisang, Malaybalay City  
Website: [www.depedmalaybalay.net](http://www.depedmalaybalay.net)



2016-09-302  
DepEd Malaybalay City DIVISION  
**RELEASED**  
SEP 21 2016  
Date: \_\_\_\_\_ Time: 2:10  
BY: *[Signature]*

## **DIVISION ADVISORY**

To: **Chief Education Supervisors and Staff (SGOD and CID)**  
**Section/Unit Heads and Staff**  
**Public Schools District Supervisors**  
**Elementary and Secondary School Heads**  
**This Division**

From: *[Signature]*  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC – Schools Division Superintendent

Date: **September 21, 2016**

Subject: **DISSEMINATION OF OFFICE OF THE CITY MAYOR MEMORANDUM**  
**RE: MANDATORY DRUG TESTING**

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1. For the information and guidance of all concerned, enclosed is the Office of the City Mayor Memorandum Re: Mandatory Drug Testing, the content of which is self-explanatory.
  2. Immediate dissemination of this advisory is highly desired.

TO BE POSTED ON THE WEBSITE

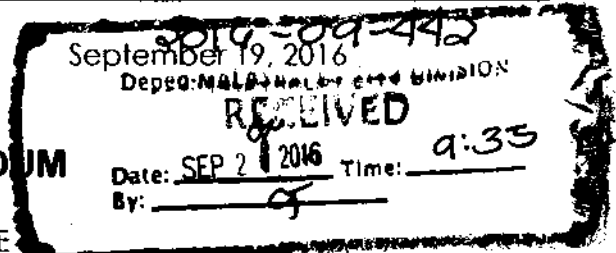


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**OFFICE OF THE CITY MAYOR**



**MEMORANDUM**


To: All job order assigned at the SP-VICE  
 DINLAYAN, TORTOLA, OMAO, ANTIPASADO, WEST NORTH, DIVISION, BNHS, MA  
 NGŌK, SAN MARTIN. BANGKOD, NAS, COMLEC, WOMENS, PNP, CMD MONITORING

Subject: **MANDATORY DRUG TESTING**

Pursuant to Administrative Order No. 14, Series of 2012, all job order of the city government assigned at the above cited offices are hereby directed to submit to Mandatory Drug Testing on September 22, 2016, 8:00 A.M to 5:00 p.m. at QUICKSCAN Drug Testing Center in front of LTO.

Failure or refusal to submit to the above scheduled date sans any valid reason shall be sufficient ground for non-renewal. Further, you are directed to present your City Government Identification (Green ID) and fill-up drug testing forms (DT-001, DT-002A, DT-002B and DT-002C) prior to your screening test to avoid delays.

For strict compliance.

By the Authority of the City Mayor  
  
 Herculano S. Ronolo  
 City administrator  
 Chairman-Drugfree/Work place Committee