



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

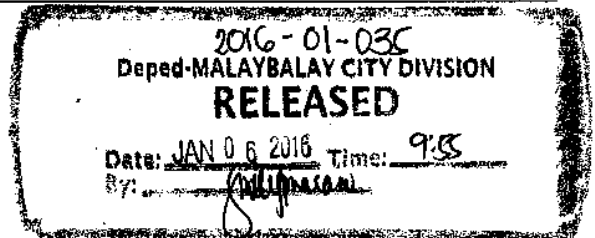
Purok 6, Casisang, Malaybalay City

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DIVISION MEMORANDUM

No. 004 s. 2016



TO: Chief Education Supervisor & Staff, Curriculum Implementation Division
Chief Education Supervisor & Staff, Schools Governance & Operations Division
Public Schools District Supervisors/District OIC's
Elementary/Secondary School Heads
Section/Unit Heads and Staff
All Others Concerned
This Division

FROM: *[Signature]*
EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

DATE: January 4, 2016

SUBJECT: Schedule of the Performance Review & Evaluation for Rating Period 2015

1. Consistent to DepED Order No. 2, s. 2015 re: Guidelines on the Establishment and Implementation of the Result-Based Performance Management System (RPMS) in the Department of Education, this office hereby schedules the conduct of the Performance Review and Evaluation (Phase 3) of the RPMS, to wit:

Division/District/Section	Rater	Ratee	Date & Time	Venue
Curriculum Implementation Division	CID Chief	EPS & CID Specialists	January 7, 2016 (8:00 AM -12:00 NN)	Division Office Multi-Purpose Hall
Schools Governance Operation Division (SGOD)	SGOD Chief	EPS/SEPS/ EPS II/Nurses PDO/PO/ Engineer	January 7, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall

Curriculum Implementation Division (CID)	CID Chief	PSDS	January 8, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
District 1 & 2	CID Chief/ PSDS	Elem/ Sec School Heads	January 11, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
District 3 & 4	CID Chief/ PSDS	Elem/Sec School Heads	January 12, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
District 5 & 6	CID Chief/ PSDS	Elem/Sec School Heads	January 13, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
District 7 & 8	CID Chief/ PSDS	Elem/Sec School Heads	January 14, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
District 9 & 10	CID Chief/ PSDS	Elem/Sec School Heads	January 15, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
Office of the Schools Division Superintendent (OSDS)	Administrative Officer V	Personnel	January 18, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall
Division Chiefs/Unit/Section Heads	SDS	CID/SGOD Chief AO/ / Accountant/ Attorney/ Budget Officer/ITO	January 19, 2016 (1:00 PM – 5:00 PM)	Division Office Multi-Purpose Hall

2. Ratee is required to bring his/her Individual Performance Commitment and Review Form (IPCRF) for CY 2015 and support documents/evidences as basis in the performance review and evaluation.

3. For compliance.

Copy furnished:

- Records Unit