



DEPARTMENT OF EDUCATION  
Region X-Northern Mindanao  
DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM

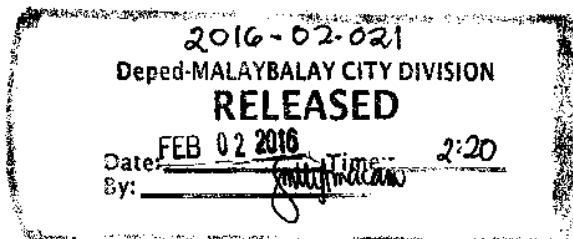
No. 048 s. 2016

TO : Chief Education Supervisors - CID & SGOD  
Education Program Supervisors/ Coordinators  
Public Schools District Supervisors  
Elementary and Secondary School Heads

FROM :   
EDILBERTO L. OPLENARIA, CESO VI  
AIC, Schools Division Superintendent

DATE : February 1, 2016

RE : COMPOSITION OF THE SCHOOL SCREENING COMMITTEE ON THE HIRING OF  
SENIOR HIGH SCHOOL TEACHER POSITIONS FOR SCHOOL YEAR 2016 - 2017



1. For information and guidance of all concerned, this office hereby disseminates the composition of the School Screening Committee whose functions are as follows :

- a. Ensures that the updated lists of vacancies are regularly posted at conspicuous places, on the websites of schools, at teacher education training institutions, higher education institutions (HEIs), and industry and private institutions at all times. The step-by-step procedure in applying for SHS teaching positions, including a copy of this Order, must be posted as well.
- b. Receives applications and documents
- c. Verifies and certifies as to completeness, veracity, accuracy, and authenticity of documents. This verification includes but is not limited to interviewing or getting additional information from applicants' referees and/or the issuing bodies from which they obtained certifications and other documents
- d. Informs applicants about schedules, timelines, and deadlines at least seven (7) days in advance. Documentary proof of announcements, notifications, and communications shall be kept.
- e. Issues a certification to each applicant that it has received the application specifying the documents that have been submitted in support of the application. (Annex of Standardized Certification that includes the checklist of requirements must be included.)
- f. The SSC shall not refuse acceptance of any application. If any of the required documents are incomplete or invalid, the Committee shall immediately notify the applicant to facilitate the complete and proper submission of documents. ( Source : DepED Order No. 3. S. 2016)

2. For information and compliance.

Memo # 4 ... 2016  
CID/alo

**SCHOOL SCREENING COMMITTEE**

SCHOOL	COMPOSITION	POSITION
BUKIDNON NATIONAL HIGH SCHOOL	SUSAN S. OLANA, PH.D.	CHAIRMAN
	LEPELYN S. VALDEZ	MEMBER
	MARGIE ROZAL	MEMBER
	ANTONIO TAN	MEMBER
	FRANCISCA PAGOBO	MEMBER
	Ptr. RODNEY SARILLA	MEMBER
KALASUNGAY NATIONAL HIGH SCHOOL	MAITELLE ISRAEL	CHAIRMAN
	HARRIET ASINERO	MEMBER
	RUTH GALAMITON	MEMBER
	MARLON BASALO	MEMBER
	ARNEL SULINAY	MEMBER
BUKIDNON NATIONAL HIGH SCHOOL – annex DALWANAGN	ROEL A. TILANDUCA	CHAIRMAN
	EDWIN COGLING	MEMBER
	RUBIN DOCENOS	MEMBER
	MARNELLE BAUTISTA	MEMBER
	ANICIA VILLAMOR	MEMBER
	PRESILLANO ALIVIO	MEMBER
CASISANG NATIONAL HIGH SCHOOL	FLORINA V. TENORIO	CHAIRMAN
	MAYOLITA NAVALLO	MEMBER
	VENUS TADO	MEMBER
	JOHN MICHAEL CAGAANAN	MEMBER
	GRACELYN LAGUNDAY	MEMBER
MALAYBALAY CITY NATIONAL HIGH SCHOOL	ELSON L. DAHILOG	CHAIRMAN
	LEOVY R. ENOT	MEMBER
	NORA H. MAYO	MEMBER
	MYRNA N. TIK ING	MEMBER
	ROBERTO A. CABALLES	MEMBER
	LOUELLA BOOTS H. VALLEJOS	MEMBER

SCHOOL	COMPOSITION	POSITION
SILAE NATIONAL HIGH SCHOOL	ROGELIO M. MINOZA	CHAIRMAN
	JOY M. MINOZA	MEMBER
	CHERRY N. RARA	MEMBER
	JIMMY G. MAESTRE	MEMBER
	JOHN MARK ANDAMON	MEMBER
	LUCY LIHOTAN	MEMBER
SILAE NATIONAL HIGH SCHOOL - annex ST. PETER	NERI C. PANCHO	CHAIRMAN
	ANALYN M. ESTA	MEMBER
	WENDY LOU L. BAMBA	MEMBER
	AUREA L. MAYOL	MEMBER
	PETER MANRIQUEZ	MEMBER
	DOMINGO D. HINGPIT	MEMBER
CAN - AYAN INTEGRATED SCHOOL	SONNY M. ROJAS	CHAIRMAN
	EVANGELINE I. PARADERO	MEMBER
	IVY L. JUMAO - AS	MEMBER
	ROSEMARIE B. EGAMA	MEMBER
	JONATHAN ALFARERO	MEMBER
BUKIDNON NHS annex - IMBAYAO	FLAVIO P. ALAS Jr.	CHAIRMAN
	JESSEL ROSE S. LUCINE	MEMBER
	JIMMY P. FERNANDEZ	MEMBER
	SYDNEY DAVES G. KIONISALA	MEMBER
	NELSON L. OLE	MEMBER
	JEAN T. MAPUTI	MEMBER
BANGCUD NATIONAL HIGH SCHOOL	DINAFLORE L. RAAGAS	CHAIRMAN
	ROLANDO SUDARIO	MEMBER
	MARIBETH RULLODA	MEMBER
	SALLEY MORENO	MEMBER
	ARLENE DOYDORA	MEMBER
	HUBERT TIROL	MEMBER
SAN MARTIN AGRO INDUSTRIAL NATIONAL HIGH SCHOOL	JOHN P. RAROGAL	CHAIRMAN
	JULITO TUYOGON	MEMBER
	EMMAYLOU J. YACAPIN	MEMBER
	JONATHAN B. TADLIP	MEMBER
	LEDILIA B. MAQUE	MEMBER
	LEONARDO C. MELLIZA	MEMBER

SCHOOL	COMPOSITION	POSITION
MANAGOK NATIONAL HIGH SCHOOL	PAUL O. ORONG	CHAIRMAN
	MARJON BRIAN V. UAYAN	MEMBER
	ROSALINDA G. SULARAN	MEMBER
	NOEME A. MACASLANG	MEMBER
	REBECCA D. PANGA	MEMBER
	JERRY P. BILLONES	MEMBER
BUSDI INTEGRATED SCHOOL	EVERNOLD C. BERIAL	CHAIRMAN
	SYVIL A. CASTROVERDE	MEMBER
	JASON CAJANDAB	MEMBER
	MARLON O. CUIZON	MEMBER
	ROMMEL P. RESMIROS	MEMBER
	NOEL V. ALVAREZ	MEMBER
MALAYBALAY CITY NATIONAL SCIENCE HIGH SCHOOL	WILFREDO B. BALMOCENA , Ph.D	CHAIRMAN
	DOMINADOR C. BAUTISTA	MEMBER
	RIO G. ARBUTANTE	MEMBER
	ETHEL E. CALUNA	MEMBER
	ELIZABETH L. PADADA	MEMBER