



Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City




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DepEd MALAYBALAY CITY DIVISION

RELEASED

Date: AUG 18, 2016 Time: 2:48
By: [Signature]

DIVISION MEMORANDUM
No. 434, s. 2016

TO: Chief Education Program Supervisors and Staff- CID and SGOD
Public Schools District Supervisors
Public Elementary School Heads
This Division

FROM: 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent *file*

SUBJECT: Division Training-Workshop of Kindergarten Teachers on the Contextualization of Kindergarten Progress Report

DATE: August 18, 2016

1. Pursuant to DepEd Order No. 47,s.2016 dated June 28,2016 re: Omnibus Policy on Kindergarten Education, this office will hold a Division Training-Workshop on the Contextualization of Kindergarten Progress Report on September 8-9, 2016 at Loiza's Pavilion, Casisang, Malaybalay City.
2. The training specifically aims to:
 - 2.1. Orient newly hired kindergarten teachers on Kindergarten Education
 - 2.2. Revisit Omnibus Policy on Kindergarten Education
 - 2.3. Contextualize the Kindergarten Progress Report
3. Participants to this training are District Kindergarten Key Administrators and Kindergarten Teachers preferably new or who are not trained kindergarten teachers from the ten districts of this division. The distribution of participants is indicated in enclosure no.1
4. Meals, snacks and materials for the participants is charged against the Human Resource Training Development Funds while travelling and other expenses of the participants is chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations..
5. Attached is the matrix of activities specified in enclosure no.2.
6. Immediate dissemination of this Memorandum is desired.

Enclosure no. 1**Distribution of Participants**

DISTRICT	DISTRICT KINDERGARTEN KEY ADMINISTRATORS	KINDERGARTEN TEACHERS WHO ARE NOT TRAINED	TOTAL PARTICIPANTS
Malaybalay City District 1	1	4	5
Malaybalay City District 2	1	4	5
Malaybalay City District 3	1	4	5
Malaybalay City District 4	1	4	5
Malaybalay City District 5	1	4	5
Malaybalay City District 6	1	4	5
Malaybalay City District 7	1	4	5
Malaybalay City District 8	1	4	5
Malaybalay City District 9	1	4	5
Malaybalay City District 10	1	4	5
SDS			1
EPS & CID Chief			6
Facilitators/Speakers			3
Total Participants			60

Enclosure no. 2

Training Matrix
September 8-9, 2016

DAY 1		DAY 2	
TIME	ACTIVITIES/SPEAKER/FACILITATOR	TIME	ACTIVIES/SPEAKER/FACILITATOR
7:30-8:30	Registration Flor A. Buscaino Kindergarten Teachers	8:00-8:30	Management of Learning Flor A. Buscaino
8:30-9:00	Opening Program Grace L. Patricio	8:30-9:30	Contextualization MTB-MLE Implementation Jossie D. Zamora, EPS
9:00-12:00	Omnibus Policy on Kindergarten Education (DO No. 47,s.2016) Imelda S. Bentillo	9:30-9:45	BREAK
		9:45-10:45	Orthography Ricky Barcena,SP-I
		10:45-12:00	Workshop on the Contextualization of Kindergarten Progress Report Grace L. Patricio,KRT Facilitator Flor A. Buscaino, KRT Facilitator
12:00-1:00	LUNCH BREAK		
1:00-2:00	Kindergarten Educ. Program Imelda S. Bentillo,EPS	1:00-3:00	Workshop... Cont.
2:00-3:00	Classroom Assessment Flor . Buscaino, KRT	3:00-4:00	Presentation of Output
4:00-5:00	ECCD Checklist and Scoring Roselene D. Dequito, KRT	4:00-4:30	Action Planning
		4:30-5:00	Closing Program