



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

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DIVISION MEMORANDUM

No. 516 s. 2016

2016-09-432
Deped-MALAYBALAY CITY DIVISION

RELEASED

Date: SEP 28 2016 Time: 11:20

By: [Signature]

TO: Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Heads
This Division

FROM: EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

DATE: September 27, 2016

SUBJECT: TARGET SETTING SEMINAR-WORKSHOP FOR SCHOOL HEADS FOR THE
SCHOOL YEAR 2016-2017

You are hereby directed to attend the **TARGET SETTING SEMINAR-WORKSHOP FOR SCHOOL HEADS FOR THE SCHOOL YEAR 2016-2017** on **October 11-12, 2016** (Tuesday & Wednesday) @ 8:00am. The seminar venue will be announced later by this office.

A registration fee of Six Hundred pesos only (600.00) will be charged from each participant to cover expenses for meals, snacks, and materials chargeable to local funds subject to usual accounting and auditing rules and regulations.

For guidance and compliance.

Copy furnished:
Records Unit
To be posted in the website.