



DIVISION MEMORANDUM

No. 504 s. 2016

**To: Chief Education Supervisors and Staff in SGOD and CID
Public Elementary and Secondary School Heads
This Division**

From: EDILBERTO L. OPLENARIA, CESO VI
SIC - Schools Division Superintendent

Date: October 21, 2016

**Subject: ORIENTATION ON SAFETY AND DISASTER PREPAREDNESS
MEASURES BY ALL BILLETING SCHOOLS OF REGIONAL
SCHOOLS PRESS CONFERENCE (RSPC) DELEGATES**

2016-10-343
MALAYBALAY CITY DIVISION
RELEASED
OCT 24 2016
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Edil Oplenaria

1. In line with the upcoming Division's hosting of the Regional Schools Press Conference (RSPC) on November 8-11, 2016, the field is hereby informed of the concerned schools identified as billeting quarters for the delegates such as:

- Kalasungay Central School,
- Sumpong Central School,
- Bukidnon National High School,
- Malaybalay City Central School,
- Casisang Central School,
- Casisang National High School,
- Aglayan Central School,
- San Jose Elementary School,
- Laguitas Elementary School, and
- Airport Village Elementary School

2. The concerned School Heads are advised to prepare the Safety and Disaster Preparedness Measures Orientation to the delegates assigned in their respective schools upon arrival.

3. Essential topics in the orientation include:

- School Hazard Map
- Evacuation or Escape Route for Earthquake and Fire
- School Lockdown Protocol for Human Induced Hazard
- Malaybalay City Emergency Hotline Numbers (emphasizing the ACER/MERU hotline number as it is the coordinating agency for all emergency response organization in the city)
- List of Nearby Hospitals in the School

4. For information, guidance, and compliance.

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