



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



Telefax: 088 - 314 - 0094 email: depedmalaybalay@gmail.com

DIVISION MEMORANDUM

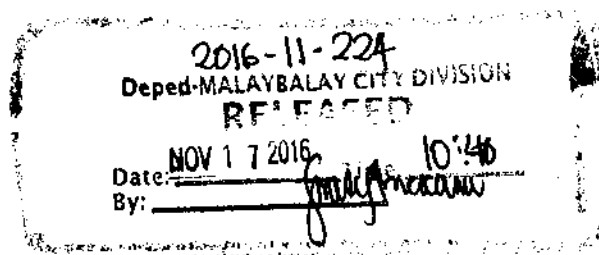
No. 618 s. 2016

TO: Chief/ Education Program Supervisors and Staff, SGOD and CID
Public Elementary and Secondary School Heads
This Division

FROM: 
EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

DATE: November 16, 2016

SUBJECT: DISSEMINATION OF REGIONAL MEMORANDUM NO. 297, S. 2016 DATED NOVEMBER 10, 2016 re: LIVE OUT SEMINAR-WORKSHOP ON ENHANCING THE MANAGERIAL AND LEADERSHIP SKILLS OF SCHOOL ADMINISTRATORS, SUPERVISORS, PRINCIPAL ASPIRANTS AND TEACHERS



1. For the information and guidance of all concerned, this Office hereby disseminates the herein Regional Memorandum No. 297, s. 2016 dated November 10, 2016 re: **"LIVE OUT SEMINAR-WORKSHOP ON ENHANCING THE MANAGERIAL AND LEADERSHIP SKILLS OF SCHOOL ADMINISTRATORS, SUPERVISORS, PRINCIPAL ASPIRANTS AND TEACHERS "**.
2. Principal's Test takers for the 2016 Principal's Test set on December 18, 2016 are encourage to attend this seminar as a review of school heads' competencies.
3. Registration fee and travelling expenses shall be charged to local funds/MOOE subject to the usual auditing rules and regulations.
4. Attached is the lists of the Principal's Test takers for reference.
5. Immediate and wide dissemination of this memorandum is highly desired.

Encl:

As stated

Copy furnished:

Records Unit

To be posted on the website.



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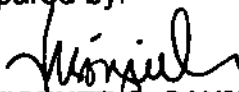


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LIST OF PARTICIPANTS FOR THE LIVE OUT SEMINAR FOR SCHOOL ADMINISTRATORS, PRINCIPAL ASPIRANTS AND TEACHERS

No.	Name of Participants/Nominees	Gender	Designation	Station	District
1	Cabaling Vincent M.	Male	TI	New Ilocos ES	MCD2
2	Alas, Flavio Jr.	Male	T2/OIC	BNHS-annex Imbayao	MCD3
3	Gamot, Marlet	Female	T3	Sta. Ana ES	
4	Rarogal, Rhea G.	Female	T3	BNHS-Main	
5	Bacul, Brendo A.	Male	T3	Sawaga ES	MCD8
6	Caballero, Nimfa A.	Female	T3	Sawaga ES	
7	Onipa, Rosabella B.	Female	HTI	AMNHS	
8	Balino, Jocelyn T.	Female	MTI	Malagap ES	
9	Melendez, Marites	Female	T2/OIC	MNHS-Annex Miglamin	MCD9
10	Salem, Evelyn	Female	HTIII	Miglamin ES	

Prepared by:


VICENTE G. SANMIGUEL
EPSII-HRD



DepED - X
November 10, 2016 Cagayan de Oro City

REGIONAL MEMORANDUM

No. 297, s. 2016

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RECEIVED

LIVE OUT SEMINAR WORKSHOP ON ENHANCING THE MANAGERIAL AND LEADERSHIP SKILLS OF SCHOOL ADMINISTRATORS, SUPERVISORS, PRINCIPALS ASPIRANTS AND TEACHERS

To : The Schools Division Superintendents
This Office

1. The Philippine Regional Language Center Scholars Foundation, Inc. (PhRELCSFI), SEAMEO, Philippine Chapter in coordination with this Office shall conduct a LIVE OUT SEMINAR WORKSHOP ON ENHANCING THE MANAGERIAL AND LEADERSHIP SKILLS OF SCHOOL ADMINISTRATORS, SUPERVISORS, PRINCIPALS ASPIRANTS AND TEACHERS on November 28-30, 2016 at the National Educators Academy of the Philippines (NEAP) R-10, Lapasan, Cagayan de Oro City:
2. The seminar workshop aims:
 - 2.1 Develop a new mindset on school leadership and management;
 - 2.1 Examine the domains and competencies of the NCBS for school heads;
 - 2.3 Equip administrators, supervisors and teachers with new strategies and techniques for heightening school performance;
 - 2.4 Examine standards, policies, and guidelines on school management and leadership in the context of the 21st century educational challenges; and
 - 2.5 Prepare Principal Test Takers for a review.
3. Participants are expected to enhance effective leadership and managerial skills, oral and written communication skills, ensure quality instruction as well as promote greater accountability as teachers and school leaders in the stakes of the youth of the division.

4. Takers of the Principals' Test which is scheduled on December 18, 2016 are encouraged to attend this engagement as a review of school heads' competencies.
5. Registration fee of Four Thousand Pesos (Php 4,000.00) shall be charged per participant to defray expenses for 3 lunch, 6 snacks, rental of session hall, materials, transportation, supplies, certificates, transportation and honoraria of speakers.
6. Division HR SEPS shall send list to this Office through email hrdd.depedregion10@gmail.com on or before November 18, 2016, Attn: LUCILLE F. TESORO, Education Program Supervisor, Human Resource Development Division (HRDD) with mobile number 09278543137.
7. Traveling expenses and registration fee shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.
8. Widest dissemination of this Memorandum is hereby desired.


ALLANG FARNAZO
Director IV

Reference : Letter from PRLCSFI, SEAMEO PHILIPPINE CHAPTER

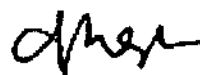
The officers and members extend their deep appreciation for your continuing involvement and strong support of our seminars and academic activities.

Attached is the PhRELCSFI TRAINING PROPOSAL gives details of the seminar-workshop.

For more inquiries, please contact Prof. Edilberta C. Bala at : nitabala@yahoo.com; mobile no 09198437593.

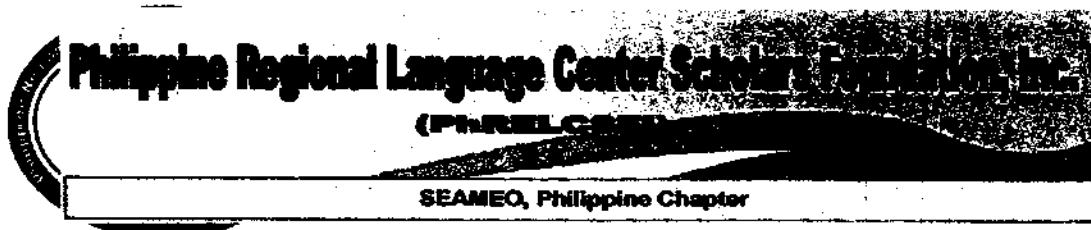
Your favorable response to our invitation and request for more participation of this seminar-workshop will be greatly appreciated..

Very truly yours



President

Noted:
Sgd. PARALUMAN GIRON
Founding President



October 10, 2016

DR. ALLAN FARNAZO
Regional Director
DepEd Region X
Cagayan de Oro City

Dear Dr. Farnazo:

Greetings from the officers and members of the Philippine Regional Language Center Scholars Foundation, Inc. (PhRELCSFI), the first recognized alumni association of SEAMEO-Regional Language Center, Singapore.

PhRELCSFI is an association propelled by the mission to provide professional development of school leaders, teachers, and educators in the workplace and to sustain quality education through efficient, effective and humanistic instruction in English, Filipino and other languages. This is with strong consideration of the critical functions of language proficiency in the performance of their roles as educators. It started as an organization of former grantees of scholarship at SEAMEO Regional Language Center (RELC) Singapore.

In order to benefit more language enthusiasts, membership in the organization has been extended to other professionals involved in teaching and managing programs in English, Filipino and other languages in the Philippines.

- This school year, PhRELCSFI will conduct a Mid-Year Seminar-Workshop on the theme "Enhancing the Managerial and Leadership Skills of School Administrators, Supervisors, Principals, Principal Aspirants, and Teachers" on November 25-27, 2016 at Quezon City Science High School.

The seminar-workshop aims to:

1. develop a new mindset on school leadership and management;
2. examine the domains and competencies of the NCBS-for school heads;
3. equip administrators, supervisors and teachers with new strategies and techniques for heightening school performance;
4. examine standards, policies and guidelines on school management and leadership in the context of the 21st century educational challenges..

The target participants are administrators, supervisors, principals, principal aspirants, and teachers...

In view of this seminar-workshop, the PhRELCSFI invites you and also more participants from your region to attend this mid-year activity.



TITLE: 2016 PhRELCSFI MID-YEAR SEMINAR-WORKSHOP
On "Enhancing the Managerial and Leadership Skills of School Administrators , Supervisors, Principals, Principal Aspirants and Teachers

PROPONENT: Philippine Regional Language Center Scholars Foundation, Inc. (PhRELCSFI)

RATIONALE: In line with the government's thrust to promote greater accountability in the delivery of basic education services and in support of continuous improvement through quality assurance in instruction, leadership and management, the Philippine Regional Language Center Scholars Foundation, Inc.(PhRELCSFI) in cooperation with the Deped region or division is conducting a three-day seminar-workshop to enhance the managerial and leadership skills of administrators, supervisors, school heads, principals, principal aspirants, and teachers .

OBJECTIVES: The seminar-workshop aims to:

- develop a new mindset on school leadership and management;
- examine the domains and competencies of the NCBS-for school heads;
- equip administrators, supervisors and teachers with new strategies and techniques for heightening school performance;
- examine standards, policies and guidelines on school management and leadership in the context of the 21st century educational challenges.

DESCRIPTION: Participants are expected to enhance their skills in effective leadership and management, oral and written communication, critical thinking and making decisions across levels.. They shall likewise be provided with hands-on experiences in conflict resolution management, social competence and protocol.

TARGET BENEFICIARIES/PARTICIPANTS:
The participants are administrators, supervisors, school heads, principals, principal aspirants and teachers.

STRUCTURE and TARGET DATE

A. Target Dates (For Negotiation)
November except NOV. 25-27,2016.
December 1- 11, 2016

B. Duration and Format of the Seminar- Workshop

Three days
Day 1- Plenary Session and Workshop
Day 2- Parallel Session and Workshop
Day 3- Plenary Session and Workshop

VENUE: To be announced

EXPECTED OUTCOMES: Participants are expected to enhance effective leadership and managerial skills, oral and written communication skills, ensure quality instruction as well as promote greater accountability as teachers and school leaders in the stakes of the youth of the division.

BUDGETARY REQUIREMENTS:

Registration Fee: 4,000 pesos For negotiation)

The amount of **four thousand pesos** will be charged to each participant which covers professional fees/honoraria, transportation and lodging for speakers, seminar kit, training supplies and materials, certificates(participation/ appreciation/appearance, and other operational and seminar expenses . This also covers food for lunch and snacks.

Prepared by:

Paraluman R. Giron

PARALUMAN R. GIRON