



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

Purok 6, Casisang, Malaybalay City

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**DIVISION MEMORANDUM**

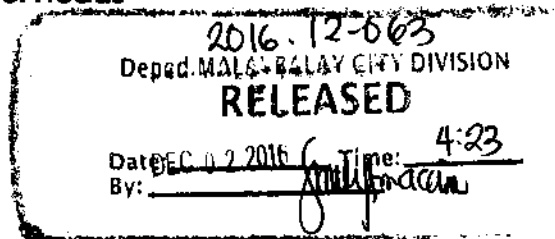
No. 057 s. 2016

**TO: Chief Education Program Supervisors and Staff SGOD and CID  
Public Elementary and Secondary School Heads  
All others Concern  
This Division**

**FROM: EDILBERTO L. OPLENARIA, CESO VI**  
OIC- Schools Division Superintendent

**DATE:** December 12, 2016

**SUBJECT: ORIENTATION SEMINAR-WORKSHOP OF THE NEWLY HIRED AND  
PROMOTED SHS PERSONNEL (AD-OFFII, ADAS II, REG. I, & PDO I)  
FOR THE SCHOOL YEAR 2016-2017 IN THE DIVISION OF  
MALAYBALAY CITY**



1. The Human Resource Development Section of the Schools Governance and Operations Division and the Office of the Schools Division Superintendent, informed the newly-hired and newly promoted SHS Personnel in this Division for the School year 2016-2017 for the **ORIENTATION SEMINAR-WORKSHOP OF THE NEWLY HIRED AND PROMOTED SHS PERSONNEL (AD-OFFII, ADAS II, REG. I, & PDO I) FOR THE SCHOOL YEAR 2016-2017 IN THE DIVISION OF MALAYBALAY CITY**, scheduled from December 8-9, 2016 at Veranda, Casisang Malaybalay City.
2. All newly hired and promoted SHS personnel (AD-OFFII, ADAS II, REG. I, & PDO I) who are participants of this training must report to the venue at exactly 7:30 am and must pre-register on December 6-7, 2016 at the Division Office. Participants of the training are requested to bring laptop/netbook and extension wire if available for the workshop.
3. Enclosure no. 1 are the list of participants to this training.
4. Should there be queries, please contact **MR. VINCE G. SANMIGUEL** Education Program Specialists II-HRD at **09156436640**.
4. For immediate dissemination and strict compliance.

Encl:  
As stated  
Copy furnished:  
Records Unit  
To be posted in the website.

**Official list of participants**

No.	SURNAME	GIVEN NAME	MIDDLE NAME	Position
1	ABENDAÑO	KIRVY DON	ABREGANA	Registrar I
2	ABREGANA	MA. CORAZON	P.	Nurse II
3	ALSONG	CHERYLE	MELENDEZ	Administrative Assistant II
4	ARMECIN	NELVIN	HAYAG	Administrative Assistant II
5	BALANSAG	JERALYN	GANDILAN	Administrative Assistant II
6	BALINGIT	MA. CRISTINA	BRAÑA	Administrative Assistant II
7	BAUL	KATHLEEN KRISTY	MELENDEZ	Administrative Assistant II
8	BENDUO	ALVE ANNE CHRISTY	BIONG	Administrative Assistant II
9	BORRES	NESS VIOLA	MORENO	Administrative Assistant II
10	CABALQUINTO	YEYETH	B.	Administrative Aide III
11	CAHUCOM	LUCILYN	MISTON	Project Development Officer I
12	CAINDAY	CHRISTINE JOY	BONCAS	Administrative Aide VI
13	CLARETE	IRISH	DECIPULO	Administrative Assistant II
14	CONOL	ARCHILLE	BAUTISTA	Registrar I
15	CULANAG	ANNA ANGELA	DIETA	Administrative Assistant II
16	DAGUIMOL	DARVY	CARESIA	Administrative Officer IV (Supply)
17	DEXIMO	DON	ABALDE	Administrative Assistant II
18	DIABORDO	SARBETTE	RICARE	Administrative Assistant II
19	GARCES	BRAYAN	BELONIO	Administrative Aide VI
20	LAPECIROS	LORNA BETHEL RAE	MONTEMAYOR	Administrative Officer II
21	LIMBENGCO	MARIA HERVA	JIMENO	Guidance Counselor II
22	LUMASAG	RONADETTE	MENDOZA	Administrative Assistant II
23	MADRONERO	EDUARD CLEM	ONTONG	Administrative Assistant II
24	PADUA	PATERNO	TALE	Project Development Officer I
25	PALMA	NOVILYN	GERONGAY	Administrative Assistant III
26	PASIA, JR.	GERARDO	CATERIAL	Administrative Assistant III
27	POJAS	IVAN RAY	BUSTILLO	Administrative Assistant II
28	REYES	MANILYN	PORRAS	Administrative Assistant II
29	RICARTE	LAUREEN MARIE	LIMENA	Administrative Assistant II
30	ROMANILLOS	JENNIFER	BONTUYAN	Administrative Assistant II
31	TAGAILO	EDNALYN	EMPUERTO	Administrative Assistant III
32	TUBEO	SHEILA	BRIGOLI	Administrative Officer II