



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

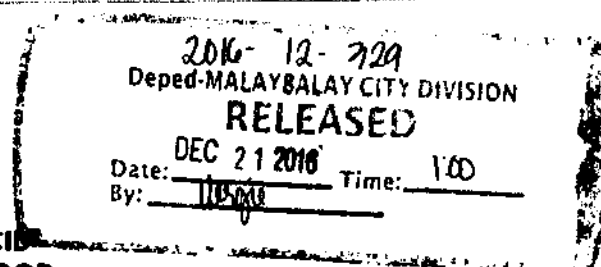
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DIVISION MEMORANDUM

No. 692 s. 2016



TO : Chief Education Supervisors and Staff, CIB
Chief Education Supervisors and Staff SGOD
Public Schools District Supervisor
School Heads (Elementary and Secondary)
All Others Concerned

FROM : *[Signature]*
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

DATE : December 20, 2016

RE : SUBMISSION OF DAILY TIME RECORD (DTR) OF ALL 2016 PALARONG PAMPOOK COACHES AND TECHNICAL WORKING COMMITTEES

1. Pursuant to DO 53, S. 2003 entitled "**Updates Guidelines on Grant of Vacation Services Credits to Teachers**", this Office hereby directs all 2016 Palarong Pampook Coaches and Members of the Technical Working Committees to submit Daily Time Record (DTR) and marked November 26 & 27, 2016, December 3 & 4, 2016 and December 10 & 11, 2016 (2016 Palarong Pampook at Camiguin City) for service credits grant.
2. Submission will be on or before December 27, 2016 attention: Rosie A. Salupado, Education Program Supervisor, Schools Governance and Operation Division.
3. For information, guidance and compliance.