



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Purok 6, Casisang, Malaybalay City



Telefax # 088-81-2894, E-mail add: [depedmlyblycity@yahoo.com](mailto:depedmlyblycity@yahoo.com)

**DIVISION MEMORANDUM**

No. 100 s. 2016

December 22, 2016 2016-12-22  
Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: DEC 22 2016 Time: 2:15  
By: [Signature]

**LIVE-IN FOUR-DAY SKILLS/LITERACY TRAINING AND COMPREHENSIVE  
MEDICAL/CLINICAL ASSESSMENT BY THE DEVELOPMENTAL PEDIATRICIAN  
FOR CHILDREN WITH SPECIAL NEEDS (CSNS)**

**TO: Chief, CID and SGOD  
Education Program Supervisors and Specialists  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads with SPED classes  
Special Education (SPED) Teachers  
All Others Concerned  
This Division**

1. Pursuant to Article XIV, Sections 1 and 2 of the 1987 Constitution of the Philippines, the state shall provide adult citizens, the *disabled* and out-of-school youth with training in civics, vocational efficiency and other life skills. Children with special needs (CSNs) must be given equal opportunity to learn and be trained with cum livelihood skills for their transition, sustenance and existence thus, this Office shall conduct a **Live-In Four-Day Skills and Literacy Training simultaneously with the holding of a comprehensive medical/clinical assessment by the Developmental Pediatrician for children with special needs on December 26-29, 2016 at Loizas Pavillion, Casisang, Malaybalay City.**
2. The activity primarily aims to provide the participants an avenue to:
  - a. Learn and be trained on food processing, body massage and dressmaking as part of skills and literacy program for children with special needs.
  - b. Children with special needs acquire enhanced confidence and social resources which help them take initiatives to improve their livelihood and functional independence.

- c. Participate and join the transition program developmental activities within an outcome-oriented process that promotes movement from school to out-of-school activities, vocational/skills training, integrated employment, continuing and adult education, independent living, or community participation.
  - d. Acquire free medical/clinical assessment by the developmental and behavioral pediatrician of which the result shall serve as the bases in providing appropriate intervention and educational services.
3. The participants for the Live-in Skills training are the elementary and secondary SPED Teachers and their fifteen (15) years old and above elementary and secondary Hearing Impaired (H.I), Autism students and those with Intellectual Disability.
4. Public Schools District Supervisors concerned and School Principals with SPED classes/SPED Coordinators shall serve as Training Facilitators during the conduct of the Skills and Literacy Training. SPED Teachers Giselle Ann Dicatoria, Feliciano I. Sante Jr. and Zusette Lifian are assigned as activity documenters and Article writers.
5. For the comprehensive medical/clinical assessment which commends on December 27, 2016 at Loizas Pavillion, the SPED Teacher and the School Principal of Kalasungay Central School, Casisang Central School, Linabo Central School and Bangcud Central School shall recommend at least thirteen (13) pupils/students with special needs preferably those who don't have yet the formal assessment result and submit their names to this office not later than December 26, 2016.
6. It is advised that the parents of the pupils/students recommended for the formal assessment must be properly oriented on the process and the importance of having the assessment. Orientation must be spearheaded by the School Principal concerned. A report on the conduct of the Parents' Orientation with pictures and signed attendance must be submitted to this Office not later than December 27, 2016.
7. Immediate dissemination and prompt compliance of this Memorandum is desired.

  
EDILBERTO L. OPLENARIA, CESO VI  
School Division Superintendent