



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM

To: **JUTHEL L. NAYRA, DPA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division

Date: **April 5, 2016**

2016-4-040
Deped-MALAYBALAY CITY DIVISION
RELEASED


Date: APR 05 2016 Time: 3:28
10-431

In view of my attendance to the 2016 Palarong Pambansa, 3rd Regional Management Committee and the National Meeting with Regional Directors and Schools Division Superintendents on April 8-15, 2016 at Legazpi City, Albay, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **April 15, 2016**.

Your designation will take effect on **April 8, 2016**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Records Section