



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
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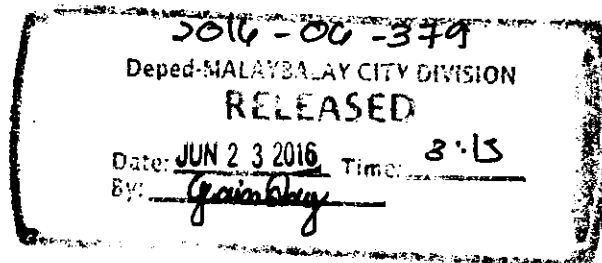


**MEMORANDUM**

To: **RALPH T. QUIROG**  
Chief, CID

From: **Schools Division Superintendent**  
This Division

Date: **June 23, 2016**




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In view of my attendance to the meeting with the Elders at Luyungan High School and the Turn-Over/Installation Ceremony of School Heads at Silae ES and Kibalabag ES, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **June 24, 2016**.

Your designation will take effect on **June 24, 2016**.

For information, guidance and compliance.

  
**EDILBERTO OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

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SDS  
**Records Section**