



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
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DIVISION ADVISORY

TO : Chief Education Supervisors and Staff-CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Section/Unit Heads and Staff
All Others Concerned

FROM : *Edilberto L. Oplenaria*
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

2017-03-25
DEPED-MALAYBALAY CITY DIVISION
RELEASED
Date: MAR 24 2017 Time: 2:40
By: [Signature]

DATE : March 20, 2017

SUBJECT : **Dissemination of CSC – Memorandum Circular No. 7, s. 2017**
“ASEAN 2017 PHILIPPINE HOSTING”

For the information and guidance of all concerned, this Office hereby disseminates the herein Memorandum Circular No. 7, s. 2017 issued on March 13, 2017 by the Civil Service Commission regarding the reiteration of its call to all public officials and employees for active participation/support in the various activities of ASEAN 2017 Philippine Hosting in compliance with CSC MC. No. 6, s. 2016.

For widest dissemination.

Encl:

As stated

Copy Furnished:

Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE



MC No. 07, s. 2017

MEMORANDUM CIRCULAR

TO : HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS, AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTER; AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : ASEAN 2017 Philippine Hosting

In view of the Philippines as Chair of ASEAN 2017, the Civil Service Commission reiterates its call to all public officials and employees to actively take part in raising the public's awareness of ASEAN and encourage active participation/support in the various activities throughout the year.

Heads of Offices are reminded of their agency's compliance with CSC MC. No. 6, s. 2016 issued on February 29, 2016 enjoining agencies to participate in the information campaign on ASEAN by, among others:

- posting relevant information and materials on ASEAN in conspicuous areas within the agency premises and their agency website;
- singing of the ASEAN Anthem in the first flag ceremony of the month;
- sharing information on ASEAN (e.g. updates on ASEAN-related activities, trivia, informative videos etc.) during such flag-raising ceremony and other employee fora to help raise awareness among their officials and staff; and,
- encouraging the wearing of ASEAN-inspired attire coinciding with the flag raising ceremony mentioned above.

For 2017, Heads of Offices are encouraged to take the information campaign further through measures that would heighten awareness of ASEAN, not just of their respective officials and employees, but also of their stakeholders, including their clients and the general public. These include, but are not limited to, the following:

1. Posting of any or all of the ASEAN 2017 streamers/banners in conspicuous places within the agency premises.
2. Playing of the theme song, "ASEAN Spirit" during agency events and activities. The theme song was composed by Prof. Josefino "Chino" Toledo, with lyrics written by National Artist for Literature Prof. Virgilio S. Almario.
3. Wearing of the national attire of any ASEAN Member State during flag raising ceremony and in activities of the agency requiring formal attire.

In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service

4. Conduct of appropriate activity/ies to commemorate the 50th founding anniversary of ASEAN in August 2017 that will involve agency officials and employees, its stakeholders and clients.

The banner designs and recording of "ASEAN Spirit" may be downloaded from the CSC Website.

Government officials and employees are likewise encouraged to "like" the official ASEAN 2017 Facebook page and follow the Instagram/Twitter account #ASEAN2017 for the latest updates on ASEAN 2017.


ALICIA dela ROSA-BALA
Chairperson

13 MAR 2017