



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Purok 6, Casisang, Malaybalay City



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**DIVISION MEMORANDUM**

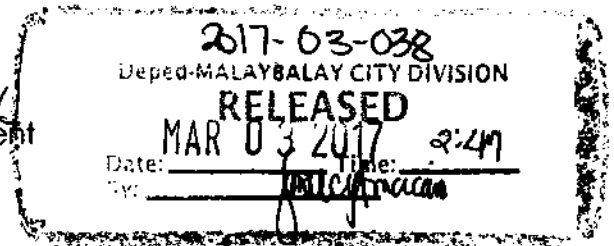
No. 118 s. 2017

**TO:** Chief Education Program Supervisors and Staff, SGOD and CID  
Section/Unit Heads, OSDS  
Elementary and Secondary School Heads  
All Others Concerned  
This Division

**FROM:** *[Signature]*  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC- Schools Division Superintendent

**DATE:** March 3, 2017

**SUBJECT: 1<sup>st</sup> DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**



You are hereby directed to attend the 1<sup>st</sup> Division Management Committee (MANCOM) Meeting on **March 6, 2017 (Monday)** @ 8:00am. To be held at Water pool, Casisang Malaybalay City. School Heads who are on official business should send a representative to the above mentioned meeting.

A registration fee of Three Hundred pesos (300.00) will be charged for each participant to cover expenses for meals, snacks, and materials chargeable to local funds subject to usual accounting and auditing rules and regulations.

For compliance.

Copy furnished:  
Records Unit  
To be posted in the website.