



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

Purok 6, Casisang, Malaybalay City

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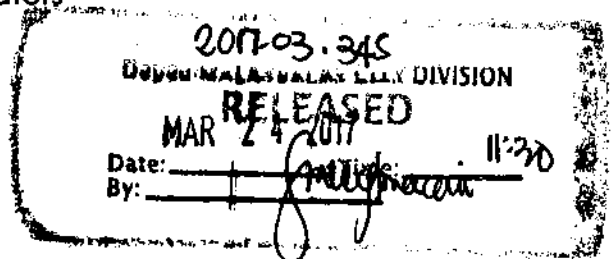


DIVISION MEMORANDUM

No. 167 s. 2017

To : Chief Education Supervisors & Staff- SGOD & CID  
Public Schools District Supervisors  
Public Secondary & Elementary School Heads  
Schools Brigada Eskwela Coordinators  
All Others Concerned

From :   
**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent



Date : March 23, 2017

Re : **MONITORING AND COACHING ON THE PREPARATION AND PROPER  
IMPLEMENTATION OF 2017 BRIGADA ESKWELA**

1. In line with the 2017 Brigada Eskwela implementation, this Office hereby directs the Brigada Eskwela Overall Planning and Technical Working Committee to conduct monitoring and coaching on the preparation and proper implementation of 2017 Brigada Eskwela to Elementary and Secondary Schools of this Division from March 29-31, 2017 and April 10-11, 2017.
2. Attached is a monitoring tool to be checked during the conduct of the monitoring and coaching.
3. Immediate dissemination and compliance of this memorandum is highly desired.

Encl: as stated  
Copy furnished: Records Section  
TO BE POSTED IN THE WEBSITE



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Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

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Name School \_\_\_\_\_  
District \_\_\_\_\_  
School Head \_\_\_\_\_  
BE Coordinator \_\_\_\_\_

**Monitoring Tool for the conduct of 2017 Brigada Eskwela  
monitoring and coaching**

<b>Forms &amp; Documents</b>	<b>accomplished</b>	<b>Partially accomplished</b>	<b>Fully Accomplished</b>	<b>Not accomplish</b>
1. BE Form 1				
2. BE Form 2				
3. BE School Action Plan				
4. List of proposed projects to be completed during Brigada Eskwela				
5. Brigada Eskwela Committee				
5. Implemented School Safety and Preparedness Guide(DO 43,s. 2017 Annex A of Enclosure No.1)				
6. Verify plans for creativity and Innovation(Medical and dental mission, literacy campaigns, special services,				
7. Lists of Proposed partners (Donors & Volunteers)				
8. Update and monitor the generated resources for 2017 Brigada Eskwela				

**Note: Discuss the new criteria to the BE coordinators, school heads and if possible with the Brgy. Council, PTA Officers and other stakeholders**

**Comments/Remarks** \_\_\_\_\_  
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**Evaluator:**

**Name:** \_\_\_\_\_  
**Position:** \_\_\_\_\_