



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
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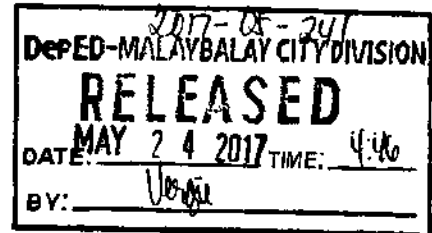


DIVISION MEMORANDUM

No. 249, s. 2017

TO: Chief Education Program Supervisors and Staff, CID and SGOD
Elementary and Secondary School Heads
Section/Unit Heads and Staff
All Others Concerned

[Signature]
FROM: EDILBERTO L. OPLENARIA, CESO VI
OIC - Schools Division Superintendent



DATE: May 23, 2017

RE: DISSEMINATION OF DEPED MEMORANDUM NO. 92, s. 2017 re: OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

1. For the information and guidance of all concerned, this Office hereby disseminates the herein DepEd Memorandum No. 92, s. 2017 re: Office Hours for Muslims during the month of Ramadan.
2. For widest dissemination.

Encl.:

As stated

Copy Furnished:

Records Unit
Personnel Unit

TO BE POSTED IN THE WEBSITE



Republic of the Philippines
Department of Education


10 MAY 2017

DepEd MEMORANDUM
No. **92**, s. 2017

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **May 27, 2017** to **June 25, 2017**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who were working in local or national government offices outside the autonomous regions nationwide, and who were fasting during the month of *Ramadan* rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. MUYOT
Undersecretary
Officer-in-Charge

References:

DepEd Memorandum No. 87, s. 2016
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS
EMPLOYEES
OFFICIALS
SERVICE