



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

Sayre Hi-way, Casisang, Malaybalay City  
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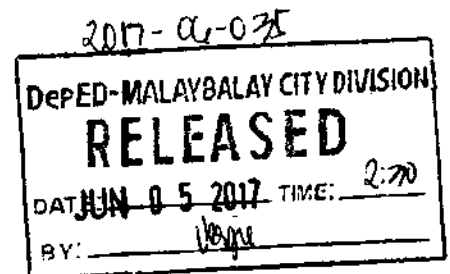


**DIVISION MEMORANDUM**

No. 261 s. 2017

**TO:** Chief Education Program Supervisors and Staff – CID and SGOD  
Elementary and Secondary School Heads  
Section/Unit Heads and Staff  
All others Concerned

**FROM:**   
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC – Schools Division Superintendent



**DATE:** May 24, 2017

**RE: ADDENDUM TO THE DIVISION MEMORANDUM NO. 127, S. 2017  
DISSEMINATION OF DEPED ORDER NO. 12, S. 2017 re:  
IMPLEMENTATION OF P 4,000.00 NET TAKE HOME PAY FOR  
DEPARTMENT OF EDUCATION PERSONNEL**

1. Pursuant to the herein DepEd Order No. 27, s. 2017 dated May 22, 2017 re: Addendum to DepEd Order No. 12, s. 2017 (Implementation of P 4,000.00 Net Take Home Pay (NTHP) for Department of Education Personnel), this Office hereby directs all concerned personnel to observe the said policy effective immediately.
2. This Office further reiterates important provisions, to wit:
  - a) *The new threshold of P 4,000.00 shall be applied to new deductions only. This mean that existing deducted obligations before the issuance of the aforesaid DepEd Order must not be affected by the increase in the required minimum Net Take Home Pay this FY 2017;*

- b) *The First In-First Served queuing system of payroll deductions shall still be observed;*
  - c) *Deductions for newly granted loans and/or new contracted insurance/ MAS memberships are subject to the P 4,000.00 threshold, and can only be incorporated in the payroll if said amount is satisfied and;*
  - d) *Queued deductions, or financial obligations that have not yet been deducted from the DepEd employees' salaries, are considered new deductions for purposes of this Order. Thus, queued deductions shall be effected only if within the threshold.*
3. All school heads are instructed to inform all teachers about the policy for their information and guidance.
4. For widest dissemination and compliance.

Enclosed:

As stated

Copy Furnished:

Records Unit

**Personnel Unit**

**TO BE POSTED ON THE WEBSITE**



Republic of the Philippines  
**Department of Education**

DepEd ORDER  
No. **27** s. 2017

22 MAY 2017

**ADDENDUM TO DEPED ORDER NO. 12, S. 2017 (IMPLEMENTATION OF P4,000.00  
NET TAKE HOME PAY FOR DEPARTMENT OF EDUCATION PERSONNEL)**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. The Department of Education (DepEd) hereby issues this Addendum to supplement and clarify the provisions of DepEd Order No. 12, s. 2017 on the Implementation of P 4,000.00 Net Take Home Pay (NTHP) for Department of Education Personnel pursuant to Section 47 - Authorized Deductions of the General Provisions of the General Appropriations Act (GAA) for Fiscal Year (FY) 2017.

2. It is recognized that existing salary deductions for payment of financial obligations before the issuance of the said DepEd Order may have already reduced the NTHP of DepEd personnel to lower than the P4,000.00 threshold. This is because last year's required minimum NTHP was only P3,500.00 per Section 52 - Authorized Deductions of the General Provisions of the GAA for FY 2016. It is further considered that discontinuing or reducing existing deductions would be disruptive and may lead to the exercise of discretion as to which deductions to retain or postpone. More importantly, stoppage/interruption of salary deductions to satisfy the P4,000.00 threshold would have implications on the following:

2.1 Contractual agreements between DepEd personnel and entities with which the former has outstanding financial obligations. Interruption of salary deductions would be inconsistent with Article III, Section 10, of the 1987 Philippine Constitution, which states that, "*No law impairing the obligation of contracts shall be passed.*" Effects would be the imposition of penalties on the loans of borrowing employees, and termination of memberships and claims to benefits for insurance and mutual aid system of member employees; and

2.2 Work attendance and incidental expenses of the affected DepEd personnel, as well as classroom instruction for affected DepEd teachers, in case financial obligations will be paid over the counter.

3. In view of the above and pending the result of the ongoing legal review being made by this Department on the queuing system and implementing guidelines of payroll deductions, all concerned must be guided by the following:

- a. The new threshold of P4,000.00 shall be applied to new deductions only. This means that existing deducted obligations before the issuance of the aforesaid DepEd Order must not be affected by the increase in the required minimum NTHP this FY 2017;
  - b. The First In-First Served queuing system of payroll deductions shall still be observed;
  - c. Deductions for newly granted loans and/or newly contracted insurance/MAS memberships are subject to the P4,000.00 threshold, and can only be incorporated in the payroll if said amount is satisfied; and
  - d. Queued deductions, or financial obligations that have not yet been deducted from the DepEd employees' salaries, are considered new deductions for purposes of this Order. Thus, queued deductions shall be effected only if within the threshold.
4. The concerned personnel in the payroll and other involved units/offices in the central, regional and schools division offices, as well as the fiscally autonomous secondary schools, are hereby instructed to strictly enforce this Order. ✓
5. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

MJ

SM

Reference:  
DepEd Order No.: 2, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

BENEFITS  
CHANGE  
EMPLOYEES  
OFFICIALS  
POLICY  
SALARY



DEPARTMENT OF EDUCATION  
Region X - Northern Mindanao  
DIVISION OF MALAYBALAY CITY  
Sayre Highway, Casisang, Malaybalay City



**DIVISION MEMORANDUM**

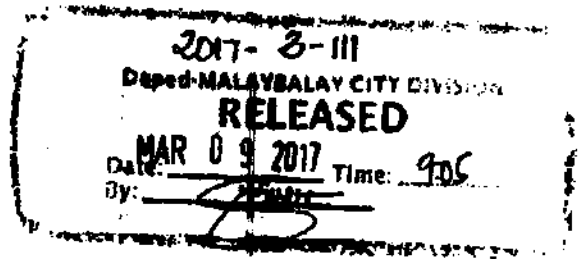
No. 127, s. 2017

TO: Chief Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

FROM: **EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Date: March 7, 2017

Subject: **DISSEMINATION OF DEPED ORDER NO. 12, S. 2017**  
re: **IMPLEMENTATION OF P 4,000.00 NET TAKE HOME PAY FOR DEPARTMENT OF EDUCATION PERSONNEL**



1. Pursuant to the herein DepEd Order No. 12, s. 2017 re: **Implementation of P4,000.00 Net Take Home Pay for Department of Education Personnel**, this Office hereby directs all concerned personnel to observe the said policy effective immediately.
2. All school heads are further instructed to inform all teachers about the policy for their information and guidance.
3. For widest dissemination and compliance.

Enclosed:

As stated

Copy furnished:  
Records Unit

TO BE POSTED IN THE WEBSITE



Republic of the Philippines  
**Department of Education**

00 MAR 2017

DepEd ORDER  
No. 12, s. 2017

**IMPLEMENTATION OF P 4,000.00 NET TAKE HOME PAY  
FOR DEPARTMENT OF EDUCATION PERSONNEL**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. For the information and guidance of all concerned, the new threshold on Net Take Home Pay of the Department of Education personnel as stipulated in Section 47 (Authorized Deductions) of the General Provisions of Republic Act No. 10924, General Appropriations Act for Fiscal Year 2017, entitled *An Act Appropriating Funds for the Operation of the Government of the Republic of the Philippines from January One to December Thirty One, Two Thousand and Seventeen, and for Other Purposes*, shall now be Four Thousand Pesos (P 4,000.00).
2. The concerned personnel in the payroll and other involved units/offices in the central, regional, and schools division offices, as well as the fiscally autonomous secondary schools, are hereby instructed to strictly enforce this Order.
3. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MATULIS MACARAN**  
Secretary

Reference:  
DepEd Order No. 2, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

BENEFITS  
CHANGE  
EMPLOYEES

OFFICIALS  
POLICY  
SALARY

MCDJ/ R DO Implementation of P 4,000.00 Net Take Home Pay for DepEd Personnel  
0163/February 18, 2017