



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisong., Malaybalay City
Email Address: depedmalaybalay@gmail.com Official website: www.depedmalaybalay.net



DIVISION MEMORANDUM

No. 347 s. 2017

TO : Chief Education Supervisor and Staff, CID
Division LRMS QA Team
Division ICT4Ed Project Team
Concerned School Heads (Elem. and Secondary)
Attention: ICT4Ed Digital IM Developers

FROM: EDLBERTO L. OPLENARIA, LPT, CESO VI
Schools Division Superintendent

DATE : July 18, 2017

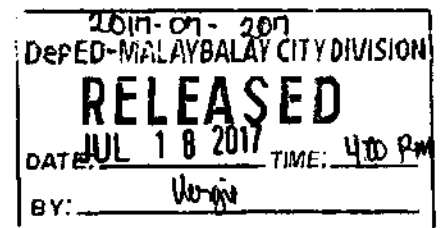
RE: SUBMISSION OF THE INNOVATIVE WORK PLAN FOR THE DIGITAL INTERACTIVE IM DEVELOPERS

1. In line with sustaining the implementation of the ICT4Ed: The High Tech Teachers in Malaybalay City Project now integrated in the Division Education Development Plan (DEDP), all concerned School Heads are hereby instructed to require their teachers with developed interactive IMs already submitted in this Office to accomplish and submit their **Innovative Work Plan** using the suggested template (Enclosure 1).
2. As provided in DepEd Order No. 66, s. 2007, the Innovative Work Plan prepared by the teacher shall be approved by the immediate supervisor (School Head), and attested by the Division Officials. The Innovative Work Plan is required to be submitted to this Office Attention: Jutchel L. Nayra, DPA, Administrative Officer V, with endorsement from the School Head on or before July 28, 2017. The Innovative Work Plan is an important document to support the IPCR and innovation of the concerned teacher for future personnel movement.
3. For information, guidance, and compliance.

Encl:
As stated

Copy furnished:
Records Unit
AO Unit

TO BE POSTED IN THE DIVISION WEBSITE



Enclosure 1 of Division Memo No. 347, s. 2017

Enclosure 1. Innovative Work Plan

DepEd-Division of Malaybalay City

(District)

School

INNOVATIVE WORK PLAN

(Title of Innovation)

Current Practice											
Goal											
Objectives	Intended Outcomes	Key Implementation Strategies	Activity	Tasks	Resources			Time	Success Indicators	Output	Means of Verification
					Human	Budget & Source of Fund	Physical				
Pre-Implementation Phase											
Implementation Phase											
Post-Implementation Phase											

Prepared by:

Approved:

Attested by: Division ICT4Ed Project Team, LRMDs Team, and SDO-CID

Name of teacher

School Head

PURISIMA J. YAP
EPS in LRMDs

PAUL JOHN P. ARIAS
ITO I, ICTS

JUTCHEL L. NAYRA, DPA
Administrative Officer V

RALPH T. OUIROG
Chief Education Supervisor, CID

(DepEd Order No. 66, s. 2007 – Innovative Work Plan properly documented, approved by immediate chief, and attested by authorized regional/division official)

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(This suggested template of the Innovative Work Plan is designed and developed by Jutchel L. Nayra for use of the Digital Teacher Developers of DepEd-Division of Malaybalay City only)