



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

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DIVISION MEMORANDUM

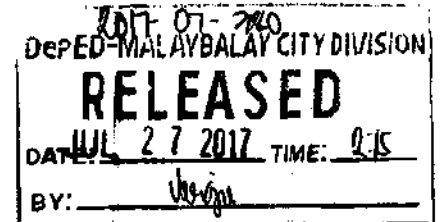
No. 259 s. 2017

TO: Chief Education Program Supervisors and Staff, SGOD and CID
Section/Unit Heads, OSDS
Elementary and Secondary School Heads
All Others Concerned
This Division

FROM: *[Signature]*
EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

DATE: July 27, 2017

SUBJECT: **3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**



You are hereby directed to attend the 3rd Division Management Committee (MANCOM) Meeting on **July 31, 2017 (Monday)** @ 8:00am. To be held at The Gardens Party Venue, Heights, Barangay 1, Malaybalay City. School Heads who are on official business should send a representative to the above mentioned meeting.

A registration fee of Three Hundred pesos only (300.00) will be charged from each participant to cover expenses for meals, snacks, and materials chargeable to local funds subject to usual accounting and auditing rules and regulations.

For compliance.

Copy furnished:
Records Unit
To be posted in the website.