



DIVISION MEMORANDUM

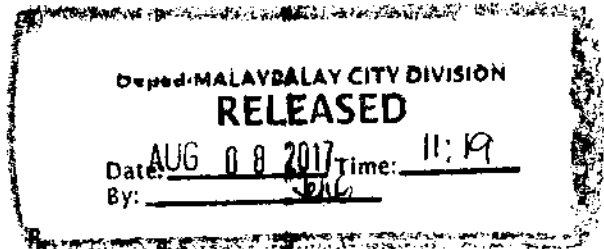
No. 324 s. 2017

**TO: Chief Education Program Supervisors and Staff, CID and SGOD
All Section/Unit Heads
All Others Concerned**

FROM: EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

DATE: August 7, 2017

**RE: Submission of Individual Performance Commitment and Review Form
(IPCRF) Targets for the period January to December 2017**



1. Pursuant to DepED Order 2, s. 2015 re: *Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education*, this Office hereby directs the submission of the **Individual Performance Commitment Review Form (IPCRF) Target** for the period **January 1 to December 31, 2017** to be planned and agreed upon between the ratee and rater **on or before August 18, 2017**.

2. Further, you are required to submit three (3) copies of the IPCR Target in a folder with label of the name of the Division/Section/Unit to this Office Attention: Guia Ma. G. Gamutin, Administrative Officer IV.

3. For compliance.

Copy furnished:
Records Unit
Personnel Unit