

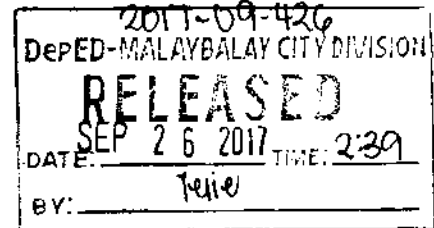


DIVISION MEMORANDUM

No. 496 s. 2017

**To: Chief Education Supervisors and Staff, SGOD and CID
Public/Private Elementary and Secondary School Heads
This Division**

From: EDILBERTO L. OPLENARIA, CESO VI
OIC – Schools Division Superintendent



Date: September 25, 2017

**Subject: DISSEMINATION OF NATIONAL DISASTER RISK REDUCTION AND
MANAGEMENT COUNCIL (NDRRMC) MEMORANDUM NO. 117, S.
2017 RE: CONDUCT OF THE CY 2017 3RD QUARTER NATIONWIDE
SIMULTANEOUS EARTHQUAKE DRILL (NSED) FROM 21 SEPTEMBER TO
27 SEPTEMBER 2017**

1. The field is hereby informed that the conduct of the **3rd Quarter NSED will be on September 27, 2017 (Wednesday) at 2:00 p.m.** per NDRRMC Memorandum No. 117, s. 2017 re: Conduct of the CY 2017 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) from 21 September to 27 September 2017. With this, all Schools in this Division are directed to conduct earthquake drills on the abovementioned date and time.
2. Furthermore, School Heads and School DRRM Coordinators are reminded to submit Rapid Assessment of Damages Report (RADaR) through text to **09776592926 (DepEd Central Office)** and **09177135043 (Division Office)** after the drill.
3. Reports shall be submitted to this Office as specified in the **Division Memorandum No. 117, s. 2017** Attention: Jimdandy S. Lucine, Project Development Officer II (DRRM) on **August 2, 2017 (Monday)**.
4. For information and compliance.

Encl:

- Enclosure A – NDRRMC Memorandum No. 117, s. 2017
- Enclosure B – Earthquake Drill Evaluation Form
- Enclosure C – RADaR Form 1
- Enclosure D – RADaR Form 2

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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao



Division of Malaybalay City

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EARTHQUAKE DRILL EVALUATION FORM

School Name: _____ Date/Time of Drill: _____
 Location in the school during the drill: _____
 Name of Evaluator: _____ Signature: _____
 The evaluator works in BDRRM BFP CDRRMO LGU Others, pls. specify _____

A. Encircle the letter of your choice.

1. Was the siren loud enough to be heard by all drill participants?
 a. YES b. NO *If NO, please elaborate:* _____
2. Did the drill participants practice the "Drop, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?
 a. YES b. NO *If NO, please elaborate:* _____
3. During the Alarm Phase, what did the drill participants do?
 a. They evacuate while the bell is ringing.
 b. They waited for the siren to stop before evacuating.
 c. Others, please elaborate _____
4. Did the drill participants follow their designated routes to evacuation area?
 a. YES b. NO *If NO, please elaborate:* _____
5. What did the drill participants do during the evacuation phase?
 a. They run.
 b. They walk casually.
 c. They walk faster than normal.
6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?
 a. YES b. NO *If NO, please elaborate:* _____
7. Did the drill participants conduct the headcount during the headcount phase?
 a. YES b. NO *If NO, please elaborate:* _____
8. Was the evacuation area big enough to accommodate the drill participants?
 a. YES b. NO *If NO, please elaborate:* _____
9. What did the drill participants do while they are in the evacuation area?
 a. They stay in their assigned place in the evacuation area.
 b. They did NOT stay in their assigned place in the evacuation area.
 c. They go back to the building without instruction.

B. Please write down your observations in the space provided.

1. Any other problem observed during the drill that might need to be addressed?
 Please elaborate: _____
2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? _____
3. Observed Number of Participants (estimates will do):

PARTICIPANTS	NO. OF LEARNERS	NO. OF PWDS	NO. OF PERSONNEL
COUNT			

C. If you have suggestions, please write them down in the space below.



**Revised Rapid Assessment of Damages Report 1 (RADaR 1) as of January 2015
School-Level Form**

Instructions to School Heads:

1. Accomplish this form on rapid assessment of damages. **Do not leave anything blank.**
2. Send via text message (SMS) to Globe/Smart. The answers should be sent using the following format:
RADAR1, <Name of incident>, <EBEIS School ID>, <Incurred damages because of incident? (Yes/No)>, <Number of totally damaged classrooms>, <Number of classrooms with major damage>, <Number of classrooms with minor damage>, <Number of temporary learning spaces needed for resumption of classes>, <Number of deceased personnel>, <Number of injured personnel>, <Number of missing personnel>, <Number of displaced personnel>, <Number of classrooms used for evacuation of families>, <Are there still evacuees after three days? (Yes/No)>, <Full name of sender>, <Designation>

For example: RADAR1,Luis,102121,No,0,0,0,0,0,0,0,0,0,Orville Benigno,HT
 RADAR1,Mayon Eruption,1999991,No,0,0,0,0,0,0,0,4,4,Yes,Jose Garcia III,MT

Send it to 09776592926 (Central Office) and 09177135043 (Division Office). **Invalid text messages, and forms sent via e-mail or fax shall not be processed.** Kindly check the following before sending: (1) Only the answers are typed, no need to input questions; (2) No spaces between commas; and, (3) **RADAR1** and **SCHOOL ID** is indicated. By sending this form via SMS, please note that the sender is certifying that the information sent is true and accurate. Any inaccurate and incorrect information shall be the responsibility of the sender.

Instructions to Divisions:

A link to the consolidated RADaR shall be given to divisions so that they can check the RADaR1 data sent by school heads. Divisions are in-charge of ensuring all affected schools send RADaRs via SMS and shall be responsible for schools without reports. Only divisions with DepED e-mail accounts can access and check the RADaR submissions of schools. For divisions without DepEd e-mail accounts, kindly inquire with your ICT Coordinators on how to register for a DepEd e-mail account.

For inquiries about this form, contact DRRMO at (02) 637-4933 and/or (02) 635-3764.

Division: _____

QUESTIONS		ANSWERS
1	Name of incident (Can be name of tropical cyclone, name of volcano or description of incident)	
2	EBEIS SCHOOL ID	
3	Incurred damages because of incident? (Indicate Yes/No only)	
4	Number of academic classrooms that are totally damaged (damaged academic classrooms that cannot be used)	
5	Number of academic classrooms with major damage (damaged academic classrooms needing major repair and cannot be repaired by school)	
6	Number of academic classrooms with minor damage (damaged academic classrooms needing minor repair that can all be repaired by school)	
7	Number of temporary learning spaces (TLS) needed for immediate class resumption	
8	Number of deceased DepEd teaching and non-teaching personnel	
9	Number of injured DepEd teaching and non-teaching personnel	
10	Number of missing DepEd teaching and non-teaching personnel	
11	Number of displaced DepEd teaching and non-teaching personnel	
12	Number of academic classrooms used for evacuation of families (all academic classrooms used since Day 1)	
13	Are there still evacuees after three days? (Indicate Yes/No only)	

By sending this RADaR via SMS, I hereby certify that the information sent is true and accurate.

(14) **Full Name of sender** _____ **Date** _____
 (15) **Designation of sender** _____ **Contact Number** _____



**Revised Rapid Assessment of Damages Report 2 (RADaR 2) as of January 2015
School-Level Form**

Instructions to School Heads:

3. Accomplish this form on rapid assessment of damages. **Do not leave anything blank.**
4. Send via text message (SMS) to Globe/Smart. The answers should be sent using the following format:
RADAR2,<Name of incident>,<School ID>,<Number of damaged school furniture (armchairs)>,<Number of damaged copies of learning materials/textbooks used for instruction>,<Number of damaged sets of computer equipment used for instruction>,<Full name of sender>,<Designation>

**For example: RADAR2,Bush Fire,300461,23,45,0,Juan Dela Cruz Jr, Principal
RADAR2,Luis,102121,0,0,0,Orville Benigno,HT**

Send it to 09288718053 (Smart) or 09151789312 (Globe). **Invalid text messages, and forms sent via e-mail or fax shall not be processed.** Kindly check the following before sending: (1) Only the answers are typed, no need to input questions; (2) No spaces between commas; and, (3) RADAR2 and SCHOOL ID is indicated. By sending this form via SMS, please note that the sender is certifying that the information sent is true and accurate. Any inaccurate and incorrect information shall be the responsibility of the sender.

Instructions to Divisions:

A link to the consolidated RADaR shall be given to divisions so that they can check the RADaR2 data sent by school heads. Divisions are in-charge of ensuring all affected schools send RADaRs via SMS and shall be responsible for schools without reports. Only divisions with DepED e-mail accounts can access and check the RADaR submissions of schools. For divisions without DepEd e-mail accounts, kindly inquire with your ICT Coordinators on how to register for a DepEd e-mail account. **Divisions are advised to make the necessary detailed assessment for reports received under RADaR2.** They are also advised to send the consolidated detailed assessment to respective DepEd Offices (cc: drmo@deped.gov.ph).

For inquiries about this form, contact DRRMO at (02) 637-4933 and/or (02) 635-3764.

Division: _____

INSTRUCTIONS		ANSWERS
1	Name of incident (Can be name of tropical cyclone, name of volcano or description of incident)	
2	EBEIS SCHOOL ID	
3	Number of damaged school furniture (armchairs) that needs to be replaced for use of learners <i>(Additional information on damaged teachers' tables and chairs, tables and chairs for Kinder, and/or desktops shall be consolidated by respective divisions. Divisions shall endorse the detailed assessment to respective DepEd offices for proper intervention.)</i>	
4	Number of copies of learning materials/textbooks used for instruction that were damaged because of incident <i>(Detailed information on number of copies needed for instruction per grade level and subject area shall be consolidated by respective divisions. Divisions shall endorse the detailed assessment to respective DepED offices for proper intervention.)</i>	
5	Number of sets of computer equipment used for instruction that were heavily damaged because of incident <i>(Detailed information on type of equipment damaged shall be consolidated by respective divisions. Divisions shall endorse the detailed assessment to respective DepEd offices for proper intervention.)</i>	

By sending this RADaR via SMS, I hereby certify that the information sent is true and accurate.

(6) Full Name of sender _____ Date _____

(7) Designation of sender _____ Contact Number _____