



Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

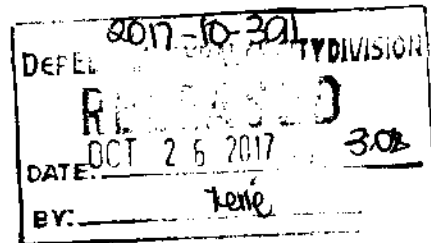


DIVISION MEMORANDUM

No. 560 s. 2017

TO : Chief Education Supervisors and staff- CID and SGOD
Elementary School Heads Concerned
All Others Concerned

FROM : *Edilberto L. Oplenaria*
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



DATE : October 24, 2017

SUBJECT : **Submission of Monthly School-Based Feeding Program (SBFP) Physical and Financial Accomplishment Report**

1. To ensure efficiency in the implementation, monitoring and compliance with DepEd Order No. 39 s. 2017 re: Operational Guidelines On The Implementation Of School-Based Feeding Program for School Years 2017-2022, this Office hereby direct schools concerned to submit **Monthly School-Based Feeding Program (SBFP) Physical and Financial Accomplishment Report**.
2. School Heads and school SBFP focal persons are advised to accomplish the **enclosed SBFP monthly accomplishment report and submit the same not later than the 5th day of the succeeding month** ATTN: NANCY L. DEQUITO- School Health/SGOD . This report shall be consolidated monthly to monitor progress of implementation and compliance of School Implementers with prescribed SBFP guidelines.
3. Immediate dissemination and compliance of this Memorandum is desired.

Encl.:

As stated

TO BE POSTED IN THE DIVISION WEBSITE

SCHOOL - BASED FEEDING PROGRAM REPORT
Monthly Physical and Financial Accomplishment Report
 SY 2017-2018

SCHOOL	Target Beneficiaries			Beneficiaries		Total	Date	Financial Status				Date	Amount	No. of Feeding	Percentage of
	4Ps	Non 4Ps	Total	Actual served			Started and	SBFP Fund	Date	Amount	Total	Submission of	and %	days accomplished	Daily Feeding
	beneficiaries			4Ps	Non 4Ps		Name of	downloaded	received	Allocated	Disbursed	liquidation	liquidated	during the month	Attendance
							Supplier					report			

Problems encountered (if any) :

Prepared by:

Noted:

Concurred:

School Nutrition/SBFP Coordinator
Date:

School Head
Date:

Public Schools District Supervisor
Date: