



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



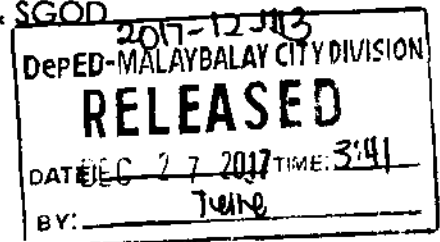
Telefax: (0880 or 088) 221-4597 email: depedmlblycity@yahoo.com

DIVISION MEMORANDUM

No. 700, s. 2017

TO : Chief Education Supervisor and Staff, CID & SGOD
Section/Unit Heads and Staff
This Division

FROM: 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



RE : **PARTICIPATION TO THE 121ST RIZAL DAY COMMEMORATIVE PROGRAM**

Pursuant to the herein letter received from the Office of the City Administrator dated December 4, 2017, you are hereby directed to attend the 121st Rizal Day Commemorative Program on December 30, 2017, 7:00 A.M. at the Plaza Rizal.

Further, you are advised to wear red polo shirt (IPED) or any available red polo shirt. Your participation to the program shall be provided with Compensatory Overtime Credit (COC) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 for overtime services rendered.

Attendance will be checked by the Schools Governance and Operations Division.

For information, guidance and compliance.

Encl:

as stated

Copy furnished:

Records Unit

SGOD-HRD

TO BE POSTED IN THE DIVISION WEBSITE



Republic of the Philippines
Province of Bukidnon
CITY OF MALAYBALAY

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OFFICE OF THE CITY ADMINISTRATOR



December 4, 2017

EDILBERTO L. OPLENARIA, PhD
Schools Division Superintendent
City of Malaybalay

2017-12-14
DIVISION
RECEIVED
DATE: DEC 15 2017 TIME: 9:23
BY: Vergie

Dear Sir:

Season's Greetings!

The City Government of Malaybalay will conduct the 121st Rizal Day commemorative program on December 30, 2017, 7:00 AM at Plaza Rizal. This is to commemorate the patriotism and martyrdom of our national hero Dr. Jose P. Rizal which will be highlighted through the conduct of ceremonial Flag Raising and wreath laying by virtue of Republic Act 229.

During the program, we would like to invite one (1) Boy/Girl Scout Representative who will read the brief background of the Life of Rizal. Further, we would like to request at 20 boy/girl scouts to assist in the ceremonial Flag Raising.

Representatives of boys and girls scouts are also encouraged to attend the said celebration.

Further, we enjoin you together with your staff to attend our usual offertory program to be followed by wreath-laying by agency/department.

We will be sending our program of invitation once we hear from your positive response on this humble request. You can coordinate my staff with this contact number 0917 8938 244.

Thank you very much.

Very truly yours,

HERCULANO S. RONOLO
City Administrator