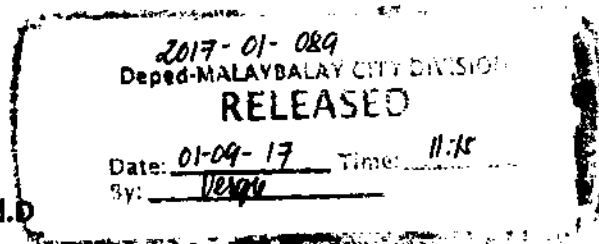




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **LORENZO O. CAPACIO, Ed.D**
Chief Education Supervisor

From: **Schools Division Superintendent**
This Division

Date: **January 6, 2017**

In view of my attendance to the Second National K to 12 Conference on January 10-11, 2017 at the Philippine International Convention Center (PICC), Manila, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **January 12, 2017**.

Your designation will take effect on **January 9, 2017**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Records Section

file Copy