



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY

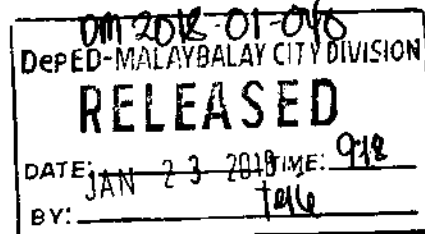


Sayre Highway, Purok 6, Caslang, Malaybalay City
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DIVISION MEMORANDUM

No. 040 s. 2018

TO : Chief Education Supervisor & Staff, CID and SGOD
 Public Schools District Supervisors
 Elementary School Heads
 Section/Unit Heads and Staff
 All Others Concerned



[Signature]
FROM : EDILBERTO L. OPLENARIA, CESO VI
 Schools Division Superintendent

DATE: January 12, 2018

RE: COMPARATIVE ASSESSMENT FOR SENIOR HIGH SCHOOL MASTER TEACHER I POSITIONS (ACADEMIC TRACK)

- This is to inform the field that this Office is now accepting applications and pertinent documents for the Comparative Assessment of Senior High School Master Teacher I Positions (Academic Track).
- Interested applicants are enjoined to comply with the following as provided under DO 3, s. 2016 that a candidate must possess all the qualifications indicated to be considered for the position.

Position	Education	Experience	Training	Eligibility
Master Teacher I (SG18)	Academic Track & Core Subjects: Master's degree in relevant strand/subject	Academic Track & Core Subjects: 4 years of relevant teaching/industry work experience	Academic Track & Core Subjects: 8 hours of training relevant to the subject area of specialization,	LET/PBET



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3. Qualified applicants shall submit the pertinent documents enumerated below:

Mandatory Requirements:

- Letter of intent which shall indicate Statement of purpose/expression of interest
- CSC Form 212 with ID (revised 2017 handwritten or encoded);
- Certified photocopy of certificates of relevant specialized trainings, if any
- Certified copy of Voter's ID and/or proof of residency;
- National Bureau of Investigation (NBI) Clearance;
- Omnibus Certification of authenticity and veracity of all documents submitted signed by the applicant

Additional Requirements:

- Certified photocopy of Diploma on Bachelor's degree;
- Certified photocopy of Transcript of Records with at least 15 units of specialization in relevant strand/specialized subject;
- Certified photocopy of Professional Regulation Commission (PRC) ID Card not expires / Certificate of registration/license;
- Certified photocopy of ratings obtained in the Licensure Examination for Teachers (LET) / Professional Board Examination for Teachers(PBET)

4. All documents submitted shall be duly authenticated by the Division Administrative Officer IV, Florabelle R. Porrás. Deadline for submission of application is on or before January 29, 2018. For inquiry, please see Guia Ma. G. Gamutin, Administrative Officer IV-Personnel.

5. The schedule of screening and interview will be announced later.

6. Immediate and wide dissemination of this memorandum is desired.

Copy furnished:

Personnel Unit
Records Section

TO BE POSTED IN THE WEBSITE