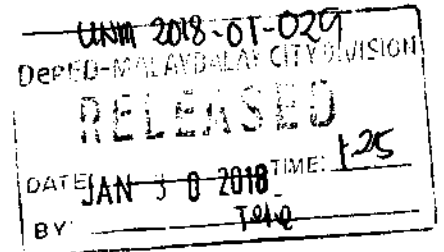




DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY  
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



**MEMORANDUM**

To: **RALPH T. QUIROG**  
Chief Education Supervisor - CID

From: **Schools Division Superintendent**  
This Division

Date: **January 30, 2018**

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In view of my attendance to the Awarding Ceremony of the National Search for Outstanding Barkada Kontra Droga (BKD) Implementers in Secondary Schools SY 2016-2017 on February 5, 2018 at PDEA Grounds DDB-PDEA Building, Quezon City and the GAIN 2018 National Convention on February 8, 2018 at Heritage Hotel, Manila, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 9, 2018**.

Your designation will take effect on **February 5, 2018**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Copy furnished:  
SDS  
Records Section

To be posted in the website