



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



Telefax: (0880 or 088) 221-4597 email: depedmlbcity@yahoo.com

DIVISION MEMORANDUM

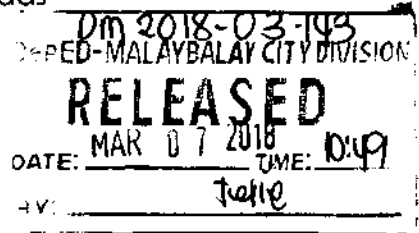
No. 143 s. 2018

To: Chief Education Supervisors and Staff, SGOD and CID
Public Elementary and Secondary School Heads
All Other Concern
This Division

FROM: *[Signature]*
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

DATE: MARCH 6, 2018

SUBJECT: SUBMISSION OF THE NUMBER OF TEACHER PER SCHOOL PER DISTRICT FOR THE 2018 YEAR BEGINNING PROFILING



1. For the information and guidance of all concerned, this office hereby directs all School Heads of both Elementary and Secondary levels within the Division of Malaybalay City to submit the number of teachers with their ranks indicated per school.
2. The submitted teacher's profile per school per district will be used for updating of the Division teaching personnel planning and profiling purposes.
3. All school heads shall facilitate the submission of the number of the teaching force of their schools and submit the consolidated report to the Division Office via email @ vincent2016sanmiguel@gmail.com on or before **March 16, 2018**.
4. Immediate and wide dissemination of this memorandum is highly desired.
5. Enclosed is the suggested format.

Encl:

As stated

Copy furnished:

Records Unit

To be posted in the website

