



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



Sayre Highway, Purok 6, Casisang, Malaybalay City
Telefax # 088-314-0094, E-mail add: depedmlyblycity@yahoo.com

April 16, 2018

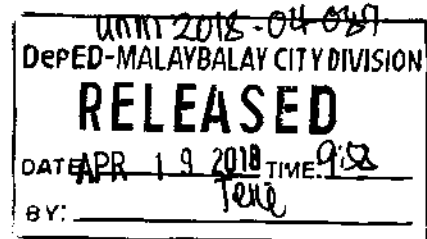
MEMORANDUM TO:

Susan S. Olana, PhD	- DAPSHI President
Narita T. Padua	- PESPA President
Francisca V. Pagobo	- Non Teaching Association Representative
Marlon A. Basalo	- Faculty Association President (Secondary)
Myma D. Pulido	- Faculty Association President (Elem.)
Jutchel L. Nayra, DPA	- Admin. Officer V
Guida Ma. G. Gamutin	- Admin Officer IV-Personnel

HRMPSB for Non-Teaching Positions

Secretariat:

Xian April Jude P. Alas	- Note Taker
Jennifer B. Romanillos	- Note Taker
Liez B. Padrones	- Note Taker



FROM: 
REBONFAMIL R. BAGUIO
Schools Division Superintendent

**SUBJECT: CONFERENCE WITH THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT –
HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD CHAIRMAN**

- 1.) You are hereby directed to convene for a conference with the Assistant Schools Division Superintendent – HRMPSB Chairman on April 24, 2018, 9:00 in the morning at the Division Office Conference Room, Casisang, Malaybalay City.
- 2.) For compliance.

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TO BE POSTED ON THE WEBSITE



DEPARTMENT OF EDUCATION
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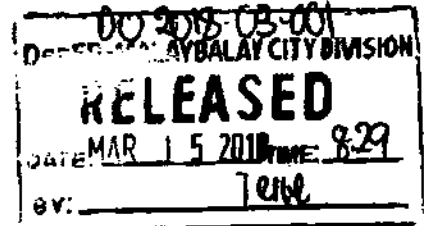


Sayre Highway, Purok 6, Casisang, City of Malaybalay

March 12, 2018

DIVISION ORDER
No. 001 s. 2018

To: Assistant Schools Division Superintendent
Chief Education Supervisors & Staff, CID and SGOD
School Heads (Elem. & Secondary)
Section/Unit Heads and Staff
All Others Concerned



Subject: COMPOSITION OF HUMAN RESOURCE MERIT AND PROMOTION SELECTION BOARD
(HRMPSB)

1. Consistent to SDO's Rationalized Staffing and DepEd Order No. 66, s. 2007 re: "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions", this Office hereby reiterates the composition of the HRMPSB as follows:

Chairperson: Sunny Ray F. Armit - ASDS
Members: **Head of the School where the vacancy exist**
Jutchel L. Nayra, DPA - Administrative Officer V
Guia Ma. G. Gamuthin - Administrative Officer IV (HRMO)
**President of the Division DepED Employee's Union /
Non Teaching Association/Faculty Association, as the case may be**

Secretariat: 1. Xian April Jude P. Alas - ADAS II
2. Jennifer B. Romanillos - ADAS II
3. Lielz B. Padrones - ADA VI

2. In the event there is a conflict of interest involving an applicant for promotion and any of the members of PSB, then the member concerned shall inhibit from the committee membership and a replacement shall be taken to complete the composition.

3. For information, guidance and compliance.

[Signature]
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

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