



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



Telefax: 088-314-0094: depedmalaybalaycity@gmail.com

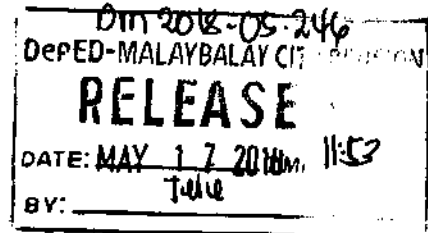
May 16, 2018

Division Memorandum
No. 246, s. 2017

To: **Chief Education Supervisors, CID and SGOD**
Public Schools District Supervisor
Public School Heads
SBM Coordinators
All Others Concerned
This Division

From: 
REBONFAMIL R. BAGUIO
Schools Division Superintendent

Subject: **DISSEMINATION OF REGION MEMORANDUM NO. 218, S. 2018,**
RE: SUBMISSION OF APPLICATIONS ON SCHOOL-BASED
MANAGEMENT (SBM) ASSESSMENT VALIDATION FOR
LEVELS II AND III



1. For information and guidance of all concerned, this office hereby disseminates the enclosed Region Memorandum No. 218, s. 2018 dated April 3, 2018 Re: Submission of Applications on School-Based Management (SBM) Assessment Validation for Levels II and III effective immediately until May 25, 2018.

2. As such, the Letter of Application should be supported by the following documents:

2.1 The duly filled-in SBM Assessment Validation Form duly signed by the Division SBM Coordinating Team and duly endorsed by the Schools Division Superintendent to the Regional Office.

Note: Please download the E-SBM Validation Tool to bit.ly/esbmtool

2.2 The Key Performance indicators (KPIs) duly certified by the Division Planning Officer. These documents are subject for review by the SBM Regional Coordinating Team.

Reminder: The minimum rating of the Performance Improvement (PI) to proceed to Documentary-Analysis, Observation, Discussion (DOD) validation is 1.50 (60% of the PI). If the school does reach the minimum rating, The Division Field Technical Assistance Team (DFTAT) shall provide technical assistance for the purpose.



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3. The application should be addressed to this Office, Attention: The Division SBM Coordinator, Division of Malaybalay City. The submitted hard copies should be scanned and saved in an editable version in excel format and emailed at edelinamendio9@gmail.com.

Note: Only applications with hard copies will be subjected for review for authenticity purposes.

4. Applicants/Schools shall be notified on the scheduled date of their validation thru a Memorandum.

5. Applications received by this office later than the scheduled deadline shall undergo the same process the following year.

6. For more information, please contact Ms. Edelina M. Ebor, OIC, SEPS-M &E, through her mobile 09178467022/09360745670.

7. For immediate and widest dissemination of the Memorandum.

Incl.: As stated

Copy furnished:

Records Unit
M&E Section

To be posted in the website



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X

Zone 1, Upper Bldg., Cagayan de Oro City
Telephone No. (088) 880-7072, 880-7071 Telefax. (08822) 72-26-51 Website: deped.gov.ph
Tayo PARA SA EDUKASYON
Cagayan de Oro City

April 3, 2018

REGION MEMORANDUM

No. 218, s. 2018

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RELEASED

**SUBMISSION OF APPLICATIONS ON SCHOOL-BASED MANAGEMENT (SBM)
ASSESSMENT VALIDATION FOR LEVELS II AND III**

To: **Schools Division Superintendents**
Chiefs of Regional Office Functional Divisions
Regional SBM Coordinating Teams
This Region

1. In line with DepEd Order 83, s. 2012 on the Revised Implementing Guidelines on School-Based Management (SBM) and Assessment Process and Tools (APAT) as adapted in the Contextualized Version of the Manual of Operations on SBM, the field is hereby informed of the Submission of Applications on SBM Assessment Validations for Levels II and III effective immediately until **May 30, 2018**.

2. As such, the Letter of Application should be supported by the following documents:

- 2.1 The duly filled-in SBM Assessment Validation Form duly signed by the Division SBM Coordinating Team and duly endorsed by the concerned Schools Division Superintendent to the Regional Office.
- 2.2 The Key Performance Indicators (KPIs) duly certified by the Division Planning Officer. These documents are subject for review by the SBM Regional Coordinating Team.

Reminder: The minimum rating of the Performance Improvement (PI) to proceed to SBM Documentary -Analysis, Observation, Discussion (DOD) validation is 1.50 (60% of the PI). If the school does not reach the minimum rating, the Division Field Technical Assistance Team (DFTAT) shall provide technical assistance for the purpose.

3. The application should be addressed to the undersigned c/o The Chief, Field Technical Assistance Division (FTAD), DepEd-Region X, Zone 1, Upper Balulang, Cagayan de Oro City. The submitted hard copies should be scanned and saved in an editable version in excel format and emailed at depedftad10@gmail.com. Note: *Only applications with hard copies will be subjected for review for authenticity purposes.*
4. Applicants/Schools per Division shall be notified on the scheduled date of their validation thru a Memorandum.
5. Applications received by this Office later than the scheduled deadline shall undergo the same process the following year.
7. For more information, please contact Ms. Lita F. Base, EPS of FTAD, through her mobile number 09151867201.
8. Immediate and wide dissemination of this Memorandum is highly enjoined.


ALLAN G. FARNAZO
Director IV

Incl.: As indicated

To be indicated in the **Perpetual Index** under the following subjects:

Processes School-Based Management Systems Technical Assistance

FTAD/lita