

Department of Education - Division of Malaybalay City Annual Procurement Plan CY 2018

Code (PAP)	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
			Adm/Post of IB/RE	Sub/Open of Bids (RFQ Date)	Notice of Award	Contract Signing		Total	MOOE	CO		
2018-01	Procurement of UV-5R VHF/UHF Dual Band 2-way Radio Set, 1 set	Darvy S. Dagumol	Small Value Procurement		Jan 2018	Jan 2018	Jan 2018	GMAS	₱3,500.00	₱3,500.00		radio
2018-02	Office Supplies for COA	Maria Rebecca Tiu	Negotiated Procurement/shopping	Jan 2018	Jan 2018	Jan 2018	Jan 2018	GMAS	₱62,535.00	₱62,535.00		office supplies
2018-03	Advertisement of the Invitation to Bid in a Newspaper of General nationwide circulation for Infra and Goods Project	Fiorabelle R. Porras	Small Value Procurement	Jan 2018	Jan 2018	Jan 2018	Jan 2018	GMAS	₱60,000.00	₱60,000.00		newspaper publication
2018-04	Repair of various classrooms in MCD under BEFF 2018	Leslie T. Fontanilla	Public Bidding	Feb 2018	Feb 2018	Feb 2018	Mar 2018	OSEC - 10-16-0701	₱10,447,781.19		₱10,447,781.19	classroom repair
2018-05	Procurement of Articulate 360 Individual Software (1 year subscription)	Jutchel L. Nayra	Small Value Procurement	Jan 2018	Jan 2018	Jan 2018	Jan 2018	GMAS	₱67,900.00	₱67,900.00		software
2018-06	Procurement of Division Office Common Office Supplies	Darvy S. Dagumol	Negotiated Procurement/shopping	n/a	n/a	n/a	n/a	Division MOOE	₱499,994.33	₱499,994.33		common used office supplies
2018-07	Procurement of Division Office Equipment	Darvy S. Dagumol	Small Value Procurement	Jan 2018	Jan 2018	Jan 2018	Jan 2018	GAA	₱124,500.00	₱124,500.00		office equipment
2018-08	Procurement of Polo Shirt (embroidered logo)	Jutchel L. Nayra	Small Value Procurement		Feb 2018	Feb 2018	Feb 2018	GMAS	₱9,000.00	₱9,000.00		ehirt
2018-09	Posting of Regional and National Results of the Activities Participated by the Division of Malaybalay City	Rosie A. Salupedo	Small Value Procurement		Feb 2018	Feb 2018	Feb 2018	GMAS	₱5,500.00	₱5,500.00		posting
2018-10	Procurement of Photocopier Supplies	Rhyea Cyle C. Rosalejos	Direct Contracting		Feb 2018	Feb 2018	Feb 2018	Division MOOE	₱21,008.00	₱21,008.00		photocopier supplies
2018-11	Procurement of Office Supplies for ICT4ED	Jutchel L. Nayra	Negotiated Procurement/SVP		Feb 2018	Feb 2018	Feb 2018	Division MOOE	₱4,044.00	₱4,044.00		office supplies
2018-13	Printer Repair of Supply Office and Administrative Office	Darvy S. Dagumol	Small Value Procurement		Feb 2018	Feb 2018	Feb 2018	GMAS	₱800.00	₱800.00		printer repair
2018-14	Division Planning Conference on Gender and Sensitivity (GAD) 2018 Activities/Program	Rosie A. Salupedo	Small Value Procurement		Feb 2018	Feb 2018	Feb 2018	GAD	₱6,750.00	₱6,750.00		gad
2018-16	Procurement of ASDS Office Equipment	Sunny Ray Amit	Small Value Procurement		Mar 2018	Mar 2018	Mar 2018	GMAS	₱44,050.00	₱44,050.00		office equipment
2018-17	Procurement of Tarpuulin w/ layout, plaque for LRMS	Purissima J. Yap	Small Value Procurement		Mar 2018	Mar 2018	Mar 2018	GMAS	₱1,740.00	₱1,740.00		tarpuulin
2018-18A	Procurement of Fuel of Division Office	Jutchel L. Nayra	Small Value Procurement		Mar 2018	Mar 2018	Mar 2018	GMAS	₱49,191.11	₱49,191.11		Gasoline & Diesel
2018-18B	Procurement of Drinking Water of Division Office	Jutchel L. Nayra	Small Value Procurement		Mar 2018	Mar 2018	Mar 2018	GMAS	₱10,800.00	₱10,800.00		Purified drinking water
2018-19	Procurement of Car Battery(12volts,11plates,maintenance free battery)	Darvy S. Dagumol	Small Value Procurement		Apr 2018	Apr 2018	Apr 2018	GMAS	₱6,800.00	₱6,800.00		12V,11 plates,maintenance free battery
2018-21	Procurement of electrical supplies of Division Office	Darvy S. Dagumol	Small Value Procurement		Apr 2018	Apr 2018	Apr 2018	GMAS	₱1,687.60	₱1,687.60		electrical supplies

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2018-22	Procurement of Fuel & Drinking Water of Division Office	Jutchel L. Nayra	Small Value Procurement	Apr 2018	Apr 2018	Apr 2018	Apr 2018	GMAS	₱170,190.00	₱170,190.00		Gasoline, Diesel, & Purified drinking water
2018-23	Repair of ICT Equipment	Darvy S. Dagulmol	Small Value Procurement		Apr 2018	Apr 2018	Apr 2018	GMAS	₱1,950.00	₱1,950.00		Acer Laptop reformat, HP Laptop Repair & Epson 120 Repair
2018-24	Procurement of TV LED 32"	Darvy S. Dagulmol	Small Value Procurement	Apr 2018	Apr 2018	Apr 2018	Apr 2018	GAA CO elect.	₱499,999.15		₱499,999.15	TV (LED 32", Brand New, Full HD with USB & HDMI Port)
2018-25	Procurement of meals, snacks, training materials for Human Resource Training and Development	Edwin A. Cariaga	Public Bidding	May 2018	Jun 2018	Jun 2018	Jun 2018	HRTD	₱1,235,861.92	₱1,235,861.92		HRTD training exp
2018-28	Book Binding, softbound for DEDP and Annual Report	Vicente G. Sanmiguel	Small Value Procurement		May 2018	May 2018	May 2018	GMAS	₱6,250.00	₱6,250.00		book binding
2018-27	Electrification of Un-energized Schools and Modernization of Electrical Systems on Grid Schools Batch 1, BEFF CY 2018	Leslie T. Fontanilla	Public Bidding	May 2018	Jun 2018	Jun 2018	Jun 2018	OSEC-10-18-1931	₱12,138,431.00		₱12,138,431.00	ELECTRIFICATION
2018-28	Procurement of meals, snacks, training materials for Division Indigenous Peoples Education (IPEd) Implementation	Jose D. Zamora	Negotiated Procurement/shopping/ Small Value Procurement	Jun 2018	Jun 2018	Jun 2018	Jun 2018	SARO-10-18-077	₱592,400.00	₱592,400.00		meals, snacks, office supplies, tarpaulin
2018-29	Procurement of Meals, snacks, and other materials for Brigada Eskwela 2018 Implementation	Marefith M. Mamawag	Negotiated Procurement/shopping/ Small Value Procurement	May 2018	May 2018	May 2018	May 2018	OSEC-10-18-2160	₱91,231.95	₱91,231.95		fuel, Plaque, office supplies, meals & snack, paint, tarp
2018-30	Procurement of meals/snacks, office supplies for DRRM activities CY 2018	Jimdandy S. Lucine	Negotiated Procurement/shopping/ Small Value Procurement	May 2018	May 2018	May 2018	May 2018	OSEC-10-18-0265	₱74,600.00	₱74,600.00		meals, snacks, office supplies, tarpaulin
2018-31	Procurement of materials for internet connection in Division Office Annex building and LRMDC building.	Paul John P. Arias	Small Value Procurement	May 2018	May 2018	May 2018	May 2018	GMAS	₱94,744.00	₱94,744.00		internet connection materials
2018-32	Procurement of Meals & Snacks, office supplies, token, flowers for DEDP	Vicente G. Sanmiguel	Negotiated Procurement/shopping/ Small Value Procurement	May 2018	May 2018	May 2018	May 2018	GMAS	₱53,814.00	₱53,814.00		Meals & Snacks, office supplies, token, flowers
2018-33	Procurement of meals, snacks and training supplies for Cluster 3 SHDP Cofloquim and completion ceremony	Edwin A. Cariaga	Small Value Procurement		May 2018	May 2018	May 2018	School MOOE	₱49,720.00	₱49,720.00		Meals & Snacks, office supplies, flowers
2018-35	Repair of Toilet at 2nd floor of the division office	Leslie T. Fontanilla	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	GMAS	₱3,861.00	₱3,861.00		materials and labor
2018-36	Aircon Cleaning	Darvy S. Dagulmol	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	GMAS	₱4,300.00	₱4,300.00		aircon cleaning
2018-37	Procurement of Self Inking Stamp	Darvy S. Dagulmol	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	GMAS	₱9,100.00	₱9,100.00		self inking stamp
2018-39	Procurement of Flowers (wreath) for celebration of National Holidays	Rosie A. Salupado	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	GMAS	₱2,800.00	₱2,800.00		Flowers(wreath)
2018-40	Procurement of Employee's ID w/ Card holder and sling	Guia Ma. G. Gamutin	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	MOOE	₱16,000.00	₱16,000.00		ID with holder & Sling

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2018-41	Procurement of Hygiene Supplies (toothbrush, toothpaste, & Soap Bar)	Marcos Julita K. Fulgencio	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	Sub-Aro OSEC-10-18-3669	P29,450.00	P29,450.00		toothbrush, toothpaste, & Soap Bar
2018-42	Procurement of Iron/Multivitamins	Marcos Julita K. Fulgencio	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	Sub-Aro OSEC-10-18-4117	P23,585.00	P23,585.00		Iron/Multivitamins
2018-43	Procurement of Engine Oil, Oil Filter, Fuel Filter for Foton	Darvy S. Daguilmol	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	GMAS	P2,600.00	P2,600.00		1 Gallon/5l engine oil, oil Filter, Fuel Filter
2018-44	Procurement of meals, snacks, office supplies for the conduct of Division Federation of Parents-Teachers Asoc. And Government-Community Partnership Forum on ESIP & SRC	Marsifith M. Mamawag	Negotiated Procurement/shopping/ Small Value Procurement	Jul 2018	Jul 2018	Jul 2018	Jul 2018	OSEC-10-18-2679	P108,138.00	P108,138.00		meals, snacks, office supplies
2018-45	Procurement of meals, snacks, office supplies for Contingency Planning Seminar-Workshop	Jimdandy S. Lucine	Negotiated Procurement/shopping/ Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	OSEC-10-18-1443	P27,667.00	P27,667.00		meals, snacks, office supplies, tarpaulin
2018-46	Procurement of Temporary Learning Shelter (TLS) for San Martin Agro-Industrial NHS	Jimdandy S. Lucine	Small Value Procurement	Aug 2018	Aug 2018	Aug 2018	Aug 2018	OSEC-10-18-6696	P170,600.00		P170,600.00	construction supplies, materials, labor
2018-47	Repair of Epson L120, CPU, Canon Pixma Printer (3rd Quarter)	Darvy S. Daguilmol	Small Value Procurement		Aug 2018	Aug 2018	Aug 2018	GMAS	P2,200.00	P2,200.00		Epson L120, CPU, Canon Pixma Printer
2018-48	Procurement of meals, snacks, tarpaulin for 2nd Division MANCOM meeting	Vicente G. Sanmiguel	Small Value Procurement		Jul 2018	Jul 2018	Jul 2018	Div. & School MOOZ	P33,915.00	P33,915.00		meals, snacks, tarpaulin
2018-49	Procurement of meals, snacks, office supplies for Local Stakeholder Convergence of the Division of Marikina City	Edwin A. Cariaga	Negotiated Procurement/shopping/ Small Value Procurement	Aug 2018	Aug 2018	Aug 2018	Aug 2018	OSEC-10-18-2386	P85,000.00	P85,000.00		meals, snacks, office supplies, tarpaulin
2018-50	Procurement for the Division Launching of "Opian Kalusugan (Ok sa DepEd) Program One Health Week	Marcos Julita K. Fulgencio	Small Value Procurement	Aug 2018	Aug 2018	Aug 2018	Aug 2018	OSEC-10-18-5891	P50,000.00	P50,000.00		Meals & Snack Tarp Mug, Ink
2018-51	Procurement of Meals & Snacks, office supplies	Novem A. Seson	Small Value Procurement		Aug 2018	Aug 2018	Aug 2018	OSEC-10-18-5248	P41,280.00	P41,280.00		meals and snacks

Prepared by:

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Reviewed and Recommended by: Bids and Awards and Committee

SUNNY RAY P. RAMIT  
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Approved by:

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DEFINITION

1. PROGRAM (BESF)- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic
2. PROJECT (BESF)- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, Negotiated Procurement, repeat order, shopping, and negotiated
5. Schedule for Each Procurement Activity - Major procurement activities (advertising/posting; submission and receipt/opening of bids; award of contract; contract
6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs
8. Remarks - brief description of program or project