



Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY BY:

DA-2018-08-383
DepED-MALAYBALAY CITY DIVISION
RELEASED
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BY:

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DIVISION MEMORANDUM

No. 383, s. 2018

**TO: Elementary and Secondary School Heads
School Property Custodians
All Others Concerned
This Division**

FROM: REBONFAMIL R. BAGUIO
Schools Division Superintendent

DATE: August 15, 2018

**RE: SUBMISSION OF SCIENCE AND MATHEMATICS EQUIPMENT
DELIVERY RECEIPTS**

In order to provide a more realistic and accurate account of inventories received from Central Office and as required by the Commission on Audit, you are hereby directed to submit photocopies of Science and Mathematics Equipment Delivery Receipts from 2016 to present on or before August 20, 2018.

Queries regarding this maybe relayed to Darvy C. Daguimol, Administrative Officer IV, Supply at Ccilphone No. 09267753812.

Copy furnished:
Records Unit
Property and Supply Unit

TO BE POSTED IN THE WEBSITE