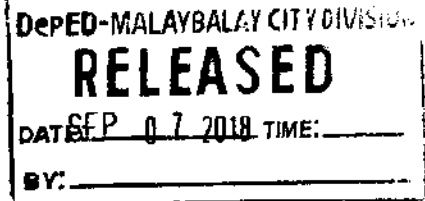




Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

UNM-2018-09-140



MEMORANDUM

TO: Sunny Ray F. Amit - Chairman
Lorenzo O. Capacio - Member
Ralph T. Quirog - Member
Jutchel L. Nayra - Member
Guia Ma. G. Gamutin - Member
HRMPSB for Non-Teaching Position (Level 2)

Liezl Jane L. Padrones - Secretariat
Louella Christy S. Toylo - Secretariat
Annavella V. Rivera - HR Support Staff

FROM: 
REBONFAMIL R. BAGUIO
Schools Division Superintendent

DATE: September 6, 2018

SUBJECT: SCHEDULE OF HUMAN RESOURCE MERIT PROMOTION
SELECTION BOARD (HRMPSB) EVALUATION/SCREENING
FOR ADMINISTRATIVE ASSISTANT I (ADAS I),
ADMINISTRATIVE ASSISTANT II (ADAS II) AND
ADMINISTRATIVE AIDE VI (AA VI) POSITIONS

1. You are hereby directed to conduct HRMPSB Evaluation/Screening for Administrative Assistant I, Administrative Assistant II and Administrative Aide VI on September 18-19, 2018 at the BNHS Databank, Malaybalay City with the following schedule:

Date	Time	Positions
September 18, 2018	9:00 AM to 5:00 PM	ADAS II
September 19, 2018	9:00 AM to 12:00 NN	ADAS I
September 19, 2018	1:00 AM to 5:00 PM	AA VI

2. For compliance.

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Personnel Section
Records Section

TO BE POSTED ON THE WEBSITE