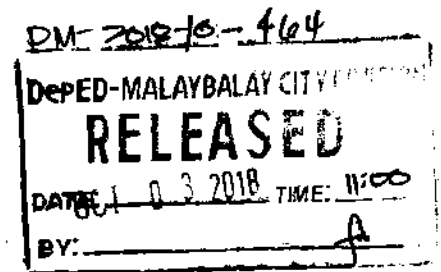




Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY



DIVISION MEMORANDUM

No. 464, s. 2018

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, (SGOD and CID)
Public Elementary and Secondary School Heads
All Others Concerned
This Division

FROM : **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

DATE : October 3, 2018

RE : BASIC TRAINING COURSE

1. The field is hereby informed that the Girl Scouts of the Philippines, Bukidnon Chapter will conduct a Basic Training Course for Troop Leaders and prospective Troop Leaders on October 6 to 7, 2018 at GSP Council Headquarters, Malaybalay City.
2. Participants of the said activity shall be provided with Compensatory Overtime Credit (COC) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Join Circular No. 2. S. 2004 for overtime services rendered.
3. Newly appointed teachers are encouraged to participate.
4. The Registration of Six Hundred Pesos (600.00) and other related expenses shall be chargeable to MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Letter is attached for reference.
6. Queries relative to this can be relayed to Lucily M. Cahucom, Project Development Officer I at 0955-125-9232.



**GIRL SCOUTS OF THE PHILIPPINES
Bukidnon Council**

015
RECEIVED
DATE: 10/1/2018 TIME: 5:10
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Council Circular #18
Series of 2018

TO: DIVISION COORDINATORS, DISTRICT FIELD ADVISERS, PRIVATE AND PUBLIC SCHOOL PRINCIPALS, SCHOOL COORDINATORS , TROOP LEADERS

RE: BASIC TRAINING COURSE

DATE: October 1, 2018

Greetings!

We are happy to announce that the scheduled a Basic Training Course for those who missed to attend the course last August 25-26. For this schedule the training is needed before bringing the girls to the girls to the school camp. Hereunder are the details:

- A. Objective of the Training: - To acquire basic knowledge of Girl Scouting.
- B. Date & Venue: - October 6-7, 2018 – GSP Council Headquarters, Malaybalay City.
- C. Participants - Troop Leaders and prospective Troop Leaders
- D. Registration - P600.00 (meals, snacks, training materials, handouts, and other operating expenses)
First meal – Lunch on October 6 - Last meal – lunch on October 7
- E. Time Schedule - October 6 – Arrival – 8:00A.M.
October 7 – Departure – 3:00 P.M.
- F. Things to Bring: Drawing/writing Materials for your patrol corner
Drawing book for your scrap book
Official Uniform
Alternate Uniform
Toiletries
"Cowboy attire" for the campfire
Sleeping wear

For inquiries and for your confirmation, please contact Council Headquarters with mobile no. 09175164317.

Thank you.

LOMITA L. GARCIA
Council President

CHRISTY B. DAMASCO
Council Executive

Approved:

REBONFAMIL R. BAGUIO
Schools Division Superintendent
Malaybalay City Division
02 Oct 18