



Republic of the Philippines

Department of Education

DIVISION OF MALAYBALAY CITY

DIVISION MEMORANDUM

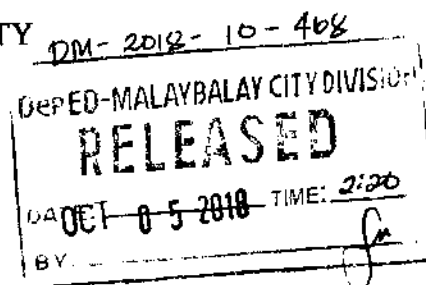
No. 468, s. 2018

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Schools and District Research Coordinators
This Division

FROM:  **REBONGAMIL B. BAGUIO**
Schools Division Superintendent

DATE: October 3, 2018

SUBJECT: **DIVISION RESEARCH MANAGEMENT SUMMIT**
(Division Research Enhancement Seminar)



1. This Office will hold the 2018 Division Research Management Summit on **October 30-31, 2018** at Loiza's Pavilion, Casisang, Malaybalay City. The registration will start at 7:00 a.m.-8:00am.
2. The gathering shall be highlighted by research presentations (oral and poster) of the DepED fellow Scholars in 2017 and identified teachers and non-teaching personnel and lectures on research management by noted internal experts and from a Higher Education Institution partner.
3. Participants to this activity are the Schools Division Superintendent (SDS), Assistant Schools Division Superintendent (ASDS) Division Chiefs (CID, SGOD), Senior Education Program Specialist-Planning and Research, School Heads (SHs), School Research Coordinators, and Presenters.
4. Transportation, and other incidental expenses relative to the participation of this activity shall be charged against local funds subject to the usual accounting and auditing rules while participants meals and accommodation will be charged from the Special Education Fund.
5. Enclosed are the complete list of presenters for reference.
6. For clarification and information, please contact Vicente G. Senior Education Program Specialist, Planning & Research Section at **09778091156**.

Encls.: As stated

Reference: DO No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:

CONGRESS RESEARCH

PPRD/vince

Sayre Highway P-6, Casisang, Malaybalay City
Website: depedmalaybalay.net email: depedmalaybalay@gmail.com
Tel: (088) 221 - 4597 / Telefax: (088)813 - 2894

LIST OF RESEARCH PRESENTERS

NO	Name of Presenter	School	District	Theme	Type of Presentation
1	Nyms Docdocil	Kibalabag IS	II	Governance	Oral Presenter
2	Mary Fe Gumayao	Can-yan IS	II	HRD	Oral Presenter
3	Ria K. Alcuizar	MCNHS	V	Teaching and learning	Oral Presenter
4	Queenie T. Rodriguez	BNHS-Main	III	Teaching and learning	Poster Presenter
5	Rio G. Arbutante	BNHS-Main	III	Child Protection	Oral Presenter
6	Jason C. Suarez	BNHS-Main	III		
7	Farah Q. Tadlip	BNHS-Main	III		
8	Mary Jane S. Paraiso	BNHS-Main	III	HRD	Poster Presenter
9	Francisca B. Pagubo	BNHS-Main	III		
10	Susan S. Olana, PhD	BNHS-Main	III	Governance	Poster Presenter
11	Dindo M. Gabales	BNHS-Main	III		
12	Shane Bryan C. Bactong	BNHS-Main	III	Child Protection	Poster Presenter
13	Gocotano, Fremie	CIS	II	Teaching and learning	Poster Presenter
14	Jumao-as, Ivy L.	CIS	II	Governance	Oral Presenter
15	Sarmiento, Epifania	Kalasangay CS	I	Teaching and learning	Oral Presenter
16	Castillo, Johnrey H.	Managok NHS - Main	IX	Teaching and learning	Oral Presenter
17	Yacapin, Emmaylou J.	BNHS-Main	III	Teaching and learning	Oral Presenter
18	Sambayon, Hazel C.	San Jose ES	V	Teaching and learning	
19	Matic, Demetrio	Bangcud NHS	VI	Governance	Poster Presenter
20	Cabajon, Zaneth K.	Mabuhay ES	V	Teaching and learning	Poster Presenter
21	Castada, Elmer B.	Bangcud NHS	VII	Teaching and learning	Oral Presenter
22	Allado, Niela T.	BNHS-Main	III	Governance	Poster Presenter
23	Novilyn G. Palma	MNHS-Main	IX	Governance	Poster Presenter

GUIDELINES

1. All presenters should submit their research papers on, **October 10, 2018 (Wednesday)**, properly endorsed by the School heads and using the Research Proforma on Enclosure 4.
2. Presenters for poster presentation are advised to use vertical poster layout at 48 x 36 inches size. It includes the abstract, content and layout of the poster.
3. The following time frame for oral presentation shall be strictly observed:
 - 5-10 minutes for oral presentation
 - 5 minutes per panel reactor
4. To enforce strict observance of the time, color coding scheme should be followed:
 - Green light - Start of the Presentation
 - Yellow light - 7 minutes (warning)
 - Red light - 9 minutes (stop)
5. The panel/reactor has to give recommendations on how the research findings can be replicated or utilized for policy directions, enhancement of existing programs and policy formulation for new innovative educational reforms.
6. All presenters are advised to come on **October 10, 2018 (Wednesday) 3:00pm** for a short Orientation at School Governance and Operations Division, Planning and Research Section Office, Ground Floor Casisang Senior High School, Casisang, Malaybalay City.

DISTRIBUTION OF PARTICIPANTS

School	SDS	ASDS	Division Chiefs (SGOD & CID)	SEPS-Research/Research Coordinator	School Research Coordinators	Presenters	TOTAL
Division Office	1	1	2	1	63	23	91
District I							
New Ilocos ES					1		
Dalwangan/Damitan ES					1		
Kapitan Anghel IS					1		
Patpat ES					1		
Kalasungay CS					1		
Kalasungay NHS					1		
District II							
Kibalabag IS					1		
Manalog/Baganao ES					1		
Can-ayan IS/Incalbog ES					1		
Candiisan IS/ Tintinaan ES					1		
Kilap-agan/Tagilanao ES					1		
Sumpong CS					1		
District III							
BNHS-main					1		
BNHS-Dalwangan Annex					1		
BNHS-Imbayao Annex					1		
Imbayao/Sta Ana ES					1		
District IV							
MCCS					1		
Bgry 9 ES					1		
BCT ES					1		
CNHS					1		
District V							
AVES					1		
Casisang CS					1		
Natid-asan ES					1		
Casisang SHS					1		
San Jose ES					1		
Mabuhay/Panamucan ES					1		
MNHS					1		
District VI							
Aglayan CS					1		
MCNSHS					1		
Cabangahan ES					1		
Magsaysay IS					1		
Bendolan/Mapayag ES					1		
Laguitas/Balangbang ES					1		
District VII							
Bangcud CS					1		

Bangcud NHS					1		
Padernal ES					1		
Simaya ES					1		
Binalbagan ES					1		
Macote ES					1		
Dapulan/Calawag ES					1		
District VIII							
Linabo CS					1		
Sawaga ES					1		
Lalawan/Paiwaig ES					1		
San Martin ES					1		
SMAINHS					1		
Malagap ES					1		
San Roque ES					1		
District IX							
Managok CS					1		
Managok NHS-Main					1		
MNHS- Lalawan Annex					1		
MNHS-Miglamin Annex					1		
Miglamin ES					1		
Langasihang/Matangpatang ES					1		
Maligaya/Lunukan ES					1		
Dumayas ES					1		
Bagong Silang ES					1		
District X							
Zamboanguita CS/Tuburan/Mapulo ES					1		
St. PNHS					1		
St. PES/Pigpamulahan/Indalasa ES					1		
Caburacanan/Kulaman ES					1		
Busdi IS					1		
Silae NHS					1		
Kibalabag/Pighalugan/Silae ES					1		
Staff							5
Speaker							4
TOTAL							100

PROFORMA FOR RESEARCH ENTRY

Title:

Research Proponent: _____

Position: _____

Division/District: _____

Oral Presentation: Kindly check (/)

Theme 1

Theme 2

Theme 3

Theme 4

Poster Presentation: Kindly check (/)

Theme 1

Theme 2

Theme 3

Theme 4

FULL VERSION OF THE RESEARCH PROJECT
(Not exceeding 3,000 words)

Endorsed by: (Schools Research Committee)

INDICATIVE SCHEDULE

TIME	ACTIVITY	POINT PERSON
Day 1: October 30, 2018 (Tuesday)		
8:30- 9:30	“Quality, Accessible, Relevant, Liberating Evidence-based Basic Education“	Dr. Joy M. Mirasol Vice President for Research, Extension, and International Affairs, Bukidnon State University
9:30 - 10:00	Importance of Research In Basic Education	Sunny Ray F. Amit Assistant Schools Division Superintendent
10:00-10:15	Health Break	
10:15-11:00	Perspectives in Conducting Educational Research in the context of Department of Education	Rebonfamil R. Baguio, PhD Schools Division Superintendent
11:00-12:00	Research Presentations	Panel:
	<ol style="list-style-type: none"> 1. Nyma Docdocil 2. Mary Fe Gumayao 3. Ria K. Alcuizar 4. Queenie T. Rodriguez 5. Rio G. Arbutante 6. Jason C. Suarez 7. Farah Q. Tadlip 8. Mary Jane S. Paraiso 9. Francisca B. Pagubo 10. Susan S. Olana, PhD 11. Dindo M. Gabales 12. Shane Bryan C. Bactong 	Sunny Ray F. Amit Assistant Schools Division Superintendent Rebonfamil R. Baguio Schools Division Superintendent
12:00 - 1:00	NOON BREAK	
1:00 - 5:00	Research Dissemination/ Presentation	Panel:
	<ol style="list-style-type: none"> 1. Gocotano, Fremie 2. Jumao-as, Ivy L. 3. Sarmiento, Epifania 4. Castillo, Johnrey H. 5. Yacapin, Emmaylou J. 6. Sambayon, Hazellet C. 7. Matic, Demetrio 8. Cabajon, Zaneth K. 9. Castada, Elmer B. 10. Allado, Niela T. 	Sunny Ray F. Amit Assistant Schools Division Superintendent Rebonfamil R. Baguio Schools Division Superintendent

TIME	ACTIVITY	POINT PERSON
Day 2: October 31, 2018 (Wednesday)		
7:30- 8:00	MOL	District Incharge
8:00- 9:00	Evaluating Research Problem	Vicente G. San Miguel, EdD SEPS-Planning & Research
9:00- 10:00	Evaluating Research Methodology and Data Analysis Plan	Dr. Manuel Caingcoy Professor I, Bukidnon State University
10:00-10:15	Health Break	
10:15-11:15	Evaluating Research Instruments	Dr. Marlon S. Frias University Statistician, Bukidnon State University
11:15-12:00	Evaluating Action Research	Glenn Gambi, PhD Casisang Senior High School
12:00 - 1:00	Lunch Break	
1:00 - 2:00	Looking at Research Ethics in Evaluating Research Proposals	Marsifith M. Mamawag SEPS SocMob
2:00-3:00	Break Out Sessions per districts on strategic planning on Research Management in Districts	
3:00-3:15	Health Break	
3:15-4:00	District Presentation on Ways Forward	
4:00-5:00	Closing Program	Participants

WORKING COMMITTEES

Committee	In charge	Responsibility
Program & Invitation	Vicente G. San Miguel	-Prepares and sends invitation letters and programs -Hosts the day to day activity
Awards & Certificates	Edelina M. Eborá	- Prepare the certificates, tokens and awards - Facilitates the lineup of awardees - -Sees the order of awardees
Registration /Secretariat/ Documentation	Lucilyn M. Cahucom Rose Sias	-Checks the daily attendance of participants -Retrieves attendance sheets properly filled in -Coordinates with speakers and judges as to arrival and departure -Arranges accommodation of guests and judges at the venue -Documents the day to day activities
Physical Arrangement/ Stage Decoration	District III c/o Ever Calopez	-Puts up stage decorations for The whole event. -Checks hall arrangement of the venue to suit with the activity -Labels tables of the 10 divisions, judges, and guests
Reception	Marsfifth M. Mamawag	-Ushers participants to respective tables -Coordinates for leis of guests and judges
Multi-Media/Presentation	Paterno Padua Jr.	-Takes charge of the ICT, sound system and other related functions
Food & Refreshment	Rosie A. Salupado	-Monitors food handling and food serving
Evaluation	Edelina M. Eborá	Conducts Evaluation of the Activity.