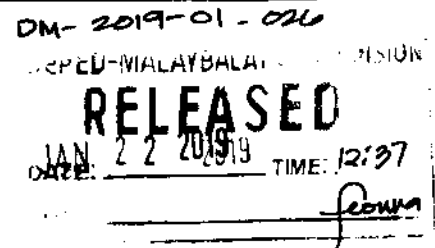




Republic of the Philippines  
Department of Education  
Region X - Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**



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**DIVISION MEMORANDUM**

TO: **Public Schools District Supervisors  
District Property Custodians  
This Division**

FROM: **REBONFAMIL R. BAGUIO**  
Schools Division Superintendent

DATE: January 21, 2019

RE: **SUBMISSION OF LIST OF UNRETRIEVED BOOKS INTENDED  
FOR SCHOOLS**

1. You are hereby directed to submit to this Office list of books on hand for distribution to the schools within your district. This will be used in scheduling deliveries to schools who have not retrieved books from the District Property Custodians.

2. Queries may be addressed to Darvy C. Dagumol thru cellphone number 09267753812 of the Property and Supply Unit.

**TO BE POSTED IN THE WEBSITE**