



Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

DM- 2019-02- 074
DepED-MALAYBALAY CITY DIVISION
RELEASED
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BY: _____
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February 21, 2019

DIVISION MEMORANDUM

NO. 074, s. 2019

TO: Elementary and Secondary School Heads
Elementary and Secondary School Financial Staff
Accounting and Budget Services, Division Office
All Others Concerned
This Division

FROM: THE SCHOOLS DIVISION SUPERINTENDENT


SUNNY RAY F. AMIT
Assistant Schools Division Superintendent

Re: **FINANCE PERSONNEL MONTHLY MEETING**

1. The Division Office through the Accounting and Budget Services shall hold a meeting on Friday, March 1, 2019 at Sumpung Central School at exactly 8 o'clock in the morning among finance personnel in schools and Division Office.
2. Objectives of the meeting are the following:
 - i. Provide participants with important updates on relevant issues in finance, budget and accounting matter;
 - ii. Address various issues, concerns, and challenges in the field of finance;
 - iii. Share innovative practices by different schools; and
 - iv. Foster strong and improved collaborations within the Finance team.
3. Transportation and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations while meals shall be charged against the funds of DepEd MC Finance Organization.
4. Queries relative to this can be relayed to *Rhysa Cyle C. Rosalejos*, Accountant III at 09173095801.

Enclosure : Official List of Participants

Copy furnished : Records Section
Accounting Section
Personnel Section

TO BE POSTED ON WEBSITE

Enclosure No. 1 - Official List of Participants			
NO.	FULL NAME	SCHOOL/STATION	POSITION
Participants			
1	Juvy Ann V. Neri	Kalasangay Central School	Administrative Assistant II
2	Bob Fortune C. Maskariño	Silae National High School	Administrative Assistant II
3	Lance M. Jamago	Aglayan Elementary School	Administrative Assistant II
4	Welrose A. Delos Reyes	Dalwangan Elementary School	Administrative Assistant II
5	Khristie Myr A. Pepito	Can-ayan Integrated School	Administrative Assistant II
6	Irene Joy G. Dayo	San Martin National High School	Administrative Assistant II
7	Jeanne Crisel Joy C. Gamalo	Linabo Central School	Administrative Assistant II
8	Corazon C. Pasulojan	Sumpong Central School	Administrative Assistant II
9	Jayson E. Butal	Malaybalay City National Science High School	Administrative Assistant II
10	Geneth L. Mutia	Airport Village Elementary School	Administrative Assistant II
11	Calvin B. Cruz	Casisang Central School	Administrative Assistant II
12	Bless Joyce T. Talaroc	Busdi Integrated School	Administrative Assistant II
13	Airiel E. Gulle	Bangcud Central School	Administrative Assistant II
14	Lee A. Ejem	Malaybalay City Central School	Administrative Assistant II
15	Irene U. Dela Calsada	Managok Central School	Administrative Assistant II
16	Gladys S. Alonzo	Malaybalay City National High School	Administrative Assistant II
17	Normelyn C. Lumile	Bangcud National High School	Administrative Assistant II
18	Karole Lenin B. Tirol	Managok National High School	Administrative Assistant II
19	Phoebe Mae P. Barsobia	Bukidnon NHS - Annex Dalwangan-SHS	Administrative Assistant II
20	Barbette Fame R. Diabordo	Kalasangay National High School-SHS	Administrative Assistant II
21	Alve Anne Christy B. Bendijo	Can-ayan Integrated School-SHS	Administrative Assistant II
22	Irish D. Clarete	Casisang National High School-SHS	Administrative Assistant II
23	Katleen Kristy M. Baul	Malaybalay City National High School-SHS	Administrative Assistant II
24	Jennifer B. Romanillos	Casisang Senior High School-SHS	Administrative Assistant II
25	Laureen Marie L. Limena-Ricarte	Malaybalay CNSHS-SHS	Administrative Assistant II
26	Feonna J. Casinabe	Bangcud National High School-SHS	Administrative Assistant II
27	Dayanara O. Adajar	San Martin Agro-Industrial High School-SHS	Administrative Assistant II
28	Ivan Ray B. Pojas	Managok National High School-SHS	Administrative Assistant II
29	Ness Viola M. Borres	Managok NHS - Lalawan Annex-SHS	Administrative Assistant II
30	Nelvin H. Armechin	Managok NHS - Miglamin Annex-SHS	Administrative Assistant II
31	Robert John M. Solito	Busdi Integrated School-SHS	Administrative Assistant II
32	Evelyn Joy V. Don	Silae National High School-SHS	Administrative Assistant II
33	Amado B. Apostol Jr.	St. Peter National High School -SHS	Administrative Assistant II
34	Don A. Deximo	Kalasangay Central School	Administrative Assistant III

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NO.	FULL NAME	SCHOOL/STATION	POSITION
35	Ednaly E. Tagailo	Silae National High School	Administrative Assistant III
36	Ronadette M. Lumasag	Aglayan Elementary School	Administrative Assistant III
37	Coleen A. Rabanes	Dalwangan Elementary School	Administrative Assistant III
38	Jeralyn G. Balansag	Can-ayan Integrated School	Administrative Assistant III
39	Lourenil M. Lim	San Martin National High School	Administrative Assistant III
40	Evangeline Bahian	Linabo Central School	Administrative Assistant III
41	Manilyn P. Reyes	Sumpung Central School	Administrative Assistant III
42	Neil Mar B. Cruzado	Malaybalay City National SHS	Administrative Assistant III
43	Cheryl Jane C. Peñalosa	Airport Village Elementary School	Administrative Assistant III
44	Gindy O. Lambiguit	Casisang Central School	Administrative Assistant III
45	Salvie Anne Jennelyn A. Quijano	Busdi Integrated School	Administrative Assistant III
46	Joe Randy H. Israel	Bangcud Central School	Administrative Assistant III
47	Anabelle B. Miquiabas	Malaybalay City Central School	Administrative Assistant III
48	Maria Liza Bahian	Managok Central School	Administrative Assistant III
49	Ariel L. Garcia	Malaybalay City National High School	Administrative Assistant III
50	Gerardo C. Pasia, Jr.	Bangcud National High School	Administrative Assistant III
51	Novilyn G. Palma	Managok National High School	Administrative Assistant III
52	Xian April Jude P. Alas	Casisang Senior High School-SHS	Administrative Assistant II
53	Alvin John D. Labata	Division Office	COS Personnel
54	Clementina O. Madronero	Division Office	Senior Bookkeeper
55	Cherry Faye T. Peligrino	Division Office	Administrative Assistant II
56	Janice M. Bautista	Division Office	Senior Bookkeeper
57	Joseph L. Garcia	Division Office	Administrative Assistant III
58	Nelly L. Salga	Division Office	Senior Bookkeeper
59	Rhysa Cyle C. Rosalejos	Division Office	Accountant III
60	Roxel M. Gimarangan	Division Office	Senior Bookkeeper
61	Sibyl L. Maputi	Division Office	Administrative Officer V
62	Junnie Von B. Tandayag	Division Office	Administrative Assistant II
63	Shella Novie Canson	Division Office	Administrative Assistant I
64	Estrella E. Cartin	BNHS-SHS	Administrative Assistant II
65	Dhairyl Jean C. Fajardo	Bukidnon National High School	Administrative Assistant III
66	Anna Angela C. Saplot	BNHS	Administrative Assistant II
67	Yeyeth B. Cabalquinto	BNHS	Administrative Aide IV
68	Lorna Bethel Rae M. Lapeciros	BNHS	Administrative Officer II