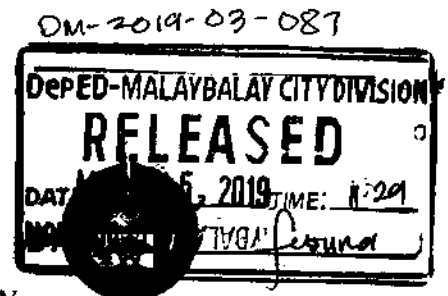




Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang, Malaybalay City
Telefax No.: (088) 314-0094 Email Address: depedmalaybalay@gmail.com
Website: www.depedmalaybalay.net



DIVISION MEMORANDUM

No. 087, s. 2019

**TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
School Property Custodians
This Division**

FROM: REBONFAMIL R. BAGUIO
Schools Division Superintendent

DATE: March 5, 2019

**RE: SUBMISSION OF PROPOSED SCHEDULE FOR INSPECTION OF
PROPERTY, PLANT AND EQUIPMENT (PPE) INVENTORY**

School heads are advised to send through SMS to the Supply Officer of the Division Office their preferred date of inspection for Property, Plant and Equipment (PPE) Inventory. This is to ensure readiness and presence of the school heads and School Property Custodians during the schedule. Recommended dates are between March 18- May 15, 2019.

Queries may be addressed to Darvy C. Daguimol thru 09267753812.

TO BE POSTED IN THE WEBSITE