



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

DIVISION MEMORANDUM

No. 172, s. 2019

To: **Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Public Elementary and Secondary School Heads
All Others Concerned**

From: **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

Date: **May 31, 2019**

Subject: **READINESS OF SCHOOLS FOR THE OPENING OF CLASSES FOR
SCHOOL YEAR 2019-2020**

1. In view of the opening of classes on June 3, 2019 for School Year 2019-2020, the field is hereby informed on the monitoring of the readiness of all schools as embodied in Regional Memo No. 178,s. 2017.
2. Attached is the Monitoring Tool on School Readiness (Enclosure 1).
3. Queries relative to this can be relayed to,Edelina M. Ebor, Senior Education Program Specialist (M&E) at 09368467029 or Mary Gladys J. Dublas, Education Program Specialist II (M&E) at 09171166966.

Enclosure:
As stated
Copy furnished:
Records Unit
HRD



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

(Enclosure 1)

MONITORING TOOL ON SCHOOL READINESS
SY 2019-2020

SCHOOL: _____

DISTRICT: _____

TEACHER: _____

Date Monitored: _____

GRADE & SECTION: _____

ATTENDANCE: M-___ F-___ T-___

NO	INDICATORS	O	NO
A. CLASSROOM STRUCTURING			
	At the end of the room, a signboard is posted showing the following identification.		
1	Grade and section occupying the room.		
2	Name of teacher handling the class.		
3	A framed copy of the class program is displayed on the door to the classroom at adult eye level.		
4	On the front wall (that is, the wall facing the class), the chalkboards properly framed and provided with chalk ledge and curtains, are installed at a height.		
5	Above the chalkboard, a framed portrait of the president of the Philippines displayed prominently at the center, flanked on one side at a lower level of the framed motto.		
6	Framed copy of the National Anthem displayed at the upper left-hand corner.		
7	Framed copy of Allegiance to the Philippine Flag		
8	The bulletin boards and tack boards, as well as charts, are placed on the walls at the sides or at the back of the room.		
9	The attendance chart and the DepEd forms rack are placed near the door.		
10	The Teacher's table, chair and cabinets are located at the rear of the room.		
11	Reading Corner		
12	Health Corner		
13	Classroom-based data on the BEIS to be placed on the walls at the side or at the back of the room which contains modules A-H.		
14	Classroom have proper ventilation and lighting and enough space for 50-60 learners.		
15	Classroom desk and other furniture are sized to the aged of the learners.		
16	In case of shared desk, each pupil has enough space to do seatwork.		
17	Classroom layout and furniture allow pupils to interact and do group work.		
18	Classroom have a bulletin board or a corner that display helpful learning materials such as posters, illustrations, newspaper and magazine clippings and your pupil's own.		
B. LEARNING RESOURCES			
19	Curriculum Guide and Teacher's Guide		
20	Learning Resource Materials		
21	Inventory of references in all learning areas		

Monitored by

(Name and Signature)

School Head