



Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY



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DM-WA-OS-179
DEPED MALAYBALAY CITY DIVISION
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BY: [Signature]

DIVISION MEMORANDUM

No. 179, s. 2019

**TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
District/School Property Custodians**

FROM: REBONFAMIL R. BAGUIO
Schools Division Superintendent

DATE: June 6, 2019

**RE: VACATION SERVICE CREDITS OF SCHOOL/DISTRICT PROPERTY
CUSTODIANS**

1. In line with DepED Memorandum No. 328, s. 2009, this Office hereby grants Vacation Service Credits to School and District Property Custodians effective School Year 2018 – 2019. Attached are the categories of schools and the vacation service credits assigned to School Property Custodians based on 2018 enrollment.

2. School Property Custodians can only claim upon submission of Report of Physical Count of Property Plant and Equipment (Textbooks), letter requesting grant of Vacation Service Credit, Daily Time Record, Accomplishment Report and pictures that support the accomplishments.

3. District Property Custodians will be given 15 -day service credit only upon submission of the basic requirements and the Consolidated Report on Physical Count of Inventories (Textbooks) and the summary of losses on or before June 30, 2019.

4. However, for School Year 2019 -2020 there will be review of the necessity to designate District Property Custodians.

5. Queries may be addressed to Darvy C. Daguimol thru 09267753812 of the Property and Supply Unit.

TO BE POSTED IN THE WEBSITE

Department of Education
Malaybalay City Division
School Size: Basis of Granting Leave Credits to School Property Custodians

ID No.	Name of School	Enrollment 2018	Size	Leave Credits
126535	Balangbang ES	53	Small	5
126594	Tag-ilanao ES	81	Small	5
103629	Pighalugan ES	88	Small	5
126562	Calawag ES	90	Small	5
199511	Paiwaig ES	90	Small	5
126592	Sta. Ana Elementary School	92	Small	5
103677	Incalbog ES	100	Small	5
126539	Dumayas ES	106	Small	5
126575	Baganao ES	110	Small	5
126551	Panamucan ES	112	Small	5
126572	San Roque ES	116	Small	5
126548	Mapulo Elementary School	120	Small	5
126549	Matangpatang ES	122	Small	5
103610	Damitan Elementary School	125	Small	5
126534	Bagong Silang ES	134	Small	5
126559	Bendolan ES	141	Small	5
501188	Kibalabag integrated school	150	Small	5
126595	Tintinaan ES	157	Small	5
126545	Lunokan ES	160	Small	5
126587	Manalog ES	162	Small	5
501195	Candiisan Integrated School	177	Small	5
126585	Kilap-agan ES	181	Small	5
126569	Mapayag ES	188	Small	5
259006	Tuburan Elementary School	188	Small	5
103647	Pigpamulahan ES	192	Small	5
126553	Silae ES	193	Small	5
	Caburacanan ES	207	Small	5
199518	Kibalabag ES	215	Small	5
126543	Langasihian ES	220	Small	5
126560	Binalbagan ES	228	Small	5
126546	Maligaya ES	235	Small	5
126565	Mabuhay ES	240	Small	5
126573	Simaya ES	247	Small	5
126554	St. Peter ES	251	Small	5
126541	Kulaman ES	259	Small	5
126563	Dapulan ES	261	Small	5
501189	Capitan Angel Integrated School	266	Small	5
126542	Lalawan ES	269	Small	5
126570	Padernal ES	269	Small	5
126568	Malapgap ES	275	Small	5

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ID No.	Name of School	Enrollment 2018	Size	Leave Credits
500409	Busdi IS	292	Small	5
126540	Indalasa ES	309	Small	5
126556	Zamboanguita CS	315	Small	5
126589	New Ilocos ES	321	Small	5
126550	Miglamin ES	340	Small	5
126581	Imbayao ES	344	Small	5
126552	Sawaga ES	383	Small	5
126561	Cabangahan ES	427	Medium	10
126566	Macote Elementary School	433	Medium	10
126588	Natid-asan ES	443	Medium	10
126576	BCT ES	464	Medium	10
126564	Laguitas ES	502	Medium	10
501190	Magsaysay Integrated School	511	Medium	10
500245	Can-ayan IS	548	Medium	10
199510	Barangay 9 ES	622	Medium	10
126590	Patpat ES	671	Medium	10
126571	San Martin ES	688	Medium	10
126591	San Jose ES	799	Medium	10
126544	Linabo CS	901	Medium	10
126580	Dalwangan ES	913	Medium	10
126547	Managok CS	988	Medium	10
126579	Casisang CS	1060	Large	15
126582	Kalasungay Central School	1085	Large	15
126557	Aglayan Central School	1201	Large	15
126574	Airport Village ES	1218	Large	15
126593	Sumpung Central School	1343	Large	15
126558	Bangcud CES	1462	Large	15
126586	Malaybalay City Central School	3643	Large	15
Integrated, Secondary and Senior High Schools				
501195	Candlisan Integrated School	32	Small	5
501189	Capitan Angel Integrated School	55	Small	5
501188	Kibalabag integrated school	64	Small	5
501190	Magsaysay Integrated School	72	Small	5
325503	Bukidnon NHS - Annex Imbayao	206	Small	5
300507	Luyungan High School	237	Small	5
314905	ST. PETER NATIONAL HIGH SCHOOL	249	Small	5
325501	Managok NHS - Annex Lalawan	285	Small	5
500409	Busdi IS	286	Small	5
314920	Managok NHS - Miglamin Annex	315	Small	5
314915	Kalasungay NHS	318	Small	5


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ID No.	Name of School	Enrollment 2018	Size	Leave Credits
303984	Silae NHS	344	Small	5
325505	Apo Macote NHS	396	Small	5
500245	Can-ayan IS	549	Medium	10
341061	SHS within Casisang CS	572	Medium	10
303982	San Martin Agro-Industrial NHS	684	Medium	10
314914	Casisang NHS	703	Medium	10
325504	Bukidnon NHS - Annex Dalwangan	705	Medium	10
314916	Malaybalay City NHS	762	Medium	10
303973	Managok NHS	1,046	Large	15
314904	Malaybalay City National Science HS	1,517	Large	15
303946	Bangcud National High School	2,002	Large	15
	Bancud NHS Senior HS	579	Medium	10

Prepared by:


DARVIC C. BAGUIMOL
Administrative Office IV - Property

Approved by:


REBONFAMIL R. BAGUIO
Schools Division Superintendent
10 June 15