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DEPED MALAYBALAY CITY DIVISION  
RELEASED  
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BY: [Signature]

Department of Education  
Region X - Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
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**DIVISION MEMORANDUM**

No. 214, s. 2019

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned

FROM: **REBONFAMIL R. BAGUIO**  
Schools Division Superintendent  
[Signature]

DATE: June 27, 2019

**SUBJECT: DISSEMINATION OF DEPED ORDER NO. 028, S. 2018 RE: POLICY AND GUIDELINES ON OPLAN KALUSUGAN SA DEPARTMENT OF EDUCATION**

1. Relative to DepEd Order No. 028, s. 2018 re: Policy and Guidelines on Oplan Kalusugan sa Department of Education (OK sa DepEd), this Office hereby informs the field of the annual celebration of OK sa DepEd which shall take place every second week of July.
2. School Heads are enjoined to conduct the suggested health and nutrition activities during the week-long celebration in coordination with the SDO Health Personnel and stakeholders.
3. Accomplishment report on the activities done during the "One Health Week" shall be submitted to School Health Section attention: **KIMBERLY K. HUISO, Medical Officer III** on or before **August 9, 2019**. A soft-copy of the **Revised OK sa DepEd Forms 2019** can be downloaded through our website <http://www.depedmalaybalay.net/downloads>.
4. Shall there be queries, contact **KIMBERLY KAY I. HUISO, Medical Officer III** through 0917-328-0930.

Encl.: As stated

Copy Furnished:  
SGOD-School Health Unit  
Records Unit



Republic of the Philippines  
**Department of Education**

06 JUL 2018

DepEd ORDER  
No. **028** s. 2018

**POLICY AND GUIDELINES ON OPLAN KALUSUGAN SA DEPARTMENT OF EDUCATION**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Policy and Guidelines on Oplan Kalusugan sa Department of Education (OK sa DepEd)** for the provision of basic primary medical and dental care to learners to allow them to attain their full educational potential.
2. The policy and guidelines aim to promote and provide all learners and DepEd personnel with a sustainable holistic school health and nutrition program towards healthier behaviors and better learning outcomes. Specifically, it aims to:
  - a. have efficient implementation of school-based health and nutrition programs and services, through rational programming in terms of resources and services to optimize the results of the five flagship programs of *OK sa DepEd*,
  - b. provide all public school learners with health and nutrition services to allow them to attain their full educational potential,
  - c. ensure wellness of DepEd personnel through the provision of basic medical care for better productivity,
  - d. generate information on the health and nutrition records of all learners as a basis for planning and programming, and
  - e. maximize opportunities for better and wider coverage of health and nutrition services delivery, through close collaboration with various partners and stakeholders especially at the school level.
3. The bureau, service, and regional directors, schools division superintendents, school heads, other personnel, parents, learners, partners, and other stakeholders are enjoined to extend full support to and participation in this program.
4. This DepEd Order shall take effect immediately upon the approval of the Secretary.
5. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index  
under the following subjects:

HEALTH EDUCATION  
LEARNERS  
NUTRITION EDUCATION  
OFFICIALS  
POLICY

SMMA/MCR/DJP – DO Policy Guidelines on *Oplan Kalusugan sa DepEd*  
0452/June 2/4, 2018

## ***OPLAN KALUSUGAN SA DEPARTMENT OF EDUCATION (OK sa DepEd)***

### **I. BACKGROUND AND RATIONALE**

According to the World Health Organization (WHO), a country's investments for an effective school health program is considered to be a cost-effective investment as it simultaneously improves health and education. Ill and malnourished children miss so much school time, get delayed coming back or refuse to return to avoid the stigma of grade level repeaters. Unintended pregnancies cause girls to drop-out of school, lessening their chances of a better future. And the problem on illegal drugs pose as a bigger threat to the security and welfare of the youth and students.

Health-promoting practices can significantly reduce many of the current and future causes of death, diseases and disability in the Department of Education (DepEd). These practices include detecting highly vulnerable individuals in the Department, preventing unhealthy behaviors, and identifying and referring sick and malnourished children to receive health care while the children are still in school. Early detection is critical and school administrators, staff, and teachers are in a position to identify nutrition and hygienic issues, substance abuse, and risky sexual behavior.

In response, the Bureau of Learner Support Services (BLSS)- School Health Division (SHD) implements several health and nutrition programs to maintain and improve the health of schoolchildren and personnel through the prevention and control of diseases, and the promotion of health-related knowledge, attitudes, skills, and practices. Aligning these programs with its targets will pave the way for a more systematic and holistic approach in the implementation, monitoring, and evaluation of its various undertakings.

#### **Convergence of DepEd's Health and Nutrition Programs**

DepEd launches the *Oplan Kalusugan sa Department of Education (OK sa DepEd)* which is a convergence of DepEd's health programs, plans, policies, and activities for their effective and efficient implementation at the school level, in partnership with various stakeholders. *OK sa DepEd* shall focus on DepEd's major school health and nutrition programs specifically the School-Based Feeding Program (SBFP), National Drug Education Program (NDEP), Adolescent Reproductive Health Education (ARH), Water, Sanitation, and Hygiene (WASH) in Schools (WinS), and Medical, Dental, and Nursing Services. Other health and nutrition programs will continue to be implemented in support of these five flagship programs.

Currently, school health and nutrition programs are separately implemented by the schools on the basis of separate issuances, orders, and memoranda. While schools will continue to follow existing policies and guidelines for each program, schools, through *OK sa DepEd*, will plan, organize, implement, monitor, and evaluate these programs not as separate programs, but as year-round school activities that complement and reinforce each other toward the overall aim of ensuring the health and well-being of learners and

personnel. Given this, *OK sa DepEd* shall not be treated as a new or additional program, but as an approach to delivering school health and nutrition programs as harmonized activities at the school level.

Ultimately, *OK sa DepEd* shall redound towards improving school performance or learning indicators of the learners, such as improved attendance and class participation, improved completion and achievement levels, and reduced drop-out.

Furthermore, this convergence of DepEd's health and nutrition programs shall also strengthen DepEd's efforts to contribute to the attainment of the Sustainable Development Goals in the Philippines, specifically Goal # 1 - End poverty in all its forms everywhere, Goal # 2 - End hunger, achieve food security and improved nutrition and promote sustainable agriculture, Goal # 3 - Ensure healthy lives and promote well-being for all at all ages, Goal # 4 - Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all, Goal # 5 - Achieve gender equality and empower all women and girls, and Goal # 6 - Ensure access to water and sanitation for all.

Given these, DepEd hereby issues this policy and guidelines to provide general and specific guidance on the planning and implementation of *OK sa DepEd*.

## **II. SCOPE**

These Guidelines shall apply to all Kindergarten to Grade 12 learners and to teaching and non-teaching personnel in all public elementary and secondary schools and DepEd offices nationwide. Private schools are encouraged to adopt these guidelines for the implementation of their own school health and nutrition programs.

## **III. DEFINITION OF TERMS**

For purpose of this Order, the following terms are defined:

Health	a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity.
Nutrition	the intake of food, considered in relation to the body's dietary needs.
School-Based Feeding Program	the provision of hot meals to undernourished Kinder to Grade 6 learners and all Kinder in Philippine Plan of Action (PPAN) 2017-2022 Focus Areas based on stunting prevalence, to improve classroom attendance and encourage learners to go to school every day. The meal must meet 1/3 of the recommended intake in the Philippine Dietary Reference Intakes (PDRIs).

National Drug Education Program (NDEP)	a comprehensive educational program which provides for a holistic approach to the problem of drug abuse. It is designed to enable all sectors to work collaboratively with the school system as the core, thereby, unifying all sectoral endeavors.
Adolescent Reproductive Health Education (ARH)	a program that aims to strengthen DepEd's delivery of its mandates under the Responsible Parenthood and Reproductive Health Act of 2012 (R.A. No. 10354) through a guidance and counseling program by enhancing capacities of licensed guidance counselors or designated homeroom guidance teachers and selected personnel and development of a referral network to service providers on all RPRH concerns.
Water, Sanitation, and Hygiene (WASH) in Schools (WinS)	a program that focuses on the standards for the promotion of a clean and safe school environment and correct hygiene and sanitation practices among learners, and that is implemented side by side with the Essential Health Care Program (EHCP), Deworming, and other related school health projects of DepEd.
Medical and Nursing Services	provision of various health services such as health appraisal, treatment, consultation, referral, health counseling among others, to promote, protect and maintain the health status of learners and school personnel.
Dental Service	provision of promotive, preventive and curative services to improve the oral health status of the learners.

#### IV. STATEMENT OF POLICY AND OBJECTIVES

This policy establishes the guidelines in the planning and implementation of OK sa DepEd.

**General Objective:** To promote and provide all learners and DepEd personnel with a sustainable holistic school health and nutrition program towards healthier behaviors and better learning outcomes.

**Specific Objectives:**

- A. To have efficient implementation of school-based health and nutrition programs and services through rational programming in terms of resources and services to optimize the results of the five flagships programs of OK sa DepEd.

- B. Provide all public school learners with health and nutrition services to allow them to attain their full educational potential;
- C. Ensure wellness of DepEd personnel through the provision of basic medical care for better productivity;
- D. Generate information on the health and nutrition records of all learners as a basis for planning and programming; and
- E. To maximize opportunities for better and wider coverage of health and nutrition services delivery through close collaboration with various partners and stakeholders especially at the school level.

**V. STRATEGIES AND ACTIVITIES**

Strategies adopted pursuant to the implementation of this Order are as follows:

**A. Management and Institutional Arrangements**

- 1. At the National level, the Bureau of Learner Support Services shall take the lead in steering and managing *OK sa DepEd*.
- 2. *OK sa DepEd* Technical Working Groups (TWG) shall be created at the Regional, Division, and School levels, to be in charge of planning, coordination with partners, implementation, and monitoring and evaluation. The creation of the TWGs shall not be viewed as adding tasks for the members identified, but as a strategy to synergize the efforts already being done and roles currently being played by the members with regards to the implementation of school health and nutrition program.
  - a. The Regional TWG shall be composed of the Regional Director as Chairperson, and the following members:
    - i. Chief Education Supervisor, Education Support Services Division
    - ii. Medical Officer IV (Focal Person)
    - iii. Dentist III
    - iv. Nutritionist-Dietitian II
    - v. Child Protection Coordinator
    - vi. Representative from the Curriculum and Learning Management Division
    - vii. Representative from the Quality Assurance Division
    - viii. Representative from the Field Technical Assistance Division
    - ix. Representative(s) from partner agency(ies)/ organization(s)

- b. The Division TWG shall be composed of the Schools Division Superintendent as Chairperson, and the following members:
  - i. Chief Education Supervisor, School Governance and Operations Division
  - ii. Medical Officer III (Focal Person)
  - iii. Dentist II
  - iv. Nurse II
  - v. Child Protection Coordinator
  - vi. Representative from the Social Mobilization and Networking Section/ Adopt-A-School Program Coordinator
  - vii. Representative from the Human Resource Development Section
  - viii. Representative from the Curriculum Implementation Division
  - ix. Representative(s) from partner agency(ies)/ organization(s)
  
- c. The School TWG shall be composed of the School Head as Chairperson, and the following members:
  - i. Clinic Teacher (Focal Person)
  - ii. Guidance Counselor/ Guidance Teacher
  - iii. Teacher Coordinator(s) of the School Health and Nutrition Programs (e.g., Feeding Coordinator, NDEP Coordinator, WinS Coordinator, Physical Facilities Coordinator, etc.)
  - iv. PTA Representative
  - v. Representative of the Barangay/LGU
  - vi. Representative(s) from partner organization(s)
  
3. Considering that some items identified as members of the TWG may not be available in all ROs, SDOs, or schools, the RD, SDS, or the School Head may assign alternates in case the identified item as member of the TWG is vacant or not available in their respective offices or schools.
  
4. A focal person shall be designated at the Regional, Division, and School levels to coordinate the implementation of *OK sa DepEd* with the respective TWG for their respective governance level.
  - a. The Regional Director shall designate the Medical Officer IV as the *OK sa DepEd Focal Person* at the Regional level. In the absence of a Medical Officer IV, the Dentist III or Nutritionist-Dietitian II may be designated as focal person.
  - b. The Schools Division Superintendent shall designate the Medical Officer III as the *OK sa DepEd Focal Person* at the Division level. In the absence of a Medical Officer III, the Dentist II or Nurse II may be designated as focal person.
  - c. The School Head shall designate a teacher as the *OK sa DepEd Focal Person* at the school level.



## **B. Planning and Targeting**

1. The DepEd Central Office, through the BLSS-SHD, will conduct and manage annual planning and implementation review conferences to:
  - a. review and assess school health program implementation including the training needs of school health personnel;
  - b. map existing health service providers and facilities operated by DOH, LGUs, private sector and NGOs;
  - c. formulate operational guidelines and national plans for the five OK sa DepEd programs based on the assessment and mapping; and
  - d. identify roles and responsibilities for school health personnel on the national and local levels.
  
2. The ROs and SDOs, through their respective TWGs, are expected to:
  - a. formulate their own regional/division implementation plans for the five *OK sa DepEd* programs customized to fit their respective schools' contexts, based on the assessment and mapping;
  - b. identify activities for the One Health Week featuring, but not limited to, DepEd's five major school health programs;
  - c. set realistic and doable monthly/weekly targets in providing health and nutrition services to the learners and DepEd personnel;
  - d. map existing health service providers and facilities;
  - e. develop technical assistance plans of ROs to SDOs, and SDOs to schools; and
  - f. plan for the conduct of quality assurance (ROs) and program monitoring schedules (both ROs and SDOs)
  
3. Each School, through its TWG, shall be responsible in developing its own Action Plan for *OK sa DepEd* which shall be incorporated in the AIP/ SIP, with technical assistance from the SDO/RO. The following have to be considered for planning:
  - a. Each school shall be responsible in the assessment of its needed resources and facilities in the conduct of school-based health service delivery and education, such as medical and dental supplies, kitchens, canteens, clinics, WinS facilities, school gardens, and teen hubs, among others.
  - b. The schools shall map and categorize the needed resources and facilities into those that will be used during the One Health Week and those that can be acquired/established within the five-year implementation period. The schools shall identify which of the needs can be borne by the schools and which needs will require support from partners.
  - c. Regional and Division targets articulated in school plans

- d. Availability and schedule of services provided by the RO and SDO School Health and Nutrition Units
- e. Mapping of existing service providers and facilities

### **C. Coordination with Partners**

1. The Technical Working Group at each governance level will make an initial list of current and potential partners which may include the LGUs, NGOs/CSOs, professional organizations, volunteer public and private health professionals, local private sector groups that are committed to support the program as reference for the schools in selecting their partner health service providers.
2. Each school will network with available and interested partners within their locality who are willing to participate in the program. They shall:
  - a. Engage partners and stakeholders in the improvement and maintenance of facilities such as school clinics, health corners, school canteens, feeding and food preparation areas, and WinS facilities;
  - b. engage the participation of partners in providing health and nutrition services to learners and personnel including the provision of manpower, medicines and equipment; and
  - c. closely coordinate with partners such as local health offices, professional groups, and other stakeholders to finalize deliverables and schedule of joint health activities for the school year such as deworming and provision of deworming tablets, medical and dental check-up, vision and auditory screening, height- and weight-taking, and nutritional assessment, among others.
3. As appropriate, formalize or document the collaboration with GO/NGO partners utilizing instruments such as MOU, MOA, Note Verbale, Deed of Donation and others, following existing DepEd guidelines on partnerships. Section VII of this Order reiterates critical provisions on engaging with partners.

### **D. Orientation of Personnel**

After the Planning Conferences, each SDO with technical assistance from DepEd ROs/CO will orient school heads, other DepEd personnel, partners and stakeholders on the following:

1. overview of the program;
2. background/rationale;
3. program strategies and plans
4. implementing and partnership guidelines;
5. roles of Parent-Teacher Association (PTA) and other stakeholders in program implementation;

## **E. Conduct of One Health Week**

1. The highlight of *OK sa DepEd* is the One Health Week providing health and nutrition services to learners and personnel. *OK sa DepEd* shall be conducted **every second week of July** to emphasize the importance of health and nutrition services in achieving the learners' full educational potential and supporting the personnel's productivity.
2. Each RO and SDO shall prepare a set of health activities featuring, but not limited to, the five major DepEd school health programs which the schools can use as guide/reference in planning their *OK sa DepEd* activities for their learners.
3. The schools shall finalize the daily health and nutrition activities to be conducted during the week-long celebration. These shall be incorporated in the school's Action Plan for *OK sa DepEd*. Following are some suggested activities:
  - a. School level orientation of parents, communities, partners, and other stakeholders on different school health and nutrition programs including important policies and guidelines;
  - b. Conduct of school health service activities such as medical and dental examination and treatment, referral, deworming, vision and auditory screening, height- and weight-taking and nutritional assessment;
  - c. Conduct of other school-based and age-appropriate services such as immunization, counseling, and other screening services in collaboration with partners;
  - d. Launching of age-appropriate health and hygiene practices such as individual and group daily handwashing and tooth brushing activities, food hygiene, personal hygiene, and menstrual hygiene management;
  - e. Rapid classroom inspection, conduct of daily cleaning and the needed repair or maintenance;
  - f. Kick-off activity of the School-Based Feeding Program and *Gulayan sa Paaralan*;
  - g. Exhibits/ forums on the National Drug Education Program, Adolescent Reproductive Health Education, Mental Health, and Tobacco Control; and
  - h. Open house of canteens featuring healthy food and beverage choices.

## **F. Continuation of Health and Nutrition Services and Activities**

1. The health services and interventions started during the One Health Week shall be continued by the schools within the school year in coordination with the SDO Health Personnel and their partners. The Gantt Chart or timeline of the said activities shall be reflected in the Action Plan for *OK sa DepEd*.

Health and nutrition related activities related to the five major school health and nutrition, and other supporting programs may include:

- a. Health and nutrition services – school-based feeding, treatment of common illness, screening and assessments, establishing referral to public or private health facilities and services, training of teachers and other DepEd staff on first aid and basic services provision
  - b. Curriculum Integration/Co-curricular activities – developing lesson plans integrating school health and nutrition concepts, campaigns and school fairs based on national and global celebrations such as nutrition month, oral health month, support child-led activities...
  - c. Structural/Facilities Development or Improvement – construction or maintenance of WASH facilities, canteens or food preparation areas, and access for children with disabilities
  - d. Advocacy activities - Health- and nutrition-related observances and celebrations, especially those included in DepEd's school calendar, shall be incorporated in the timeline of activities.
2. At the Division level, the Focal Person for *OK sa DepEd* shall lead the creation of a deployment plan for health personnel to strategize the efficient delivery of health and nutrition services to the schools in the Division, subject to the approval of the Chief of the School Governance and Operations Division (SGOD) and the Schools Division Superintendent (SDS).

#### **G. Funding**

1. For School Year 2018-2019, BLSS-SHD has allocated Seven Hundred Thousand Pesos (P700,000.) for each RO, and Fifty Thousand Pesos (P50,000.) per SDO, for use in their activities under *OK sa DepEd*, subject to the usual accounting and auditing rules and regulations. The said funds have been released to and received by the regions and divisions in May 2018 through Sub-allotment Release Order (Sub-ARO) and correspondences made to the ROs and SDOs. ROs and SDOs are expected to prepare their work and financial plan for the approval by their respective heads which shall serve as the basis for the utilization of the funds. Liquidation of the funds shall follow the National Government Accounting System (NGAS).
2. DepEd, through the BLSS-SHD, shall issue memoranda for funding allocations for the implementation of *OK sa DepEd* in the succeeding school years.
3. ROs and SDOs are instructed to use their Maintenance and Other Operating Expenses (MOOE) to augment the funds provided by BLSS-SHD.

4. At the school level, funding for the effective and sustainable implementation of *OK sa DepEd* shall be sourced from the budget for school MOOE, in accordance with the school-based management system mandated in Republic Act No. 9155. Specifically, the MOOE budget shall finance the activities indicated in the School Action Plan for *OK sa DepEd*. Said funding shall be subject to the usual accounting and auditing policies, procedures, and standards.
5. Medical and dental supplies, and medicines needed for the conduct of medical and dental examination and treatment shall be included in the School MOOE / APP / AIP / SIP for allocation of funds and procurement based on the Targeted needs for treatment.
6. The same accounting procedures and standards shall be applied to funds from other sources.

#### **H. Reporting and Recording**

1. All collecting, storing, processing, reporting, and other uses of data from learners and personnel shall be conducted in accordance with the provisions of the Data Privacy Act and the Data Privacy Policies of DepEd.
2. The DepEd health cards shall be properly accomplished/signed by health practitioners in the conduct of medical and dental examination and treatment. The health cards shall be stored at the school clinic for safekeeping by the designated clinic teacher.
3. One month after the conduct of the One Health Week, the SDOs shall prepare a Progress Report (Form A) on the implementation of *OK sa DepEd* in their respective divisions, covering the months of April to August. The report shall be submitted to the ROs not later than September 15 of the current year. The ROs shall then submit consolidated reports to the CO not later than September 30.
4. Toward the end of the school year, schools may engage stakeholders to conduct activities such as:
  - a. Evaluation of the entire package of health-related school-based programs and services as well as program management;
  - b. Determination of whether deliverables were served on time and in good quality;
  - c. Determination of the challenges and gaps as well as best practices in program implementation and health service delivery and formulation of program adjustments and interventions as needed; and
  - d. Writeshops on writing of reports.

5. The schools shall prepare the *OK sa DepEd Annual Accomplishment Report* (Form B) for submission to the SDO by the first week of March. The SDO shall submit consolidated and validated reports to the RO by the first week of April, and the RO to the CO-BLSS-SHD by the first week of May of each year (Form C).

#### **I. Monitoring and Evaluation**

**Progress Monitoring**, using a standardized monitoring tool provided by BLSS-SHD, shall be conducted to assess the efficiency of implementation of the program. During monitoring activities, all monitors are expected to correct practices that are not in accordance with the guidelines and provide recommendations to address problems/issues at hand which are within their function. Problems/issues needing resolution from higher authorities must be referred immediately for prompt action. Results of monitoring shall be integrated in the Program Accomplishment Report.

1. **School Level** - The School TWG, chaired by the School Head, is expected to monitor the daily health activities during the One Health Week, as well as the continuation of health and nutrition services and activities throughout the school year.
2. **SDO Level** - The Division TWG is expected to monitor the preparatory activities of the schools for the One Health Week, the actual conduct of the *OK sa DepEd One Health Week*, as well as the continuation of health and nutrition services and activities throughout the school year.
3. **Regional Level** - The Regional TWG is expected to monitor the activities of the SDOs, the progress of implementation, as well as issues and concerns on the preparatory activities and actual program implementation.
4. **National Level** - The National TWG is expected to monitor the activities of the ROs such as technical assistance to SDOs, orientation of SDOs, ensuring that the program is implemented on time, and the actual program implementation.

#### **VI. ROLES AND RESPONSIBILITIES**

- A. The Central Office, through the School Health Division of the Bureau of Learner Support Services (BLSS-SHD) with guidance from the Office of the Undersecretary for Administration, shall:
  1. Develop strategies and action plans including the setting up of a Program Technical Working Group (TWG), issue related policies, and take charge of the overall execution of this Program;

2. Allocate funds and prepare logistical plans for *OK sa DepEd*;
3. Undertake capacity development of and technical assistance to program implementers in all levels;
4. Undertake program oversight as well as monitoring and evaluation and research, analyze data from the field, and issue recommendations for improving program design and implementation;
5. Network and coordinate with partner agencies, organizations, and local government units (LGUs) for program advocacy, mobilization for public awareness campaigns, treatment referral, legislation, monitoring, and overall policy compliance;

**B. The Regional Offices (RO) shall:**

1. Create a Regional TWG for *OK sa DepEd*;
2. Prepare a Regional Implementation Plan for *OK sa DepEd*;
3. Provide technical assistance to SDOs on the conduct of training and orientation, funding sources, and link up with partners, among others;
4. Conduct training and capacity development for implementers, partners, and other stakeholders;
5. Undertake program advocacy with partners and other stakeholders;
6. Conduct monitoring and evaluation (M&E) and research; and
7. Consolidate and submit required reports.

**C. The Schools Division Offices (SDO) shall:**

1. Create a Division TWG for *OK sa DepEd*;
2. Prepare a Division Implementation Plan for *OK sa DepEd*;
3. Provide technical assistance to schools on the conduct of training and orientation, funding sources, and link up with partners, among others;
4. Conduct training and capacity development for implementers, partners, and other stakeholders;
5. Undertake program advocacy with partners and other stakeholders;
6. Do mapping of available partners as reference for school implementers;
7. Conduct monitoring and evaluation (M&E) and research; and
8. Consolidate and submit required reports.

**D. Schools shall:**

1. Create a School TWG for *OK sa DepEd*;
2. Prepare a School Action Plan for *OK sa DepEd*;
3. Identify and prepare the needed resources and facilities in the conduct of the program;
4. Network with and engage available and interested partners within their locality who shall participate in the program;
5. Ensure effective implementation of the *OK sa DepEd* and program activities in the school setting;

6. Source out funds, manpower, and other resources;
7. Coordinate with ROs and SDOs SHN Unit for the provision of health services
8. Ensure privacy of health data of learners at all times;
9. Mobilize the teachers, parents, community members, partners and other stakeholders to support the program;
10. Monitor program implementation to provide insights in the development of action plan and budgeting;
11. Prepare and submit required reports.

## **VII. PROHIBITIONS**

Engagement with partners, especially business entities, shall be governed by the provisions of DepEd Order No. 39, s. 2009, which, among others, prohibits institutional endorsements of products and services.

Guidelines provided for by DepEd Order No. 13, s. 2017, especially when engaging with companies that manufacture carbonated beverages shall also be observed.

All DepEd personnel shall also strictly observe the prohibition on accepting donations or sponsorships from or having any financial or material involvement with the tobacco industry, which includes non-government organizations that receive funding from tobacco companies, in advancing this program, as stipulated in DepEd Order No. 48, s. 2016. To ensure compliance with DO 48, s. 2016, the CO, ROs, SDOs, and schools shall include a provision in all Memoranda of Agreement (MOA) entered into with donors and partners stating full commitment of all parties concerned to tobacco control implementation and stipulating that said donor or partner does not represent the interests of or receive funding from the tobacco industry. The template for the said provision is annexed to DO 48, s. 2016.

Partnership with milk companies is also prohibited, in compliance with Executive Order No. 51, s. 1986, otherwise known as the Philippine Milk Code of 1986.

## **VIII. REFERENCES**

DepEd Order No. 40, s. 2017, "Guidelines for the Conduct of Random Drug Testing in Public and Private Secondary Schools."

DepEd Order No. 39, s. 2017, "Operational Guidelines on the Implementation of School-Based Feeding Program for School Years 2017-2022."

DepEd Order No. 37, s. 2017, "Department of Education Drug-Free Workplace Policy."



DepEd Order No. 32, s. 2017, "Creation of the Department of Education Drug-Free Workplace Committee."

DepEd Memorandum No. 13, s. 2017, "Dissemination of Executive Order No. 12 (Attaining and Sustaining 'Zero Unmet Need for Modern Family Planning' Through the Strict Implementation of the Responsible Parenthood and RHA, Providing Funds Therefor, and for Other Purposes)."

DepEd Memorandum No. 200, s. 2016, "Strengthening the National Drug Education Program in Schools"

DepEd Order No. 51, s. 2016, "Implementation of the School-Based Feeding Program for School Year 2016-2017."

DepEd Order No. 10, s. 2016, "Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program."

DepEd Order No. 47, s. 2012, "Implementation of the School-Based HIV and AIDS Education Program (SBHAEP) of the Department of Education."

DepEd Order No. 43, s. 2011, "Strengthening the School Health and Nutrition Programs for the Achievement of the Education for All (EFA) and Millennium Development Goals (MDGs)."

DepEd Order No. 39, s. 2009, "Strict Adherence to DepEd Order No. 28, s. 2001."

DepEd Memorandum No. 253, s. 2008, "Expanded Universal Medical and Dental Check-up (E-UMDC)."

DepEd Memorandum No. 234, s. 2007, "2007 Universal Medical and Dental Check-up (UMDC)."

DepEd Memorandum No. 159, s. 2005, "National Schools Health Maintenance Drive."

DepEd Order No. 43, s. 2001, "Strengthening the School Health and Nutrition Programs for the Achievement of the Education for All (EFA) and Millennium Development Goals (MDGs)."

Jukes, M., Drake, L., & Bundy, D. (2008). *School Health, Nutrition, and Education for All: Levelling the Playing Field*. Massachusetts, USA: CABI Publishing.

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**IX. SEPARABILITY CLAUSE**

If for any reason, any portion or provision of this Order is declared unconstitutional, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**X. REPEALING CLAUSE**

All prior orders, rules and regulations, part or parts thereof, inconsistent with the provisions of this Order, are hereby repealed or modified accordingly.

**XI. EFFECTIVITY**

These guidelines shall take effect immediately upon issuance.