Republic of the Philippines
Department of Education

DIVISION ADVISORY

TO: Assistant Schools Division Superintendent
Chief Education Supervisors SGOD and CID
Private School Head, Private School LIS/BEIS and SHS Coordinators
This Division

FROM: **VICTORIA V. GAZO,PhD, CESO V**
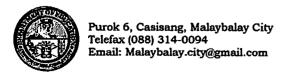Schools Division Superintendent

DATE: January 29, 2020

SUBJECT: **PRIVATE SCHOOL HEADS, LIS/BEIS AND SHS COORDINATORS MEETING**

1.   This office disseminates the letter of PRISAA dated January 29, 2020 to conduct a meeting with the School Head/ principals of all Private Schools in the Division of Malaybalay City on **February 7,2020, 7:30 to 2:00 pm at Eiffel Kubo, Claro M. Recto Street, Malaybalay City.**

2.   The objectives of the meeting are a) to have a Year-end Evaluation and Planning for SY 2020-2021 b) to update on the schedule of SHS SO, and Renewal of Permits and c) to answer queries regarding the updating of LIS/BEIS online registration.

3.   The participants are the Private School Heads, LIS/BEIS Coordinators and Senior High School Coordinators.

4.   Queries relative to this can be relayed to **Mary Gladys J. Dublas**, Division Private Schools Coordinator at 09171166966.

DEPED MA... ...Y ...

JAN 2 ... 2020 1:40 pv
BY:

January 29, 2020

Victoria V. Gazo, PhD CESO V
Schools Division Superintendent
Division of Malaybalay

Thru: **Ms. Mary Gladys J. Dublas**
Education Program Specialist II

Dear Dr. Gazo:

Greetings of Peace and Love from the Lord!

The Private School Administrators Association (PRISAA) Officers of Malaybalay City Division will conduct a meeting with the School Heads/Principals of all private schools in the division on February 7, 2020, 7:30 a.m. to 2:00 p.m. at Eiffel Kubo, Claro M. Recto Street, Malaybalay City.

Agenda:
1. Year-end Evaluation
2. Planning for next school year
3. Other matters

Should you allow us to have the meeting, your endorsement is important.

Thank you and may the good Lord bless us all.

Respectfully yours,

Prima A. Panchacala
PRISAA Secretary

Noted by
Lucell Joy G. Tunog
PRISAA President