



Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona Sts., Malaybalay City



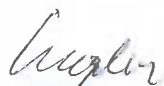
December 6, 2012

MEMORANDUM TO:

Ma. Antonietta Reburiano	SP II, Malaybalay City Central School, Central District
Abel Galler	HT II, Imbayao Elementary School, Central District
Liza Balintonog	SP I, Sawaga Elementary School, East District
Ricky Barcena	HT III, Maligaya Elementary School, East District
Jovy Molina	PSDS, Far East District
Naomi Francisco	SP I, Busdi Integrated School, Far East District
Narita Padua	SP I, Patpat Elementary Schools, North District
Josette Ygonia	SP I, New Ilocos Elementary School, North District
Sharon Bongocan	SP I, Simaya Elementary School, South District
Rachel Valde	SP I, Cabangahan Elementary School, South District
Noel Tan Nery	PSDS, West District
Manny Pimentel	SP I, Mabuhay Elementary School, West District
This Division	

**ATTENDANCE TO THE THREE-DAY NATIONAL SEMINAR WORKSHOP
FOR EFFECTIVE COMMUNICATION FOR SCHOOL ADMINISTRATORS**

1. Per DepEd Regional Memorandum No. 94, s. 2012, you are hereby directed to attend the **Three-Day Seminar Workshop For Effective Communication for School Administrators** on December 13-15, 2012 at VIP Hotel, Velez St., Cagayan de Oro City.
2. A registration fee of **Three Thousand Six Hundred Pesos (P3, 600.00)** will be charged to each participant chargeable against local funds/MOOE. This is a LIVE-OUT seminar-workshop.
3. Travelling and other incidental expenses are chargeable against local funds/MOOE/local school board funds subject to the usual accounting policies, rules and regulations.
3. Participants are hereby instructed to conduct roll-out seminar to fellow schools administrators in their respective districts.
4. For guidance and compliance


EDILBERTO L. OPLENARIA
Schools Division Superintendent



Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona Sts., Malaybalay City



December 6, 2012

TRAVEL ORDER

No. 484, s. 2012

TO:

Ma. Antonietta Reburiano	SP II, Malaybalay City Central School
Abel Galler	HT II, Imbayao Elementary School
Liza Balintonog	SP I, Sawaga Elementary School
Ricky Barcena	HT III, Maligaya Elementary School
Jovy Molina	PSDS, Far East District
Naomi Francisco	SP I, Busdi Integrated School
Narita Padua	SP I, Patpat Elementary Schools
osette Ygonia	SP I, New Ilocos Elementary School
Sharon Bongocan	SP I, Simaya Elementary School
Rachel Valde	SP I, Cabangahan Elementary School
Noel Tan Nery	PSDS, West District
Manny Pimentel	SP I, Mabuhay Elementary School
This Division	

Destination:

Cagayan de Oro City

Departure:

December 12, 2012

Return:

December 16, 2012


Purpose:

To attend the 3-Day Seminar-Workshop for Effective Communication for School Administrators at Cagayan de Oro City.

Remarks:

Travel is Official

Approved:


EDILBERTO L. OPLENARIA
Schools Division Superintendent