

Date: 6/7/13 Time: 4:23PM
By: Adabelle



Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
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**ADDENDUM TO DIVISION MEMORANDUM No. 26, s. 2013
(CLASSROOM STRUCTURING)**

**TO: Education Program Supervisors – Designates
Division Coordinators- Designates
Public Schools District Supervisors
Elementary and Secondary Public School Heads/OICs**

FROM: EDILBERTO L. OPLENARIA
Schools Division Superintendent

DATE: June 6, 2013

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1. In addition to the Division Memorandum No. 26, s. 2013 re **CLASSROOM STRUCTURING**, enclosed is a Checklist which will be used by the school heads and regional/division monitoring team during the scheduled evaluation.
 2. It is advised that school heads must provide a copy to all teachers for proper information and guidance.
 3. For immediate dissemination to all concerned.

The Classroom

1. Signboard – Year and Section, name of Teacher
2. Class Program – framed
3. Chalkboard – The height is mean $\times 1.2$
4. Framed Picture of the President of the Philippines
5. Framed Motto
6. Framed picture relevant to the Motto
7. Grade I - Framed perception strip – top of the chalkboard
8. Grade II – Framed conceptualizing strip
9. Bulletin board and tack board – walls at the side
10. Attendance chart – near the door
11. Teacher's Table, chair, cabinet – rear part of the room
12. Reading Corner
13. Health Corner – with first aid, medicine cabinet, with mirror, soap dish, towel rack, handwashing and drinking facilities
14. Framed copy of national anthem – upper left hand corner
15. Framed copy of Pledge of Allegiance to the Philippine Flag
16. BEIS – Walls at the side or back of the Room
 - Module A – Students Information System (Profile of Students)
 - Module B – Teachers (Organizational Chart of DepEd Officials, School Officials, Profile of Adviser and Subject Teachers)
 - Module C – Curriculum Development (K to 12 Basic Education Curriculum)
 - Module D – Legislative (Rights of a Child and School and Classroom Policies)
 - Module E – Physical Facilities (Inventory of Classroom Property)
 - Module F – Finance (HRPTA Proposed Projects)
 - Module G – Community Involvement (HRPTA, SGC, Brigada Eskwela)
 - Module H – Research and Evaluation (Proficiency Level per subject area)

References:

1. Regional Memorandum No. 15, s. 2013
2. Educational Facilities Manual 2010
3. Effective Teaching Learning in Child-Friendly Schools: A Training Manual (2002)

Prepared by:


ANGELINA B. BUARON

Education Program Supervisor

DepEd Regional Office X, Cagayan de Oro City