



Department of Education  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Cor. Don Carlos and Guingona Sts., Malaybalay City



**DIVISION ADVISORY**

031  
DepEd-MALAYBALAY CITY DIVISION

**RELEASED**

Date: 7/2/13 Time: 1:23 PM  
by: abw Anabelle

To: Education Program Supervisor Designates  
Secondary School Heads/Principals  
This Division

From:   
**EDILBERTO L. OPLENARIA** *ls*  
Schools Division Superintendent

Date: July 1, 2013

Re: **DISSEMINATION 2014 DOST – SEI SCIENCE AND TECHNOLOGY  
UNDERGRADUATE SCHOLARSHIP**

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This is to inform all Secondary School Heads that the Department of Science and Technology – Science Education Institute ( DOST – SEI) will conduct a Scholarship Examination for all qualified graduating high school students from both public and private schools nationwide on September 22, 2013 ( Sunday ) to which the venue will be announced later.

Attached is the application form to be submitted on or before August 16, 2013 ( Friday ) at this office Attn.: ANALY L. OCIER, EPS Designate in Science. Should further information may be inquired contact the aforementioned at mobile number 09175467283 or you may contact Department of Science and Technology – Science Education Institute (DOST – SEI) at telephone nos. (02) 837 – 2939 and (02) 837 – 2071 to 82; or visit the DOST – SEI website addresses: [www.sei.dost.gov.ph](http://www.sei.dost.gov.ph); [www.science.scholarships.ph](http://www.science.scholarships.ph).

For immediate dissemination and guidance of all concerned.

alo/ELO

**FORM A**

**Republic of the Philippines  
Department of Science and Technology  
SCIENCE EDUCATION INSTITUTE  
P.O. Box 18 Taguig Post Office**

NOT FOR SALE  
CAN BE REPRODUCED  
ALL ENTRIES/SIGNATURE  
IN THIS FORM MUST BE  
ORIGINAL.

**TO BE FILLED-OUT BY DOST/SEI STAFF ONLY**

TCC  - APPLN. NO.

2012 Total Annual Family Gross Income: P   
(Taxable & Non-taxable) Month 1  kwh  
Average Electricity Month 2  kwh  
Consumption in kwht Month 3  kwh  
Total =  / 3 mos.  
CV =  kwh

4th Year Annual HS Net Tuition & Other School Fees: P

Scholarship Program Assessment:  
 RA 7687  
 Merit P 200.00/O.R. No.

Assessed by: \_\_\_\_\_  
Printed Name/Signature  
 SEI  DOST RO. No.: \_\_\_\_\_

**INFORMATION SHEET**

for the

**DOST-SEI  
SCIENCE AND TECHNOLOGY  
SCHOLARSHIPS FOR 2014**

Attach recent  
1" x 1"  
photo here

Once officially stamped,  
DO NOT detach photo.  
Attach another copy of  
the 1" x 1" photo for  
the Test Permit.

Instruction: Write clearly in the box provided or check the box for the appropriate answer. Avoid erasures. For any erasure, the applicant should countersign the item corrected along the page margin. PLEASE ANSWER ALL ITEMS.

**Deadline for Submission: 23 August 2013 (Friday)**

**Date of Examination: 22 September 2013 (Sunday)**

**I. PERSONAL DATA**

1. Name of Applicant  Surname  First Name  Middle Name

2. Sex  Male  Female 3. Date of Birth  4. Place of Birth

5. Citizenship  6. Do you have a dual citizenship?  Yes  No If yes, please specify:

7. Contact Nos.: Landline Phone No.  Cell Phone No.  8. Email Address:

9. Permanent Address  No.  Street  Barangay  City/Municipality  Province  Zip Code

10. Number of Children in the Family  11. Birth Order of Applicant (1st child, 2nd child, etc.)  District (Encircle)  LONE /  1<sup>st</sup> /  2<sup>nd</sup> /  3<sup>rd</sup> /  4<sup>th</sup> /  5<sup>th</sup> /  6<sup>th</sup> /  7<sup>th</sup>

12. Name of High School

13. Type of High School  Regular Public  Science  Private High School Code (To be provided by DOST-SEI)

14. Address of High School

15. Tuition and Other School Fees Paid in a Private High School P   
(Please attach assessment form/statement of account provided by the school). If under scholarship, indicate name of scholarship and submit certification from school or foundation.

16. Have you been issued a passport?  Yes  No Passport No.

**II. FAMILY DATA**

	Father	Mother	Legal Guardian (To be accomplished ONLY by those whose parents are deceased, working abroad, etc; should submit affidavit of guardianship)
17. Name			
18. Highest Educational Attainment			
19. Occupation (pls. specify)			
20. Name of Employer			
21. Employer Address			
22. 2012 Annual Gross Income (in pesos; taxable and non-taxable)			
23. If self-employed, declare 2012 Annual Gross Income.			
24. Tribal Affiliation If applicable, please submit a certification of membership from the local Office of Muslim Affairs or National Commission on Indigenous People.			

**III. SCHOLARSHIP INTENTIONS DATA**

25. Check appropriate box for scholarship program applied for:

**RA 7687 SCIENCE AND TECHNOLOGY SCHOLARSHIP**

For applicant who belongs to a family whose socio-economic status does not exceed the set values of ALL the identified indicators as approved by the Advisory Committee on S&T Scholarships. Applicant must thoroughly accomplish the Family Information Questionnaire (Form B) and submit all required documents.

**DOST-SEI MERIT SCHOLARSHIP**

For an applicant who belongs to a family whose socio-economic status exceeds the set values of any of the identified indicators. Applicant must pay a non-refundable test fee of P200.00.

26. Have you applied for scholarship other than the DOST-SEI?  Yes  No  
 If yes, please identify which scholarship:  OWWA  CHED  GSIS  Others, specify \_\_\_\_\_

27. College/University where you intend to enroll: \_\_\_\_\_  
 \*You are advised to take the admission test of the college/university where you intend to enroll for SY 2014-2015.

28. Test Center nearest your school: \_\_\_\_\_  
 \*Please refer to the list of designated test centers in the 2014 S&T Scholarship Announcement.  
 The scholarship examination will be administered on **22 September 2013 (Sunday)** at an identified test center in your province.

**I hereby certify that all answers given above are true and correct to the best of my knowledge.**

Attested by: \_\_\_\_\_  
 Parent/Legal Guardian (Please print name and sign above it.)  
 Signature of Applicant  
 Date: \_\_\_\_\_

**FORM B – FAMILY INFORMATION QUESTIONNAIRE (FIQ)**

**A. FAMILY PROFILE**

1. Profile of family members (Please include only the parents, applicant and applicant's siblings who are single, age 21 and below, live under the same roof and share in common food.)  
 (Ibilang ang mga magulang, aplikante at mga kapatid ng aplikante na walang asawa, may edad 21 pababa, kasalukuyang nakatira sa bahay at kasama sa inihahaing pagkain.)

Name (Put Family Head* as first in the list; include name of applicant)	Relationship to Applicant	Age	Civil Status (See codes below)	Highest Educational Attainment (Specify grade, year or degree)	Grade or Year Attending if Currently in School	Occupation of Working Family Member	Class of Worker (See codes below)	Gross Income for the Year 2012 (in pesos)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								

\*Family head is the person male or female, who is responsible for the organization and care of the family or who is regarded as such by the members of the family. He or she usually provides the chief source of income for the family.

Codes for Col. 4 (civil status):  
 1 Single      2 Married      3 Widowed      4 Divorced/Separated      5 Unknown

Codes for Col. 8 (class of worker):  
 1 Works for private household      5 Employer in own family-operated farm/business  
 2 Works for private establishment      6 Works with pay on own family-operated farm/business  
 3 Works for government agency/corporation      7 Works without pay on own family-operated farm/business  
 4 Self-employed without any employee      8 Unemployed (e.g. housewife)  
 (e.g., sari-sari store owner, dressmaker)

2.a Annual Family Gross Income 2012 P \_\_\_\_\_

2.b If both parents are unemployed, do you have any relatives other than those in the profile of family members (whether here or abroad), who contribute in meeting your family expenses?  Yes  No  
 If yes, please accomplish the table below:

Nature of Financial Contribution (e.g., remittances)	Relationship of Contributor to Applicant (e.g., brother who is an OFW)	Frequency of Contribution (please mark with √)	Average Contribution (In pesos)
		( ) Monthly	
		( ) Quarterly	
		( ) Every ___(no. of mos.)month	

**Paalala: Kung ang mga magulang ay may hanapbuhay (employed) o di kaya ay may sariling negosyo, magbigay ng kopya ng Income Tax Return (ITR) o W-2 para sa taong 2012. Kung walang hanapbuhay (unemployed) ang ama, magbigay ng kopya ng BIR Certification o Municipal/Barangay Certification of Non-employment. Kung ang ina ay "housewife", hindi na kailangang magsumite ng nasabing sertipikasyon. Kung may kamag-anak na nagbibigay ng tulong pinansyal, magsumite ng malinaw na kopya nang karagdagang dokumento tulad ng remittance slip o employment contract. Dalhin at ipakita ang orihinal na kopya ng mga nasabing dokumento.**

**FORM C**

**CERTIFICATE OF GOOD MORAL CHARACTER**

TO WHOM IT MAY CONCERN:

This is to certify that \_\_\_\_\_ has consistently maintained good moral character, there having no disciplinary action taken against him/her as of the date of application.

Printed Name & Signature of Principal/Guidance Counselor  
Date: \_\_\_\_\_

NOTE: Failure to maintain good moral character before the award of the scholarship shall cause forfeiture thereof. DOST-SEI may require another certification before the signing of the Scholarship Agreement should the applicant qualify.

**FORM D-1 For Applicant from Regular High School**

Name of High School \_\_\_\_\_  
Address \_\_\_\_\_

**PRINCIPAL'S CERTIFICATION**

TO WHOM IT MAY CONCERN:

This is to certify that \_\_\_\_\_ is a candidate for graduation for the School Year 2013-2014 and is classified within the **upper five** percent of the total \_\_\_\_\_ graduating students.  
Number

Printed Name & Signature of Principal  
Date: \_\_\_\_\_

**FORM D-2 For Applicant from DOST-SEI Identified/DepEd Recognized Science High School**

**PRINCIPAL'S CERTIFICATION**

TO WHOM IT MAY CONCERN:

This is to certify that \_\_\_\_\_ is a candidate for graduation of \_\_\_\_\_ for the School Year 2013-2014.  
(Name of School/Address)

School Type:  PSHS System     DepEd Regional Science HS     Special Science Classes of the ESEP S&T Oriented High Schools  
 Other DepEd Recognized Science High Schools  
(Attach certification from DepEd that the school has a special science curriculum)

Printed Name & Signature of Principal  
Date: \_\_\_\_\_

**FORM E** (In case applicant has already graduated from high school in the previous year)

**APPLICANT'S CERTIFICATION**

TO WHOM IT MAY CONCERN:

This is to certify that the undersigned has not taken any previous DOST-SEI Scholarship Examination and has not earned any post-secondary or undergraduate units.

Attested by: \_\_\_\_\_  
Printed Name & Signature of Parent/Guardian

Printed Name & Signature of Applicant  
Date: \_\_\_\_\_

**FORM F**

**PARENT'S CERTIFICATION**

This is to certify that my son/daughter, \_\_\_\_\_, has no pending application for immigration to the USA or any other country.

Printed Name & Signature of Parent  
Date: \_\_\_\_\_

**FORM G** (For RA 7687 Applicants only)

**CERTIFICATE OF RESIDENCY**

TO WHOM IT MAY CONCERN:

This is to certify that \_\_\_\_\_ is a bonafide resident of \_\_\_\_\_ for not less than 4 years.

Printed Name & Signature of Barangay Official/Principal  
Date: \_\_\_\_\_



**FAMILY PROFILE (Continuation)**

3. Electric Consumption for the last Three Months  kwh  kwh  kwh  
 \_\_\_\_\_ 2013 \_\_\_\_\_ 2013 \_\_\_\_\_ 2013

(Note: Provide clear photocopies of the electrical bills. Present original copies for verification.)

4. Is your family a beneficiary of the DSWD's *Pantawid Pamilyang Pilipino Program (4Ps)*?  Yes  No  
 If yes, please provide clear photocopy of your family's ID.

5. Ownership of the housing unit: (Indicate answer in the box provided)   
 1 Owned, Fully Paid 2 Owned, Amortized 3 Rented 4 Rent free/ living w/ relatives 5 Others, pls. specify \_\_\_\_\_  
 If rented, how much is the monthly rental?  P \_\_\_\_\_ /month  
 If amortized, how much is the monthly amortization?  P \_\_\_\_\_ /month

6. Owns agricultural or non-residential land?  (area in sq. m)  None

7. Indicate name(s) of existing credit card of the family members, if any: \_\_\_\_\_

8. Does your family own any of the following appliances, facilities and vehicles?

No. of Working Units	Appliance/Vehicle	Mode of Acquisition	Make/Model	Year Acquired
_____	Aircondition	_____	_____	_____
_____	Video Camera or Movie Camera	_____	_____	_____
_____	Car/Van/Pajero/Other Similar Vehicle	_____	_____	_____
_____	Jeepney (AUV/Owner Type)	_____	_____	_____
_____	Ipod/Ipad	_____	_____	_____
_____	Laptop/Desktop	_____	_____	_____
_____	Industrial Freezer	_____	_____	_____
_____	Industrial Dryer	_____	_____	_____
_____	Electric Water Pump	_____	_____	_____

**B. CONTACT ADDRESS/NO. (Indicates as many as possible)**

Mailing Address

	Applicant	Parent/Legal Guardian
Landline Phone No.	<input type="text"/>	<input type="text"/>
Cell Phone No.	<input type="text"/>	<input type="text"/>
Fax No.	<input type="text"/>	<input type="text"/>
Email Address	<input type="text"/>	<input type="text"/>

Submitted by:

\_\_\_\_\_  
 Signature Over Printed Name of Applicant

\_\_\_\_\_  
 Date

**SIGNED DECLARATION BY THE PARENTS/LEGAL GUARDIAN:**

I/We hereby certify to the truthfulness and completeness of information provided. Any misinformation or withholding of information will automatically disqualify my/our child from the DOST-SEI Scholarship Program. I/we are also willing to refund all the financial benefits received plus the appropriate interest if such misinformation is discovered after my/our child accepted the award.

In connection with this application for scholarship, I/we hereby authorize the DOST-SEI designated representative to conduct a credit check on the family finances, including bank accounts, credit card accounts, SSS and GSIS accounts, and to visit our family dwelling.

Father's Signature  
 Over Printed name \_\_\_\_\_

Mother's Signature  
 Over Printed name \_\_\_\_\_

Legal Guardian's Signature  
 Over Printed name \_\_\_\_\_

Date \_\_\_\_\_

**For DOST RO/SEI STAFF USE ONLY**

CHECKLIST OF DOCUMENTS SUBMITTED:	
<input type="checkbox"/>	Accomplished Form A including Forms C, D-1 or D-2, E and F
<input type="checkbox"/>	Form G*
<input type="checkbox"/>	Photocopy of Birth Certificate
<input type="checkbox"/>	2012 Income Tax Return/W2/Employment Contract/ BIR Certificate of Tax Exemption of Parents/Municipal/Barangay Certification of Non-employment*
<input type="checkbox"/>	Latest three consecutive months of Electric Bill for the Year 2013*
<input type="checkbox"/>	Assessment form/statement of account from the private high school/scholarship certification*
<input type="checkbox"/>	Two recent photographs (1" x 1")
<input type="checkbox"/>	If legal guardian, affidavit of guardianship
<input type="checkbox"/>	Certification of tribal affiliation/membership from the local Office of Muslim Affairs (OMA)/National Commission on Indigenous People (NCIP)*
<input type="checkbox"/>	Accomplished Family Information Questionnaire (Form B) *

\* For RA 7687 Applicants only

THIS APPLICATION FORM AND ATTACHED DOCUMENTS WERE VERIFIED FOR COMPLETENESS BY:	
_____ Printed Name/Signature	
<input type="checkbox"/> SEI	<input type="checkbox"/> DOST RO. No.
Remarks: _____ _____	
Date: _____	