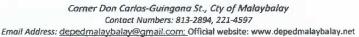


DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY





Deped-MALAYBALAY CITY DIVISION
RELEASED
Date: 3/20/13 Time: 4:48P)

March 20, 2013

DIVISION ADVISORY

Dissemination of Administrative Order No. 05, s. 2013 re Designating Mr. Herculano S. Ronolo City Administrator Designate as Officer-In-Charge of the Office of the City Mayor

- Education Program Supervisors-Designate and Division Coordinators-Designate Public Schools District Supervisors Elementary and Secondary School Principals Section Heads and Staff
 - You are hereby provided copy of the herein Adminsitrative Order No. 05, Series of 2013 re Designating Mr. Herculano S. Ronolo City Administrator-Designate as Officer-In-Charge of the Office of the City Mayor effective March 20, 2013 to March 22, 2013.
 - 2. For information, guidance, and widest dissemination.

EDILBERTO L OPLENARIA
OIC, Schools Division Superintendent

Encl.:

As stated

Copy furnished:

Records Section

To be posted in the Division Website



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OFFICE OF THE CITY MAYOR

ADMINISTRATIVE ORDER 65
Series of 2013

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DESIGNATING MR. HERCULANO S. RONOLO CITY ADMINISTRATOR - DESIGNATE AS OFFICER -IN-CHARGE OF THE OFFICE OF THE CITY MAYOR

To theore that office functions will continue and public service goes connectropied during my absence to March 20, 2013 to March 22, 2013, I am designating Mr. Herculano S. Across Cao Administrator-Designate as Officer-In-Charge, to take over the duration of my posence. Thereby authorize Mr. Herculano S. Ronolo to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Annual and Supplemental Procurement Flans, Checks and other ordinary matters that would ensure the smooth function of the office.

Upon my recurs. Mr. Herculand 5. Honolo shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government

Done is the City of Malayteery, Ethiories, this 19th day of March 2013.

IGNACIOW. ZUBIRI

City Mayour