

DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingana St., City of Malaybalay

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2013-03-24

Deped-MALAYBALAY CITY DIVISION

RELEASED

March 21, 2013

Date: 3/21/13 Time: 1:16 PM

By: _____

DIVISION ADVISORY

DISSEMINATION OF MEMO CIRCULAR NO. 001-2013 OF THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) REQUIRING THE SUBMISSION OF OMBUDSMAN CLEARANCE FOR ALL RETIRING EMPLOYEES

TO : Education Program Supervisors-Designate and Division Coordinators-Designate
Public Schools District Supervisors
Elementary and Secondary School Principals
Section Heads and Staff

1. Pursuant to Circular No. 2013 001 dated January 10, 2013 issued by the Commission on Audit, documentary requirements on retirement benefits shall include a "Certificate from the Office of the Ombudsman", attesting whether the prospective retiree has a pending criminal or administrative case. The imposition of the submission of the Certificate was based on Memo Circular No. 10, series of 1995 issued by the Office of the Ombudsman.
2. Based on the afore-cited issuances, the Government Service Insurance System (GSIS) issued Memo Circular No. 001-2013 which states that the GSIS shall accept retirement applications if filed with the "Certificate from the Office of the Ombudsman" **effective March 15, 2013**.
3. For your information and widest dissemination.

f:

EDILBERTO L. OPLENARIA
OIC, Schools Division Superintendent

Encl.:
As stated

Copy furnished:
Records Section

To be posted in the Division Website



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
Gregorio A. Pelaez Sr. Memorial Sports Center
Velez St., Cagayan de oro City



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FAX MESSAGE FOR TRANSMISSION

MARCH 20, 2013


TO: SCHOOLS DIVISION SUPERINTENDENTS
ASST. SCHOOLS DIVISION SUPERINTENDENTS-OIC
THIS REGION

ENCLOSED IS THE MEMO CIRCULAR NO. 001-2013 OF THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) REQUIRING THE SUBMISSION OF OMBUDSMAN CLEARANCE FOR ALL RETIRING EMPLOYEES EFFECTIVE MARCH 15, 2013.

WIDEST DISSEMINATION OF THIS MEMORANDUM IS HEREBY ENJOINED.

RD FARNAZO

SENDER:


GONZALA D. AGUIRRE
Administrative Officer V
OIC-Administrative Division

MEMO CIRCULAR NO. 001-2013

**FOR : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES,
AGENCIES AND INSTRUMENTALITIES OF THE
NATIONAL GOVERNMENT, HEADS OF GOVERNMENT
OWNED AND CONTROLLED CORPORATIONS AND
LOCAL GOVERNMENT UNITS**

THRU : ALL AGENCY AUTHORIZED OFFICERS

**SUBJECT : SUBMISSION OF OMBUDSMAN CLEARANCE FOR ALL
RETIRING EMPLOYEES**

Pursuant to Circular No. 2013 001 dated 10 January 2013 issued by the Commission on Audit, documentary requirements on retirement benefits shall include a "*Certificate from the Office of the Ombudsman*", attesting whether the prospective retiree has a pending criminal or administrative case. The imposition of the submission of the Certificate was based on Memo Circular No. 10, series of 1995 issued by the Office of the Ombudsman.

As such, to give time for the dissemination of the new documentary requirement, GSIS shall accept retirement applications if filed with the "*Certificate from the Office of Ombudsman*" effective 15 March 2013.

For information and strict compliance.

GSIS MANAGEMENT