



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay

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Division Memorandum  
No. 027 S. 2013

Deped-MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: 01/25/13 Time: 10:00am  
By: [Signature]

To: All Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division

From: [Signature]  
EDILBERTO L. OPLENARIA, Jr.  
Schools Division Superintendent

Date: January 24, 2013

Re: UPDATED LIST OF PUBLIC SCHOOL TEACHERS

Per email received by this Office last January 23, 2013 at around 2:35 pm from the Department of Budget and Management and Deped Regional Office X, all Division Offices are required to render a report on the List of Public School Teachers including the Casual Teachers employee as of **December 31, 2012** following the template below. Such report must be submitted in hard and soft copy on or before February 1, 2013.

SCHOOL	NAME	DESIGNATION	DATE OF BIRTH			AGE	SEX	CONTACT DETAILS	MAILING ADDRESS	EMAIL ADDRESS
			MM	DD	YY					

District Offices are required to email their consolidated soft copy of this report to [depedmlyblycity@yahoo.com](mailto:depedmlyblycity@yahoo.com) on the same deadline stated above.

Prompt and timely submission of this report is encourage.

Thank you.