



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay

Contact Numbers: 813-2894, 221-4597

Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



February 11, 2013

2013-02-120
Deped-MALAYBALAY CITY DIVISION
RELEASED

DIVISION MEMORANDUM

No. 041 s. 2013

Date: 02-12-13 Time: 11:41 am
By: [Signature]

TO : Education Program Supervisors-Designate and Division Coordinators-
Designate
Public Schools District Supervisors
Secondary School Heads

[Signature]
FROM : EDILBERTO L. OPLENARIA
OIC, Schools Division Superintendent

RE : Recognition of Districts and Secondary Schools with Designated Information
Officers and Compliance of Designating Information Officer in Other Districts
and Secondary Schools

1. In compliance to the directive stipulated in Division Memorandum No. 192 dated December 26, 2012, this Office hereby recognizes the districts and secondary schools that submitted designated Information Officers who shall perform the functions embodied in the afore-cited memorandum.
2. This Office warmly congratulates the school districts and the secondary schools that submitted said report.
3. As of January 31, 2013, the Districts and Secondary Schools with designated Information Officers indorsed to this Office are as follows:

District and Secondary Schools	Name of Information Officer/s	Date Submitted
District		
North	Teofilo L. Ontoy, Jr.	Dec. 28, 2012
South	Jesus V. Muring	Jan. 10, 2013
West	Nova Marie M. Caga-anan	Dec. 27, 2012
Secondary Schools		



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Bukidnon NHS	Florina V. Tenorio Francisca V. Pagobo	Jan. 4, 2013
Managok NHS	Rea Liza A. Mendoza	Jan. 9, 2013
San Martin Agro-Industrial HS	Anabel G. Cabug-os	Jan. 15, 2013

4. Designating Information Officers in the District and Secondary School is important insofar as they serve as focal person in the submission of the achievements, milestone, accomplishment reports, articles, and other publication materials to be posted **ONLINE** preferably with pictures in the Districts and Schools.
5. Meanwhile, other districts and secondary schools that have not designated their information officer are directed to do so and indorse their names on or before **February 18, 2013** to this Office. Further, all District Stewards are also directed to coordinate with the districts and secondary schools in complying this Order.
6. For strict compliance.

Copy furnished:
Records Section