



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY



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DIVISION MEMORANDUM  
NO. 073 s. 2013

2013-03-166  
DepEd-MALAYBALAY CITY DIVISION  
RELEASED

TO: Public Schools District Supervisors  
Secondary School Principals  
Teachers and Non-Teaching Staff  
This Division

Date: 3/15/13 time: 1:57 PM  
By: \_\_\_\_\_

FROM:   
EDILBERTO L. OPLENARIA  
Schools Division Superintendent

RE: DepEd Order No. 7, s. 2013 entitled "Prescribing the DepEd National Uniforms for Teachers and Non-Teaching Personnel for School Years 2013-2015"

DATE: March 12, 2013

1. Per DepEd Order No. 7, s. 2013, there shall be two (2) national uniforms consisting of two (2) designs (blouse and pants/skirt for female and polo jack/polo barong and pants for male). The first design shall be used on Mondays and the second design on Tuesdays. The designs of the national uniforms can be downloaded at the DepEd website [www.deped.gov.ph](http://www.deped.gov.ph) for better appreciation.
2. The annual clothing and uniform allowance shall be released in the full amount of Five Thousand Pesos (P 5,000.00) cash to the teachers and non-teaching personnel. DepEd officials are prohibited from withholding any amount as payment for uniforms and/or fabrics and other uniform materials and fees for services of a tailor/dressmaker.
3. With this, the teachers and non-teaching personnel from public elementary and secondary schools are free to purchase and obtain the prescribed uniform materials from any available source that complied with the standards set by the National Uniform Committee (NUC). Any DepEd official found violating this rule shall be subject to appropriate sanctions and disciplinary action. All concerned must send to this Office a written report of any DepEd official who compels or coerces teachers and non-teaching personnel to purchase the uniform materials from a specific source including the official himself/herself.
4. Modifications or adjustments on the prescribed uniforms (e.g. long sleeves instead of short sleeves, skirts instead of pants for the female employees) to conform with religious, social and cultural requirements or any legitimate practice related thereto shall be allowed.

5. The following personnel are exempted from wearing the prescribed uniforms:
  - a. School officials who occupy third level positions in the Career Executive Service (CES);
  - b. Medical and Dental staff who shall wear their profession's uniforms;
  - c. Janitors, utility and maintenance personnel who shall wear appropriate working attire;
  - d. Legal officers, i.e. lawyers/attorneys, whose nature of work requires a different dress code;
  - e. Teachers and non-teaching personnel with physical disabilities and other legitimate health reasons;
  - f. Pregnant employees who shall wear maternity dresses during their period of pregnancy; and
  - g. Teachers and non-teaching personnel who are in mourning may wear the appropriate mourning clothes.
6. The effectivity of wearing the prescribed uniforms shall be on the first day of SY 2013-2014.
7. For compliance and widest dissemination.

JLN/sylm